

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

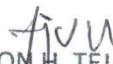
Name of Faculty Member: Nelson H. Tejera.

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.93 x 50% = 2.47	
b. Students (50%)		4.38x50% = 2.19	
TOTAL for Instruction	75%	4.66	3.50
2. Research			0
3. Extension			
4. Administration	25%	5	1.25
5. Production			
TOTAL			4.75

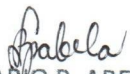
EQUIVALENT NUMERICAL RATING: 4.75
Add: Additional Points, if any: 0
TOTAL NUMERICAL RATING: 4.75

ADJECTIVAL RATING: Outstanding

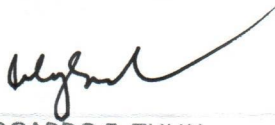
Prepared by:


NELSON H. TEJARA
Name of Faculty

Reviewed by:


ROSARIO P. ABELA
Department Head

Approved by:


EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)

I, NELSON H. TEJARA VSU Laboratory High School commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 31, 2015.

NELSON H. TEJARA
Ratee

Approved: ROSARIO P. ABELA
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Accomplishment as of December 2015	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education Services: Education Services as Laboratory High School of the College of Education	FTE								
	• TL	Teaching	12.75	58.50	5	5	5	5	-Math 1A , Computer 1 , Computer 2
	Number of Instructional Materials Developed/Revised and Utilized:								
	❖ Revised syllabi within the year		1	1	5	5	4	4.67	- Math 1A
	❖ Teaching Guides / Handouts		1	1	5	5	4	4.67	- Computer II
	❖ Teaching Aid (PowerPoint/visual aids/etc)		1	2	5	5	5	5.00	- Math 1a, Computer II
	❖ Laboratory Guide		1	1	4	4	5	4.33	- Computer 1
	Student Advising and Consultation Services:								
	❖ Number of student-related activities assisted		5	8	5	5	5	5.00	Activities Assisted: Acquaintance Party, VSULHS Night, Nutrition Month, Buwan ng Wika, Math and Science Month, English Month, Career Guidance Day, Christmas Party
Average Rating					4.83	4.83	4.67	4.78	
Support to Operation to the	Instructional Services								

College of Education	❖ No. of Field Study Students Assisted		3	10	5	5	5	5.00	
Average Rating					5	5	5	5.00	
Personnel development and	Trainings / Seminars / Conferences Attended:								
	❖ Training Conducted by DepED								
Administrative functions & other special assignments	Special Assignments from Office of the Principal								
	❖ Performs registrar functions such as keeping and updating students forms, VSULHS Entrance Exam assisted, Attendance to meetings called by the principal, to improve the school site, committee assignments, & other special assignments	Computer Lab Manager, Clean and Green Activities, Junior High School Entrance Exam, Adviser Grade 9 - Ruby	90% compliance	95% compliance	5	5	5	5.00	
Average Rating					5	5	5	5.00	
Total Over-all Rating								14.78	

Average Rating (Total Over-all rating divided by 3)	14.78	4.93
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.93
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:

Received by:


Planning Office

Calibrated by:


PMT

Recommending Approval:


Vice President

Received by:


President

Date: _____

Date: _____

Date: _____

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average