

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Florentino F. Morales, Jr.

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	70%	5.00	3.50
2. Research	10%	4.92	0.49
3. Extension	10%	5.00	0.50
5. Administration	10%	5.00	0.50
TOTAL			4.99

*Department Head- July-December 2016

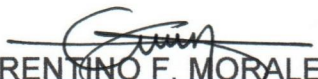
EQUIVALENT NUMERICAL RATING: 4.99

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.99

ADJECTIVAL RATING: Outstanding

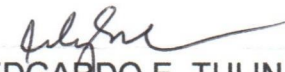
Prepared by:


FLORENTINO F. MORALES, JR.
Name of Faculty

Reviewed by:


ROBERTO C. GUARTE
Dean

Approved by:


EDGARDO E. TULIN
President



Visayas State University
College of Engineering
Department of Geodetic Engineering
Visca, Baybay City, 6521-A, Leyte, Philippines

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Florentino F. Morales, Jr., of the Department of Geodetic Engineering commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period July to December 2016.

FLORENTINO F. MORALES, JR.

Ratee

Date: December 14, 2016

ROBERTO C. GUARTE

Dean

Date: December 14, 2016

5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair

MFO & Performance Indicators (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment		Rating				Remarks
				% Accomplishment as of December 2016	Details of Accomplishe mnt	Quality	Efficiency	Timeliness	Average	
MFO 1. Advanced Education Services										
MFO 2. Higher Education Services										
PI 1. Number of FTE coordinated and implemented	Teaching	Teaches six (5) BSGE/Math subjects equivalent to 8 FTE	4	535.50%	21.42	5	5	5	5.00	(3) GEng 111c, GEng 141, GEng 157, Math 15
PI 2. Number of Degree Programs Compliant to CMO supervised and implemented	Supervision/ Monitoring	Ensures degree program offered in the dept are in compliant to CMO	1	100.00%	1	5	5	5	5.00	BSGE

PI 3. Percentage passing in licensure in mandated programs (Geodetic Engineering)	Monitoring	Monitors the number of takers and passers in licensure exam	5	83.33%	10	5	5	5	5.00	100% passing rate for first takers; out of 12 takers (first time and retaker) there are 10 passed the exam
PI 4. Number of Graduates within prescribed period produced (BSGE)	Monitoring/ Mentoring	Monitors and mentors students to finish on prescribed period	1	100.00%	1	5	5	5	5.00	Krishna Fleur S. Herbolingo
PI 5. Number of Academe/Industry linkage established	Linkage establishment	Prepares MOU, recommends students for field practice	2	100.00%	2	5	5	5	5.00	Geroy Surveying Services and GeoTrek Surveying Services
PI 6. Student Advising and Consultation Services Coordinated:										
Number of hours spent on student manuscript outline/special problem consultation	Advising	Spends 10 mins per week or seven (7) hours a year	3	433.33%	13	5	5	4	4.67	Abad, Junrix N., Ancheta, James Philip N., Bagarinao, Jachel S., Balbanera, Frank Stephen T., Caberte, Michael A., Flores, Jan Ernest G., Gopio, Angie Marie R., Mandia, Gerald B., Montabon, Julius Jay M., Pabilan, Ceasar Ian P., Poliquit, Jirah Joy A., Ruales, Mariez H., Ta-ov, Patricio III N.
Number of hours spent on student consultation other than manuscript outline/special problem consultation	Consultation/tutorial	Spends 2 hours per week or 80 hours a year	80	125.00%	100	5	5	5	5.00	BSGE and BSCE Students
Number of organizations advised	Advising	Advises/guides one (1) organization	1	100.00%	1	5	5	5	5.00	COE-SSC
Number of student-related activities assisted	Supervising	Assists/coordinates one (1) student-related activity	2	150.00%	3	5	5	5	5.00	VSU Anniversary, Tribute to new Passers, VSU Intrams
Number of Approved Manuscript submitted within the prescribed period	Advising/checking	Checks and approves all submitted manuscript	2	150.00%	3	5	5	4	4.67	Michael Caberte, Ian Cesar Pabilan, Krishna Fleur Herbolingo

