

Name of Faculty Member: **LIJUERA J. CUADRA**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction Head/Dean (100%)		4.33x100%=4.33	
		No evaluation conducted for graduate courses	
TOTAL for Instruction	10%	4.33	.43
2. Research	10%	4.50	.45
3. Extension	10%	4.33	.43
4. Administration	70%	4.67	3.27
5. Production			
TOTAL			4.58

EQUIVALENT NUMERICAL RATING: 4.58

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.58

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

Reviewed by:

**LIJUERA J. CUADRA**  
Name of Faculty

**LIJUERA J. CUADRA**  
Department Head

Recommending Approval:



Chairman, PMT

Approved:

  
**EDGARDO E. TULIN**  
President


14174

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LIJUERAJ J. CUADRA faculty of the Department of Teacher Education commits to deliver and agree to be rated of the following accomplishments in accordance with the indicated measures for the period July to December 2016.

  
LIJUERAJ J. CUADRA  
Ratee

Approved:

  
BEATRIZ S. BELONIAS  
VP for Instruction

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q	E	E	A	
Higher Education	FTE	Teach undergraduate courses	4	3.6	5	4	5	4.67	PrEd 200(Student Teaching) – 12 students
	Number of Student								
	Student Advising								
	<ul style="list-style-type: none"> <li>Number of students advised</li> </ul>	Advise students during enrolment	200	325	4	5	5	4.67	All Senior Students except Filipino majors
	Accreditation Level								
	<ul style="list-style-type: none"> <li>Elementary</li> <li>Secondary</li> </ul>	Collect document for Area II For AACCUP Institutional Accreditation	75%	90%	4	5	5	4.67	
Advanced Education	FTE	Teach graduate courses	4	.75	5	4	5	4.67	AgEd 311, AgEd214, AgEd212
	Number of graduates within prescribed period								
	<ul style="list-style-type: none"> <li>PhD</li> </ul>	Serve as GAC	1	0	5	4	3	4.00	Graduating June 2017
	<ul style="list-style-type: none"> <li>MS</li> </ul>	Serve as GAC	1	0	5	4	3	4.00	Graduating June 2017
	<ul style="list-style-type: none"> <li>MAgDev</li> </ul>	Serve as GAC	1	0	5	4	3	4.00	Graduating June 2017
	<ul style="list-style-type: none"> <li>MAEd</li> </ul>	Serve as GAC	2	0	5	4	3	4.00	Graduating June 2017

	<b>TOTAL FOR INSTRUCTION</b>							<b>4.33</b>	
Research Services	Number of research conducted	Conduct research	1	1	5	5	4	4.67	Graduate Tracer Study of VSU
	Number of researches reviewed and endorsed	Review and endorse research proposals for funding	2	2	5	4	4	4.33	
	<b>TOTAL FOR RESEARCH</b>							<b>4.50</b>	
Extension Services	Number of extension proposals reviewed and endorsed	Review and endorse extension budget proposal for funding	1	0	5	4	3	4.0	Extension proposal of CE-DTE is to be finalized
	Number of questionnaires reviewed for impact evaluation	Review impact evaluation questionnaires for reproduction	0	2	4	5	5	4.67	
	<b>TOTAL FOR EXTENSION</b>							<b>4.33</b>	
Administrative Support Services									
	• Percentage of minutes and reports submitted on time	Prepare and submit minutes and reports on time	90%	95%	5	5	4	4.67	



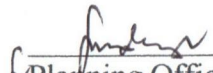
	<ul style="list-style-type: none"> <li>Percentage of actual faculty workload prepared</li> </ul>	Prepare and submit the actual faculty workload on time	90%	95%	5	5	4	4.67	
	<ul style="list-style-type: none"> <li>Percentage of participation in university, college and department committee and council meetings and documents</li> </ul>	Participate in university, college and department committee and council meetings	95%	100%	5	5	4	4.67	
	<ul style="list-style-type: none"> <li>Percentage of Prepared /signed/endorsed/approved within the day</li> </ul>	Prepare/sign/endorse/approve within the day	95%	100%	5	5	4	4.67	
	<ul style="list-style-type: none"> <li>Percentage of reports/communication/ recommendations/ minutes of meeting, etc. prepared and submitted on time.</li> </ul>	Prepare and submit on time reports/ Communication/Recommendations/minutes of meetings	95%	95%	5	5	4	4.67	
	<ul style="list-style-type: none"> <li>Percentage of students who need advice served within the day</li> </ul>	Serve students who need advice within the day	90%	100%	5	5	4	4.67	
	<ul style="list-style-type: none"> <li>Number of faculty workload prepared and endorsed</li> </ul>	Prepare and endorse faculty workload	14	19	4	5	5	4.67	

	Number of Faculty								
	• Orientation of Faculty	Orient faculty members before classes starts	14	19	5	4	5	4.67	10 regular and 9 part time teachers
	• Coaching	Conduct coaching sessions to some faculty members	1	3	5	5	4	4.67	Andrade, Compendio and Flores on comments by students as reflected on their student evaluation
	• Observation of classes	Conduct observation of classes	14	19	5	4	5	4.67	10 regular and 9 part time teachers
	<b>TOTAL FOR ADMINISTRATIVE SUPPORT SERVICES</b>							<b>4.67</b>	

Average Rating	<b>4.46</b>	
Additional Points:		
Punctuality	xx	
Approved Additional points (with copy of approval)	xxx	
FINAL RATING	<b>4.46</b>	
ADJECTIVAL RATING	<b>VS</b>	

Comments & Recommendations for Development Purpose:

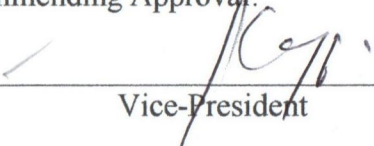
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Planning Office

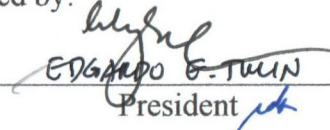
Calibrated by:

  
PMT

Recommending Approval:

  
Vice-President

Approved by:

  
EDGARDO S. TRIN  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average