

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **MARICEL V. CALHOUN**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.87	
b. Students		3.33	
TOTAL for Instruction	80%	4.10	3.28
2. Research	10%	4.67	0.47
3. Extension	10%	4.33	0.43
4. Support Operations	0%	0.00	0.00
5. Administration	0%	0.00	0.00
TOTAL	100%		4.18

EQUIVALENT NUMERICAL RATING: 4.18


Add: Additional Points, if any: _____

TOTAL NUMERICAL RATING: 4.18

ADJECTIVAL RATING: Very Satisfactory


Prepared by:

Reviewed by:


MARICEL V. CALHOUN
Name of Faculty


MAGDALENE C. UNAJAN
Department Head

Recommending Approval:



JANNET C. BENCURE
College Dean


Approved by:



BEATRIZ S. BELONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL V. CALHOUN a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the deliver and agree to be rated on the attainment of the following Accomplishment in accordance with the indicated measures for the period July - December, 2022.


MARICEL V. CALHOUN
 Assistant Professor I
 Date: Jan. 9, 2023

Approved: 
MAGDALENE C. UNA JAN
 Department Head
 Date: Jan. 9, 2023


JANNET C. BENCURE
 College Dean
 Date: 11 January 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Teaches subjects/courses assigned	4	35.1	4	4	4	4.00	CSCI11-LEC (3) CSCI11-LAB (2) CSCI22-LEC (
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	6	5	5	4	4.67	CSCI11(3), CSCI22(2), CS200(1)
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	2	6	5	5	4	4.67	Solano Felix John B. Patricio Dee Ann S. Malinao Ken IsMael R. Nayre David Christian Pasil Chrisjohn Rex Paris, Regina Isabel B.

		A12. Number of trainings attended related to instruction	Attends mandated trainings	3	6	5	5	5	5.00	(1)Typhoon Awareness and Calamity Readiness Webinar, (2)Mandatory Orientation and Re-Orientatation of Academic Advisers, (3)CET In-house Review and RDE Projects Monitoring; (4)Seminar-Workshop on Preparation and Review of Syllabus; (5) DCST Strategic Planning; (6)Building a Culture of Change in Your School: Future-Proofing Schools with STEAM Education (November 29, 2022)
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	5	5	5	4	4.67	CSCI11(3), CSCI22(2)
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	6	18	5	5	5	5.00	CSCI11(12), CSCI22(6)
		A15. Number of lab reports and term papers checked and graded	Checks lab reports submitted as required	2	19	5	5	5	5.00	CSCI11(15), CSCI22(4)
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to BSCS students	10	24	5	5	5	5.00	attached list of advisees
		A17. Number of students advised on thesis/ field practice/special problem:	Advises and corrects thesis proposal	2	2	4	5	5	4.67	Jeffrey Pacomios. Hardey Mejico
		A18. Number of students entertained for consultation purposes	Allots time to students seeking for consultation or advise.	10	15	5	5	5	5.00	attached list
		A20. Number of Student organizations assisted on student related activities	Assists student organization in implementing student related activities	1	1	4	4	4	4.00	Computer Science Students Society (CS3) Orientation, General Assembly, Acquaintance Party
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel	2	2	5	5	5	5.00	CSCI11, CSCI22

		On-line ready courseware	Prepares instructional module/laboratory guide/workbook or a combination thereof	2	2	5	5	5	5.00	CSCI11, CSCI22
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	2	5	5	5	5.00	CSCI11, CSCI22
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	14	5	5	5	5.00	CSCI11 (Maj exam 2, quizzes 4) CSCI22 (Maj exam 2, quizzes 2)
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the courseware duly reviewed by TRP for editing by MMDC editor		2	5	5	5	5.00	CSCI145, CSCI22
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	2	2	4	5	5	4.67	CSCI145, CSCI22
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation	0	1	4	5	5	4.67	AACCUP - Area 4 Linkages
						Total			86.00	
						Mean			4.87	
UMFO 3 . RESEARCH SERVICES										
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							

PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
	<i>In refereed int'l journals</i>								
	<i>In refereed nat'l/regional journals</i>								
PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora/conferences	0	1	4	5	5	4.67	International Science, Technology and Engineering Conference (ISTEC) 2022 on December 7-9, 2022.
	<i>In int'l fora/conferences</i>								
	<i>In nat'l/regional fora/conferences</i>								
							Total	4.67	
							Mean	4.67	

UMFO 4. EXTENSION SERVICES

PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	0	1	4	5	5	4.67	Jogwalk Momshies Group
<i>Research Mentoring</i>	<i>Research Mentor</i>								
<i>Peer reviewers/Panelists</i>	<i>Peer reviewers/Panelists</i>								
<i>Resource Persons</i>	<i>Resource Persons</i>		0	3	4	4	5	4.33	Collaboration with Baybay PNP Outreach program to different barangays
<i>Convenor/Organizer</i>	<i>Convenor/Organizer</i>								
<i>Consultancy</i>	<i>Consultant</i>		0	1					Current IT consultant for Brgy. F. Mascarinas Zone 12, Baybay City, Leyte
<i>Evaluator</i>	<i>Evaluator</i>								

	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
								Total	9.00	
								Mean	4.33	
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
									zero non-conformity	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools						100% compliant	
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients						0 % complaint	

	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
	Total Over-all Rating								99.67	
	Average Rating								4.62	
	Adjectival Rating								O	

Average Rating (Total Over-all rating divided by 6)	4.62	Comments & Recommendations for Development Purpose: • Needs to look into going into doctorate degree. • There is no effort to go into RDEL endeavors, she needs to work harder to work on RDEL proposal.
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING	4.62	
ADJECTIVAL RATING	Outstanding	

Evaluated & Rated by:

MAGDALENE C UNAJOAN

Department Head

Date: Jan. 9, 2023

Recommending Approval

JANNET C. BENCURE

Dean, CET

Date: 11 January 2023

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date:

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ASST. PROF. MARICEL V. CALHOUN

Performance Rating: Very Satisfactory

Aim: Encourage her to make research and extension proposal

Proposed Interventions to Improve Performance:

Date: July 2022

Target Date: December 2022

First Step:

Send her to training/seminar/workshop for a related field for research and extension.

Result:

Attendance in research and extension related trainings/seminars/workshops fora.
This will

Expose her to these engagements and will motivate her to do research and be
involved in Research, Development, Extension and Innovation (RDEI) projects.

Date: July 2022 Target Date: December 2022

Next Step:

Advise her to draft research proposal or extension project proposal.

Outcome: RDEI project proposal


Final Step/Recommendation:

Instruct her to submit the RDEI proposal to OVREI for approval and possible
funding.

Prepared by:


MAGDALENE C. UNAJan
Unit Head

Conforme:


MARICEL V. CALHOUN
Name of Ratee Faculty/Staff