PI 7. Number of Student Awards/honors received	Monitoring	Monitors and recognizes all awardees								
Syllabi										
Revised		Revises one (1) syllabus per sem or two (2) in a year	1	300.00%	3	5	5	4	4.67	GEng 141, GEng 157, GEng 162
Instructional Manual										
Revised		Prepares and revises two (2) lecture materials								
Lab Manual										
Revised		Revises and formulates one (1) laboratory manual	1	100.00%	1	5	5	5	5.00	GEng 111
Powerpoint										
New Powerpoint lecture (per course)		Prepares 3 (courses) powerpoint presentation	3	100.00%	3	5	5	4	4.67	GEng 141, Geng 111c, Math 15
PI 9. Number of grade sheets submitted on prescribed period	Assessment of students performance	Conducts 30 quizzes, 16 long exams, 8 term exams or a total of 54 assessments in a year	54	270.37%	146	5	5	5	5.00	5 subjects per sem (Quizzes-49, Long Exams-28, Term Exams-20, Laboratory Exercises-49)
	Assessment of students performance	Checks 30 quizzes, 16 long exams, 8 term exams or a total of 54 assessments in a	54	270.37%	146	5	5	5	5.00	5 subjects per sem (Quizzes-49, Long Exams-28, Term Exams-20, Laboratory Exercises-49)
	Assessment of students performance	Computes and submits 5 midterm and 5 final grades	12	183.33%	22	5	5	5	5.00	(3) GEng 111c, Math 15, GEng 141, GEng 157
	Assessment of students performance	Verifies and signs 20 grade sheets	20	150.00%	30	5	5	5	5.00	Grade Sheets for all the Subjects Taught by the Faculty
MFO 3. Research Services										
PI 1. Number of research proposals prepared and submitted	Research study	Prepares and submits 1 project proposal	1	100.00%	1	5	5	4	4.67	Research Cum Extension Proposal on Land Conflict


PI 5. Number of Research Projects Conducted and/or Completed on Schedule	Research study	Gives direction and supervision to study leaders (1 research study)	1	200.00%	2	5	5	4	4.67	Development of GIS-Based Resource Map of VSU Campus- (On-going) and Phil-LIDAR 1 (On-going)
PI 6. Amount of research money generated from VSU funding ('000)	Research project	Prepares and submits project proposal funding (worth P20,000)	20	500.00%	100	5	5	5	5.00	Development of GIS-Based Resource Map of VSU Campus
MFO 4. Extension Services										
Groups	Organizing/Coordinating	Organizes training on GIS to LGU Members								The Department decided not to venture on extension since the faculty members are still doing our research projects with high workload in instruction, did not start the extension project
Individuals										
PI 4. Number of extension projects conducted and/or completed on schedule		Conducts at least one (1) extension services	1	200.00%	2	5	5	5	5.00	1)conducted a survey at Brgy. Marcos, Baybay City, Leyte identifying the right elevation of the main line from Sitio Camarin to Cambanoy 2) Volumetric Survey at VSU Tolosa
MFO 4. Support to Operations										
PI 1. Number of seminars/trainings/conventions/workshops coordinated for entire university	Organization and coordination of conference	Organize/coordinate at least one (1) convention/training/seminar	1	100.00%	1	5	5	5	5.00	QGIS Workshop Training
	Organization and coordination of conference	Prepares at least one (1) topic presentation in every training workshop	1	300.00%	3	5	5	5	5.00	Getting data into GIS, Map Elements, Symbols, and Preparation (Layout and Design, OpenStreet Map (OSM) Plugins
	Organization and coordination of conference	Prepares at least one (1) topic manual in every training workshop	1	300.00%	3	5	5	5	5.00	Getting data into GIS, Map Elements, Symbols, and Preparation (Layout and Design, OpenStreet Map (OSM) Plugins
	Organization and coordination of conference	Directs, supervises, and coordinates DGE faculty members for convention/training	2	200.00%	4	5	5	5	5.00	DGE Faculty

