SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: <u>Jacqueline M.Guarte</u>

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	50%	5.00	2.50
2. Research	20%	5.00	1.00
3. Extension	20%	5.00	1.00
Support to Students	5%	5.00	0.25
5 Administration	5%	5.00	0.25
TOTAL			5.00

EQUIVALENT NUMERICAL RATING:

5.00

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

5.00

ADJECTIVAL RATING:

Outstanding

Prepared by:

Reviewed by:

Name of Faculty

NORBERTO E. MILLA

Department Head

APPROVED:

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Visayas State University
College of Arts and Sciences
DEPARTMENT OF STATISTICS
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>JACQUELINE M. GUARTE</u> of the <u>Department of Statistics</u>, <u>College of Arts and Sciences</u> committed to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>July 1, 2018 to December 31, 2018.</u>

JACQUELINE M. GUARTE

Professor III

Date: January 11, 2019

NORBERTO E. MILLA

Head, DepStat

Date: January 11, 2019

Rating Equivalents:

5 - Outstanding

4 - Very Satisfactory

3 - Satisfactory

2 - Fair

1 - Poor

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MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
1NA-C17	Advanced Education Services										
4	_	<u>PI 1</u> . Number of FTE implemented	Teaching	Teaches statistics courses under the BS Statistics program	1	2.75	5	5	5		Stat 145(Statistical Methods for Social Science Research, with lab)
		PI 2. Average percentage passing in licensure in mandated programs								0	
		PI 3. Number of graduates within prescribed period in mandated/ priority programs graduated within the prescribed								0	
		PI 4. Number of Degree Programs Compliant to CMO supervised and implemented								0	

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MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
		PI 5. Number of Academe/Industry Linkage established								0	
	****	PI 2. Number of hours of Student Advising and Consultation Services									
		Number of hours for student consultation	Consultation	Allots one (1) hour per week or 18 hours from August to December 2018	18	18	5	5	5	5	BSS students (related to Stat 145; related to Inc. Grade in Stat 133 and Stat 138 as of the second semester of SY 2017-2018)
		Number of hours devoted for advising student organizations								0	
		New Lecture Material	Preparation and reproduction of new handouts	Prepares and reproduces one (1) set of new lecture material for first semester's use	1	1	5	5	5	5	Updated and improved Stat 145 handouts
		PI 4. Additional Outputs	·								
		Number of grade sheets submitted on prescribed period	Grading of students	Checks course requirements and submits one (1) grade sheet for the 1st. Sem.	1	1	5	5	5	5	Stat 145
		Number of thesis students assisted as statistician	Statistician to undergraduate thesis students	Approves and signs thesis manuscript as member of the Student Research Committee (Statistician)	1	1	5	5	5		BSAE student completed program in December 2018(assisted in the period October 2017-December 2018)
		Number of OJT manuals improved	First OJT Manual of new BSS Program	Assists in the preparation of the manual	1	1	5	5	5	1	Edited and improved the manual prepared by the faculty assigned
		speaker during their orientation program	Orientation Program for BSS Freshmen of SY 2018-2019 (first batch of new BSS program)	Informs, advises, and motivates freshman students to successfully complete the new BSS program at VSU	15	15	5	5	5		Spoke on the retention plan and internal policies of DepStat and related university academic policies during the Orientation Program for New BSS Students on Aug.8, 2018 at the DepStat Lecture Hall.

,			7.			Date and Antonia		Ra	ting		Remarks
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
							Total p	oints		35.00	
MFO 3		PI 1. Number of Outputs Published in CHED acrredited journals/ internationally indexed journals • In Refereed International Journals • In Refereed National Journals • In Institutional Journals									
		PI.2 Number of Research Projects Conducted and/or Completed on Schedule									
		Number of research studies conducted (just lacks completion/terminal report)	RERC Division Head (Socioeconomics)	Formulates research design and constructs questionnaires/ interview schedules; supervises data collection, data entry, data analysis, and report writing	2	3	5	4	4	4.33	On-going report writing on the following completed studies:Operational Evaluation of Solar Home System Use by Household Beneficiaries in Leyte and Southern Leyte; Socioeconomic Impact Evaluation of Solar Home System on Household Beneficiaries in Leyte and Southern Leyte; Organizational Status of the Solar Power Associations in Leyte and Southern Leyte (additional study)
		PI.3 Additional Outputs									

,						Detail of Astrol		Ra	ting		Remarks
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
		Number of projects presented in VSU in- house RDE Review	Project Leader	Presents required information and highlights of accomplishments of the project	1	1	5	5	5		VSU Research Project CC17.RE.02.1718 Project Title: Socioeconomic Impact and Operational Evaluation of Renewable Energy Systems Installed in the Different Island Barangays in Leyte and Southern Leyte Duration: July 2017-
		Number of quarterly progress/accomplish-ment reports submitted	RERC Division Head (Socioeconomics)	Prepares quarterly report and submits to ODREx and Regional Climate Change Reserach and Development Center (RCCRDC)	2	2	5	5	5		Progress reports on the following studies:1) Operational Evaluation of Solar Home System (SHS) Use by Household Beneficiaries in Leyte and Southern Leyte (Four Island Barangays); 2) Socioeconomic Impact Evaluation of Solar Home System (SHS) on Household Beneficiaries in Leyte and Southern Leyte(Four Island Barangays); and 3) Organizational Status of Solar Power Associations in Leyte and Southern Leyte (Eight Associations)
		Number of research posters presented in a conference	Presentation of research posters on studies conducted	Prepares research posters on studies conducted per invitation to a conference	1	1	5	5	5		Poster presentation on the socioeconomic impact of the solar home system on the household beneficiaries in Leyte and Southern Leyte was exhibited during the "National Conference on Climate Change Research, Development, and Extension," held on Dec. 12-14, 2018 at the VSU Convention
							Total p	oints		19.33	
MFO 4	Extension Services	PI 1. Additional Outputs									

						Date at Astrol		Ra	ting		Remarks
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
		Number of papers reviewed for publication	Associate Editor, The Philippine Statistician (TPS)- the official scientific journal of the Philippine Statistical Association, Inc.(PSAI)	Reviews one (1) paper per year	1						
		Number of CHEDTechnical Committee (TC) for Statistics meetings attended	Member, CHED TC for Statistics	Attends committee meetings at the rate of one (1) every quarter	2						Meetings are held to formulate policies, guidelines, and programs on statistics education in the country.
		Number of times acted as judge in a contest	VSU Inter-high school statistics quiz show	Evaluates, edits, and improves contest rules, guidelines, and quiz questions; acts as one of the judges.	1	1	5	5	5	5	One of three judges of the 3rd VSU Inter-High School Statistics Quiz Show held on Oct. 27, 2018 at CCE Bldg., VSU in celebration of the National Statistics Month
							Total p	oints		5.00	
MFO 5	Support to Operations	PI.1 Number of personnel enabled to pursue studies/training and provided other support services	Providing financial assistance to junior faculty	Extends financial assistance to faculty on study leave	1	1	5	5	5	5	Lent money to junior faculty to pay for first semester tuition fee and dormitory fee with no result yet on application for DOST scholarship
		Number of faculty members mentored on	Mentoring of faculty on OBE syllabus preparations as a member of CHED Technical Committee for Statistics	Extends assistance to faculty in the preparation of OBE syllabus for core courses under the new BSS program		4	5	5	5	5	Conducted DepStat faculty seminar on preparation of OBE syllabus for core courses in Statistics under the new BSS program
		DepStat faculty meetings	Mentoring of junior faculty on preparation	Gives assistance to junior faculty assigned as department secretary by editing and improving the prepared minutes of departmental faculty meetings	4	4	5	5	5	5	Edited and improved the minutes prepared by the department secretary

h.								Ra	ting		Remarks
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities /Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	Quality	Eficiency	Timeliness	Average	
		Number of official communications of DepStat improved	Mentoring of faculty on effective written communication skills	Assists in the preparation of official communications as requested	2	2	5	5	5		Improved letters of recommendation for hiring first DepStat utility worker and university support to conduct of annual Statistics Quiz Show in celebration of the National Statistics Month every October
							Total p	oints		20.00	
MFO 6	General	PI.1. Number of Documents Approved	RERC Division Head and whenever designated as OIC of RERC	Approves and signs project documents of two(2) staff	26	30	5	5	5		Travel Orders, vouchers, trip reports, periodic accomplishment reports(two per month per staff), appointment papers (one per quarter per staff); documents signed as OIC
						Total	points			5.00	
	Total Over-all Rating									84.33	
	Average Rating									4.67	
	Adjectival Rating										

Average Rating (Total Over-	
Additional Points:	
Punctuality	
Approved Additional points	
FINAL RATING	
ADJECTIVAL RATING	

Comments &	
Recommendations for	
Development Purpose:	

Evaluated and Rated by:

NORBERTO E. MILLA, Ph.D. Department Head, DepStat

Date:

Reddinmending Approval:

CANDELARIO L. CALIBO, Ph.D. Dean, CAS

Date:

Approved://

BEATRIZ S. BELONIAS, Ph.D. Vice Pres. for Instruction

Date:

					T			Ra	ting		Remarks
MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/Activities //Projects	Tasks Assigned	Target	Det of Actual Accomplishment as of December 2018	1	Eficiency	Timeliness	Average	
		Number of official communications of DepStat improved	Mentoring of faculty on effective written communication skills	Assists in the preparation of official communications as requested	2	2	5	5	5	5	Improved letters of recommendation for hiring first DepStat utility worker and university support to conduct of annual Statistics Quiz Show in celebration of the National Statistics Month every October
							Total p	oints		20.00	
MFO 6	General	PI.1. Number of Documents Approved	RERC Division Head and whenever designated as OIC of RERC	Approves and signs project documents of two(2) staff	26	30	5	5	5	5	Travel Orders, vouchers, trip reports, periodic accomplishment reports(two per month per staff), appointment papers (one per quarter per staff); documents signed as OIC
						Total	points			5.00	
	Total Over-all Rating									84.33	
	Average Rating									4.67	
	Adjectival Rating										

Average Rating (Total Over-	
Additional Points:	
Punctuality	
Approved Additional points	
FINAL RATING	
ADJECTIVAL RATING	

Comments &	
Recommendations for	
Development Purpose:	

Evaluated and Rated by:

NORBERTÓ E. MILLA, Ph.D. Department¹Head, DepStat

Date: _____

Recommending Approval:

CANDELARIO L. CALIBO, Ph.D.

Dean, CAS

Date: _____

Approved://w/

BEATRIZ S. BELONIAS, Ph.D. Vice Pres. for Instruction

Date: _____