

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: JULIE BEE M. AGUINALDO

January-June 2018

Program Involvement (1)	Percentage Weight of Involve- ment (2)	Numerical Rating (Rating x%) (3)		Equivalent Numerical Rating (2 X 3)
1. Instruction				
a. Head/Dean (50%)		4.92x50%	2.46	
b. Students (50%)		5.00x50%	2.50	
Total for Instruction	90%		4.96	4.46
2. Research				
a. Client/Dir. For Research (50%)				
b. Dept. Head/Center Director (50%)				
Total for Research				
3. Extension				
a. Client/Dir for Extension (50%)				
b. Dept. Head/Center Director (50%)				
Total for Extension				
4. Administration	10%		5.00	0.50
5. Production				
TOTAL	100%			4.96


EQUIVALENT NUMERICAL RATING: 4.96
Add: Additional Points, if any: 0
TOTAL NUMERICAL RATING: 4.96


ADJECTIVAL RATING:

Outstanding


Prepared by:

Reviewed by:



JULIE BEE M. AGUINALDO
Name of Faculty


ANTONIO P. ABAMO
Head, DBM

Recommending Approval:


ANTONIO P. ABAMO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
Vice President

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE POSITIONS

Name of Faculty Member: JOSE REE M. AGUILARDO

January-June 2018

(1) Program/Department	(2) Weight of Position	(3) Numerical Rating (Rating x %)		(4) Equivalent Numerical Rating (2.25)
I. Instruction				
a. Head/Den (50%)		4.00	2.00	
b. Assistant (50%)		3.00	1.50	
Total for Instruction	100%	4.00	3.50	
II. Research				
a. Assistant for Research (50%)				
b. Head/Assistant (50%)				
Total for Research				
III. Extension				
a. Assistant for Extension (50%)				
b. Head/Assistant (50%)				
Total for Extension				
IV. Administration				
a. Head/Assistant (50%)				
b. Assistant (50%)				
Total for Administration	100%	3.00	3.00	0.30
V. Production				
TOTAL	100%			3.80

EQUIVALENT NUMERICAL RATING:

Add Additional Point, if any:

TOTAL NUMERICAL RATING:

ADJECTIVE RATING:

Outstanding

Reviewed by:

Proposed by:

ANTONIO P. ADAMS
Head, Dept.

JOSE REE M. AGUILARDO
Name of Faculty

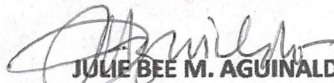
ANTONIO P. ADAMS
Dean/Assistant

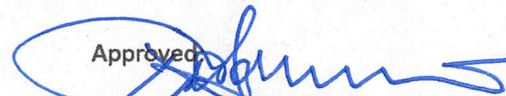
Approved:

BEATRIZ S. BUCARDO
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JULIE BEE M. AGUINALDO**, Instructor of the Department of Business and Management commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 2018 to June 2018


JULIE BEE M. AGUINALDO
 Ratee

Approved: 
ANTONIO P. ABAMO
 Head, DBM

MFOs/PAPs	Success Indicators	Tasked Assigned	Target	Percentage of Actual Accomplish- ment	Actual Accomplishme nt	Rating				Remarks
						Q1	E2	T3	A4	
Advanced Education Services	1. Graduate Degree Program Management Services									
	PI1: Number of graduate degree specializations offered and monitored									
	PI2: Total FTE monitored									
	PI3: Percentage increase in number of graduate students enrolled									
	PI4: Percentage increase in the number of students who graduated within prescribed period									
Higher Education Services	Full Time Equivalent (FTE)	Teaching	20.00	287%	57.35	5	5	5	5.00	
	Vacation/Sick Leave									
	Number of Graduates:									
	Baccalaureate									
	Number of IMs Dev/Rev & Utilized	Compiler	1	100%	1	5	5	5	5.00	
	Revised IM's within the last 3 years									
	Advising									
	Approved case study manuscript	Adviser	1	1500%	15	5	5	5	5.00	
	Approved thesis outline									
	Approved thesis manuscript									
	Student Advising and Consult Services:									
	Number of student org advised	Adviser								
	Student-related activities assisted	Adviser	1	200%	2	5	5	4	4.67	

DATE	DESCRIPTION	AMOUNT	CHECK NO.	BANK	INITIALS
10/1/51	100.00	100.00			
10/2/51	50.00	50.00			
10/3/51	25.00	25.00			
10/4/51	75.00	75.00			
10/5/51	150.00	150.00			
10/6/51	30.00	30.00			
10/7/51	10.00	10.00			
10/8/51	20.00	20.00			
10/9/51	40.00	40.00			
10/10/51	60.00	60.00			
10/11/51	80.00	80.00			
10/12/51	90.00	90.00			
10/13/51	110.00	110.00			
10/14/51	120.00	120.00			
10/15/51	130.00	130.00			
10/16/51	140.00	140.00			
10/17/51	150.00	150.00			
10/18/51	160.00	160.00			
10/19/51	170.00	170.00			
10/20/51	180.00	180.00			
10/21/51	190.00	190.00			
10/22/51	200.00	200.00			
10/23/51	210.00	210.00			
10/24/51	220.00	220.00			
10/25/51	230.00	230.00			
10/26/51	240.00	240.00			
10/27/51	250.00	250.00			
10/28/51	260.00	260.00			
10/29/51	270.00	270.00			
10/30/51	280.00	280.00			
10/31/51	290.00	290.00			
11/1/51	300.00	300.00			
11/2/51	310.00	310.00			
11/3/51	320.00	320.00			
11/4/51	330.00	330.00			
11/5/51	340.00	340.00			
11/6/51	350.00	350.00			
11/7/51	360.00	360.00			
11/8/51	370.00	370.00			
11/9/51	380.00	380.00			
11/10/51	390.00	390.00			
11/11/51	400.00	400.00			
11/12/51	410.00	410.00			
11/13/51	420.00	420.00			
11/14/51	430.00	430.00			
11/15/51	440.00	440.00			
11/16/51	450.00	450.00			
11/17/51	460.00	460.00			
11/18/51	470.00	470.00			
11/19/51	480.00	480.00			
11/20/51	490.00	490.00			
11/21/51	500.00	500.00			
11/22/51	510.00	510.00			
11/23/51	520.00	520.00			
11/24/51	530.00	530.00			
11/25/51	540.00	540.00			
11/26/51	550.00	550.00			
11/27/51	560.00	560.00			
11/28/51	570.00	570.00			
11/29/51	580.00	580.00			
11/30/51	590.00	590.00			
12/1/51	600.00	600.00			
12/2/51	610.00	610.00			
12/3/51	620.00	620.00			
12/4/51	630.00	630.00			
12/5/51	640.00	640.00			
12/6/51	650.00	650.00			
12/7/51	660.00	660.00			

100-443886-100

1. 凡在本市行政区域内从事经营活动的个体工商户，均应当依法向工商行政管理部门申请注册登记，领取营业执照。

[illegible]

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1990

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal. If there is a significant difference, a problem is identified.

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WORKS OF THE UNITED STATES GEOLOGICAL SURVEY

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On the basis of the above, the authors conclude that the results of the present study are in line with the findings of other studies, which suggest that the use of a single, standardized, and validated questionnaire is a reliable and valid method for assessing the prevalence of mental health problems in a community sample.

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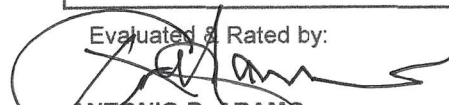
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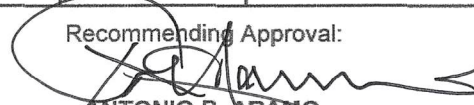
	Number of UAC mtgs attended									
	Membership in university committees									
	Prompt submission of required documents									
	Annual Report									
	Procurement Plan									
	Staff Development Plan									
	Number of Faculty+B216 Mentored									
	Number of department activities supervised									
	Number of faculty members for study leave									
Total Over-all Rating									24.67	

Average Rating (Total overall rating divided by 4)		4.93
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.93
ADJECTIVIAL RATING		0

Comments & Recommendations
for Development Purpose:

*- Teachable young instructor/researcher
must involve more in research*

Evaluated & Rated by:

ANTONIO P. ABAMO
Dept/Unit Head

Recommending Approval:

ANTONIO P. ABAMO
Dean

Approved by:

BEATRIZ S. BELONIAS
Vice President

Date: _____

Date: _____

Date: _____

1 – Quality 2 - Efficiency 3 - Timeliness 4- Average

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
	3 rd	
	4th	

Name of Office: Dept. of Business and Management

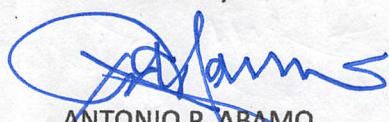
Head of Office: Antonio P. Abamo

Number of Personnel: JULIE BEE M. AGUINALDO

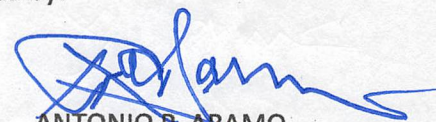
Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring		Faculty meeting		Following up the progress of research/extension involvement of DBM	Very productive discussion
Coaching		How possible to develop teaching guides and tips for teaching effectively			Effective and successful

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ANTONIO P. ABAMO
 Immediate Supervisor

Noted by:


ANTONIO P. ABAMO
 Dean, CME

PERFORMANCE MONITORING & COACHING JOURNAL

1	1st	
2	2nd	
3	3rd	
4	4th	

Name of Office: Dept. of Business and Management

Name of Officer: Antonio P. Abano

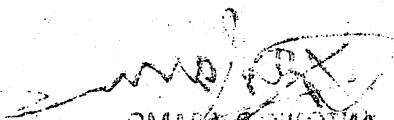
Name of Personnel: JULIE M. AGUIVALDO

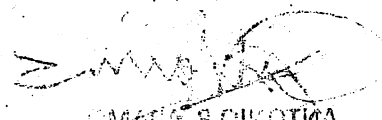
Remarks	Observations (Notes)	Monitoring			Activity
		Meeting	One-on-One	Group	
Very productive discussion	Following up the progress of research/extension project/extension involvement of DRM	meeting		faculty	Monitoring
Effective and successful		How possible to develop teaching guides and tips for teaching effectively			Coaching

Notes: Please indicate the date in the appropriate box when the monitoring was conducted.

Noted by:

Conducted by:


ANTONIO P. ABANO
Dean, CME


ANTONIO P. ABANO
Immediate Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Julie Bee M. Aguinaldo
Performance Rating: January 2018- June 2018

Aim: To enhance capability, knowledge, and skills in strategic teaching.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 8, 2018

Target Date: June, 2018

First Step:

Attend trainings/workshops related to strategic teaching methods

Result:

Attended Youth Entrepreneurship: Entrepreneurial Mindsetting and Business Planning Seminar spearheaded by the Department of Trade and Industry and Go Negosyo Center-Baybay

Date:

Target Date:

Next Step:

Share knowledge to students obtained from the seminar.

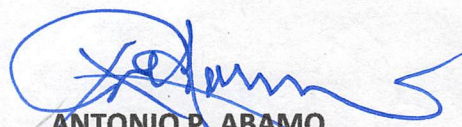
Outcome:

Applied the strategy learned from the seminar to Agribusiness students.

Final Step/Recommendation:

To continue attending seminars/workshops/trainings to upgrade competency to perform instruction, research, and extension functions.

Prepared by:


ANTONIO P. ABAMO
Unit Head

cc: ODA-HRD

STAFF DEVELOPMENT PLAN

Employee: [Name]
Supervisor: [Name]

Performance Rating: [Rating]
Date of Review: [Date]

Aim: To enhance [Skill/Ability] and [Skill/Ability]

Objectives: To improve performance in [Area] and [Area]

Duration: [Start Date] to [End Date]

Activities: [Activity 1], [Activity 2], [Activity 3]

Resources: [Resource 1], [Resource 2], [Resource 3]

Progress: [Progress 1], [Progress 2], [Progress 3]

Results: [Result 1], [Result 2], [Result 3]

Comments: [Comment 1], [Comment 2], [Comment 3]

Next Steps: [Step 1], [Step 2], [Step 3]

Signature: [Signature]
Date: [Date]

cc: ODA-HRD