PI 2. Additional Outputs										
Number of services (surveying) rendered to VSU	Technical services	Provide at least one (1) support services to VSU	1	100.00%	1	5	5	5	5.00	Volumetric Survey at VSU Tolosa
MFO 5. General Administration and Support Services (GASS)										
PI 1. Number of academic lecture/ laboratory rooms maintained	Maintenance of EB 102	Prepares and implements maintenance schedule	1	100.00%	1	5	5	5	5.00	
		Supervises in the maintenance	1	200.00%	2	5	5	5	5.00	Carlo Bagarinao and Haide Cuevas
PI 2. Number of research Laboratory facilities maintained	Maintenance of facilities	Prepares and implements schedule of facilities inventory	70	164.29%	115	5	5	5	5.00	DGE Laboratory Facilities and Equipment
		Supervises in the inventory at least once a year	1	100.00%	1	5	5	5	5.00	Carlo Bagarinao-Lab Tech
PI 3. Number of hours spent on monitoring	Monitoring of faculty and staff	Spends one (1) hour per week or 40 hours per year in monitoring on "wearing of prescribed uniform, in logging in/out, and on classes handled by DGE faculty".	40	150.00%	60	5	5	5	5.00	DGE Faculty and Staff
PI 4. Number of hours spent on coaching	Coaching of faculty and staff	Spends 1 hour per month or 5 hours per year in coaching (by individual/group)	5	200.00%	10	5	5	5	5.00	DGE Faculty and Staff
		Conducts regular meeting with DGE staff/faculty six (6) times a year or 9 hours per year	10	200.00%	20	5	5	5	5.00	DGE Regular Meetings, Emergency Meetings and Special Meetings
PI 5. Number of hours spent on performance tracking	Tracking of faculty and staff performance	Assigns the six (6) faculty members faculty workload and/or work assignments	5	120.00%	6	5	5	5	5.00	DGE Faculty


PI 3. Number of hours spent on monitoring	Monitoring of faculty and staff	Spends one (1) hour per week or 40 hours per year in monitoring on "wearing of prescribed uniform, in logging in/out, and on classes handled by DGE faculty".	40	150.00%	60	5	5	5	5.00	DGE Faculty and Staff
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		Conducts regular meeting with DGE staff/faculty six (6) times a year or 9 hours per	10	200.00%	20	5	5	5	5.00	DGE Regular Meetings, Emergency Meetings and Special Meetings
PI 5. Number of hours spent on performance tracking	Tracking of faculty and staff performance	Assigns the six (6) faculty members faculty workload and/or work assignments	5	120.00%	6	5	5	5	5.00	DGE Faculty
PI 6. Number of office and laboratory equipment/facilities purchased	Strengthening of laboratory facilities	Prepares request to purchase 2 laboratory facilities/equipment	2	150.00%	3	5	5	5	5.00	2 Nylon Tape, 4 Automatic Level, 10 Computer units
PI 7. Number of documents attended and served		Signs at least 50 documents	50	1000.00%	500	5	5	5	5.00	Clearance, Letters, Vouchers, TOs, Grade Sheets, etc.
PI 8. Zero percent complaint from client served		Monitors complaints	0	Zero	Zero	5	5	5	5.00	No Complaint
Number of PIs Filled-up						37				
Total Overall Rating						183.00				
Average Rating						4.95				
Adjectival Rating						0				

Average Rating (Total Over-all rating divided by 4)				183.00
Additional Points:				
Punctuality				
Approved Additional points (with copy of				
FINAL RATING				4.95
ADJECTIVAL RATING				OUTSTANDING

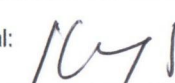
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Planning Officer
Date: _____


Calibrated by:


REMBERTO A. PATINDOL, Ph.D.
Chairman, PMT
Date: _____

Recommending Approval:


BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____

Approved by:


EDGARDO E. TULIN, Ph.D.
President
Date: _____