

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: RODEN D. TROYO.

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.7x100%= 4.7	
b. Students (50%)			
Total for Instruction	40%	4.7	1.88
2. Research			
a. Client/Dir. for Research (50%)		4.5 x 50% = 2.3	
b. Dept. Head/Center Director (50%)		4.5 x 50% = 2.3	
Total for Research	30%	4.6	1.38
3. Extension			
a. Client/Dir. for Extension (50%)		5.0 x 50%) = 2.5	
b. Dept Head/Center Director (50%)		5.0 x 50% = 2.5	
Total for Extension	15%	5	0.75
4. Administration	10%	5	0.5
5. Production	5%	5	0.25
TOTAL			4.76

EQUIVALENT NUMERICAL RATING: 4.76

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.76ADJECTIVAL RATING: Outstanding

Prepared by:


RODEN D. TROYO

Name of Faculty

Reviewed by:


ROSARIO A. SALAS

Department Head

Recommending Approval:


VICTOR B. ASIO

Dean/Director

Approved:


BEATRIZ S. BELONIAS

Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, RODEN D. TROYO, a faculty member of the DEPARTMENT OF HORTICULTURE commit to the deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January to December 2020.

Approved:

Rosalie A. Salas

ROSARIO A. SALAS

Department Head

Date:

Victor B. Asio

VICTOR B. ASIO

College Dean

Date:

Roden D. Troyo
RODEN D. TROYO
Asistant Professor II
Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned	4	1.67	3.0	3.0	3.0	3.0	
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	2	1	4.8	4.8	4.8	4.8	
		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	7	5	4.8	4.8	4.8	4.8	

	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
	On-line ready courseware		Prepares Instructional module/laboratory guide/workbook or a combination thereof	1						
	Supplemental learning resources		Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	1	1	4.8	4.8	4.8	4.8	
	Assessment tools		Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2						
	A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor		Submits the course ware duly reviewed by TRP for editing by MMDC editor	1						
	A 7 : Number of virtual classroom created and operational		Creates virtual classroom using either Moddle or Google Classroom	1						
	PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	7	3.75	4.8	4.8	4.8	4.8	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	2	4.8	4.8	4.8	4.8	
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12. Number of trainings attended related to instruction	Attend mandated trainings	3	2	4.8	4.8	4.8	4.8	

		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	2	4.8	4.8	4.8	4.8	
		A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	5	4.8	4.8	4.8	4.8	
		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	20	5.0	5.0	5.0	5.0	
	PI 8 : Number of students advised: *	A16 . Number of students advised:	Acts as academic adviser to students	2	1	4.8	4.8	4.8	4.8	
		A17 . Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	2	1	4.8	4.8	4.8	4.8	
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	3	2	4.8	4.8	4.8	4.8	
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	7	5	4.8	4.8	4.8	4.8	
	PI 9 : Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student							
	PI 10 : Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1						

		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	1	4.8	4.8	4.8	4.8	
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	2	4.8	4.8	4.8	4.8	
		A 23 : Number of on-line course were reviewed by TRP & edited by MMDC editor	Submits the course were duly reviewed by TRP for editing by MMDC editor	1						
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	1	1	4.8	4.8	4.8	4.8	
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and/or program profile and other materials required during program/institutional accreditation and/or evaluation	1	1	4.8	4.8	4.8	4.8	
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research oroject within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		In refereed int'l journals								

[illegible]

	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	<i>Research Mentoring</i>	<i>Research Mentor</i>								
	<i>Peer reviewers/Panelists</i>	<i>Peer reviewers/Panelists</i>								
	<i>Resource Persons</i>	<i>Resource Persons</i>								
	<i>Convenor/Organizer</i>	<i>Convenor/Organizer</i>								
	<i>Consultancy</i>	<i>Consultant</i>								
	<i>Evaluator</i>	<i>Evaluator</i>								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extrn. conducted by faculty or student & faculty) *								

[illegible]

Evaluated & Rated by:

RSal
ROSARIO A. SALAS

Department Head

Date:

Recommending Approval

V
VICTOR B. ASIO

Dean, _____

Date:

Approved by:

BS
BEATRIZ S. BELONIAS

Vice President for Instruction

Date:

Comments & Recommendations
for Development purposes

*Submit research proposal
about ornamentals*

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: RODEN D. TROYO

Performance Rating: OUTSTANDING

Aim: Maintain the outstanding rating

Proposed Interventions to Improve Performance: _____

Date: January 2020 Target Date: December 2020

First Step:

To actively participate in all department, college and university activities.

To write and submit scientific paper for publication in refereed journal.

To prepare reports for projects.

Maintain and improve the Ornamental Project.

Advise students (undergraduate, graduate).

Result:

Participated in all department, college and university activities.

Attended and participated in trainings/seminars/scientific forums.

Prepared quarterly and annual reports for projects.

Maintained and improved the Ornamental Project.

Advised students (undergraduate, graduate).

Date: January 2021 Target Date: December 2021

Next Step:

To actively participate in all department, college and university activities.

To attend and participate in trainings/seminars/scientific forums.

To prepare reports for projects.

Manage the Ornamental Project.


Advise students (undergraduate, graduate).

Outcome: _____

Final

Step/Recommendation: _____

Prepared by:


ROSARIO A. SALAS
Unit Head

Conforme:


RODEN D. TROYO

Name of Ratee Faculty/Staff