

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

SEREGENA RUTH L. MARTINEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	5.00	3.50
TOTAL for Instruction	90%		<b>4.50</b>
2. Research	2.50%	0.00	0.00
3. Extension	2.50%	4.84	0.12
4. Production	2.50%	5.00	0.13
5. Administration/Other Services	2.50%	5.00	0.13
TOTAL			<b>4.871</b>

EQUIVALENT NUMERICAL RATING: 4.871

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.871

ADJECTIVAL RATING:

**OUTSTANDING**

Prepared by:

SEREGENA RUTH L. MARTINEZ

Name of Faculty

Reviewed by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Approved by:

EDGARDO E. TULIN

President

INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, SEREGENA RUTH L. MARTINEZ of the Department of Liberal Arts and Behavioral Sciences, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY 2016-JUNE 2016.

SEREGENA RUTH L. MARTINEZ

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Approved:

GUINALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q1	E2	T3	A4	
MFO2	Higher	FTE	Teaching	Taught Engl 12, LT 212 and other graduate courses	18	37.63	5.00	5	5	5.00	Teacher's Leave
					SUB-TOTAL					5.00	
MFO3	Research	NONE									
04	Extension	Number of beneficiaries served	Community Outreach in Bidilan, Baybay Seminar in Teaching Writing	Organizer	50	92	5		5	4	4.67
				Coordinator	10	50	5		5	5	5.00
					SUB-TOTAL					4.84	
MFO5	Production	Number of instructional materials developed, revised and utilized									
		Syllabus		Prepared syllabus in Engl 22	1	1	5	5	5	5.00	
		Number of orals, quizzes, seatworks prepared and checked		Orals & Quizzes, 5 sections for undergraduate subjects	10	14	5		5	5.00	
		Number of periodic exams prepared and checked			4	4	5		5	5.00	
		Number of grade sheets submitted		Prepared and submitted midterm and final grades (2nd sem. 2016-2016 and Summer 2016)	8	13	5		5	5.00	
					SUB-TOTAL					5.00	
MFO6	Other Services	Number of articles collected and edited	Literary Bulletin	Collected and edited student articles	25	30	5		5	5.00	on-going
		Number of committees served	Member, Coordinator	Member of DLABS Academic Personnel Committee, Socio-Cultural Committee, Graduate School Admissions Committee	2	5	5		5	5.00	
				Graduate School Council, Chair of DLABS Physical Facilities Committee							
		Number of subjects coordinated	Coordinator	English 11 and English 12 subjects	2	2	5		5	5.00	
		Number of hours spent on student consultation	Consultation	Allotted 3 hours per week	3	4	5		5	5.00	
		Number of seminars/trainings attended	Participant		1	2	5		5	5.00	
		Number of participation in the events/program of the dept./college/university and other offices	CAS Anniversary		1	1	5		5	5.00	
					SUB-TOTAL					5.00	

Calibrated by:

Recommending Approval:

Approved:

REMBERIO A. PATMODO, Ph.D.

BEATRIZ S. BELONMAS, Ph.D.

EDGARDO E. JULIN, Ph.D.

Chairman, PMT

Vice Pres. for Instruction

Date:

Date:

Date:

Date: