

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS


Name of Faculty Member: EUNICE KENEE L. SERIÑO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.97x100%= 4.97	
b. Students (50%)			
Total for Instruction	70%		3.479
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	30%	5x30%	1.5
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%		4.979

EQUIVALENT NUMERICAL RATING: 4.979
Add: Additional Points, if any: none
TOTAL NUMERICAL RATING: 4.979

ADJECTIVAL RATING: OUTSTANDING

Prepared by:


EUNICE KENEE L. SERIÑO
Name of Faculty


Reviewed by:


ANALYN M. MAZO
Department Head

Recommending Approval:


CANDELARIO L. CALIBO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
Vice President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, EUNICE KENEE L. SERIÑO, a faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES, commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January to June 2020.

Eunice Kenée L. Seriño
EUNICE KENEE L. SERIÑO
 Asst. Prof. 1
 Date: *17-Nov-2020*

Approved:
Ana M. Mazo
ANALYN M. MAZO
 Department Head
 Date: *Nov. 17, 2020*

oic
Dec 21/20
Can Delario L. Calibo
CANDELARIO L. CALIBO
 College Dean
 Date: *Dec. 21, 2020*


MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned (2nd Sem: Zool 11 Lec, Ecol 172 Lec, BOTN 219 Lec & Lab, Biol 199 Lec, 1st Sem : Ecol 115, Ecol 172)	2.5	2.53	5	5	5	5.00	FTE for 2nd Sem only (Handled courses for 2nd Sem: Zool 11 Lec, Ecol 172 Lec, BOTN 219 Lec & Lab and Biol 199)
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	4	5	5	5	5.00	Grades submitted for 2nd Sem only Zool 11 Lec, Ecol 172 Lec, BOTN 219 Lec & Laband Biol 199)
		A11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period							
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	5	5	5	5	5.00	Attended trainings on Google Classroom, Moodle and other CHED-sponsored trainings/seminars
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	4	5	5	5	5.00	Administers and checks long examination for subjects taught (for 2nd Sem only)

		A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	8	8	5	5	5	5.00	Quizzes prepared and checked for 2nd Sem only
		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	8	8	5	5	5	5.00	Term papers/reports checked for 2nd Sem only
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	5	8	5	5	5	5.00	Acted as academic adviser to students and facilitated them during enrollment
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	2	2	5	5	5	5.00	Served as SRC Chairman and corrected research outline and thesis/SP manuscript of BSBio students
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	3	4	5	5	5	5.00	Served as SRC Member and corrected research outline and thesis/SP manuscript of BSBio students
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	5	13	5	5	5	5.00	Entertained students consulting on subject taught, thesis and grades
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USSO	1	1	5	5	5	5.00	Serves as co-adviser for CAS-SSC, a student organization recognized by USSO
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :								
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	3	5	5	4.5	4.83	Prepared IMs or learning guides for ScTS 11, Ecol 115, Ecol 172
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	5	10	5	5	4.5	4.83	Prepared PowerPoint presentations, reading assignments, learning tasks, etc. per assigned subject
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	5	10	5	5	4.5	4.83	Prepared assessment tools per lesson in each module


		A 23 : Number of on-line course were reviewed by DIMC & edited by MMDC editor	Submits the course were duly reviewed by DIMC for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	1	5	5	5	5.00	Created virtual classroom using Moodle
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
		Number of seminars/webinars/ workshops/trainings attended	Attends seminars/webinars/ workshops/trainings related to instruction and specialization	5	8	5	5	5	5.00	Attended webinars on Flexible Learning by EVHEIs FLMSC; training on the use of virtual classrooms; webinar series on
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year	2	2	5	5	5	5.00	Conducted research projects within the year: River Project and VSU Waters
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication	1	2	5	5	5	5.00	Revised and submitted research articles for publication: 1)Planktonic Algae as Bioindicators of Water Quality in Pagbanganan River, Baybay City, Leyte; 2)Farmers' Perception on the Impacts of Climate Change in Malinao Dam Community, Pilar, Bohol

		In refereed int'l journals							
		In refereed nat'l/regional journals							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal						
UMFO 4. EXTENSION SERVICES									
UMFO 5. SUPPORT TO OPERATIONS									
	OVPI MFO 4. Program and Institutional Accreditation Services								
UMFO 6. General Admin. & Support Services									
	Total Over-all Rating							89.50	
	Average Rating							4.97	
	Adjectival Rating							OUTSTANDING	

Evaluated & Rated by:


ANALYN M. MAZO
Head, DBS
Date: Nov. 18, 2021

Recommending Approval

 CANDELARIO L. CALIBO
Dean, CAS
Date: Dec. 21, 2021

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction
Date:

Comments & Recommendations for Development
Purpose: Continue doing excellent outputs. She can also pursue PhD as scheduled in the FDP.

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Eunice Kenée L. Seríño

Performance Rating: Outstanding

Aim: Pursue graduate studies

Proposed Interventions to Improve Performance:

Date: January 2020 Target Date: December 2020

First Step:

Look for possible University to pursue PhD

Result:

University that offers the program to pursue based on FDP has been identified

Date: Jan 2021 Target Date: December 2021

Next Step:

Apply for scholarship


Outcome:

Accepted for a scholarship to pursue PhD


Final Step/Recommendation:

Pursue PhD

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:


EUNICE KENÉE L. SERÍÑO
Assistant Professor I