### Exhibit K

## SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ARGIE R. BUCAL

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
	(2)	(3)	(2x3)
6. Instruction			-
c. Head/Dean (50%)		2.37	
d. Students (50%)		2.36	
Total for Instruction	90%	4.73	4.26
7. Research			
c. Client/Dir. for Research (0%)			
<ul><li>d. Dept. Head/Center Director (0%)</li></ul>			
Total for Research			
8. Extension			
c. Client/Dir. for Extension (0%)			
d. Dept Head/Center Director (0%)			
Total for Extension			
Administration & Support to     Operations	10%	5.00	0.50
10. Production			
TOTAL			4.76

EQUIVALENT NUMERICAL RATING:

4.76

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.76

ADJECTIVAL RATING:

**Outstanding** 

Prepared by:

Reviewed by:

Name of Faculty

ELDON P. DE PADUA Department Head

Recommending Approval:

Approved:

Vice President





# DEPARTMENT OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING

Visca, Baybay City, Leyte, PHILIPPINES Telephone: (053) 525-0140 local 1015 Email: dabe@vsu.edu.ph

Website: www.vsu.edu.ph

## "Exhibit B"

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>ARGIE R. BUCAL</u>, a faculty member of the <u>DEPARTMENT OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING</u> commit to the deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period <u>January to June 2024</u>.

Instructor I

Date: 19 July 2024

Approved:

ELDON P. DE PADUA

Department Head

Date: 19 July 2024

MFO	Description of	Success/	Tasks Assigned				F	Ratin	g	REMARKS (Indicators in
No.	MFO's/PAPs	Performance Indicators (PI)		Target	Actual Accompli shment	Quality	Eficiency	Timeliness	Average	percentage should be supported with numerical values in numerators and denominators)
UMFC	1. ADVANCED EDUCAT	ION SERVICES								
OVPI N	IFO 2. Graduate Student Mana	agement Services								
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								

	As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript			
	AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript			
	<u>A4</u> . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty			
PI 9: Number of instructional materials developed *	<u>A5</u> . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems			
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof			
	Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught			
	Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.			
	A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor			
	A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom			

	<u>PI 10</u> . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO	2. HIGHER EDUCATION SERV	ICES								
OVPI U	JMFO 3. Higher Education Man	agement Services								
	implemented and manitered *	A9. Actual Faculty's FTE	Handles and teaches	40	39	5	5	5	5.00	
	malomontad and manifored a	A10 . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	16	7	5	5	4	4.67	ESci 112 - 2; AEng 40 - 2; ABEn 132 - 3
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period		7	5	5	4	4.67	
		A12 . Number of trainings attended related to instruction	Attend mandated trainings	6	3	5	5	5	5.00	Faculty Onboarding; CQI Training and Workshop; ToS Preparation
		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	10	15	5	5	4	4.67	ESci 112 - 8; AEng 40 - 2; ABEn 132 - 5
		A14 . Number of quizzes administered	Prepares and checks quizzes for lec and lab	30	50	5	5	4	4.67	ESci 112 - 20; AEng 40 - 15; ABEn 132 - 15
		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	40	98	5	4	4	4.33	ABEn 200.b - 7; AEng 40 - 40; ABEn 132 - 51
	PI 8: Number of students	A16. Number of students	Acts as academic		124	5	5	4	4.67	
		A17. Number of students advised on thesis/ field practice/special problem:		3	3	5	5	4	4.67	

of to

							_		
	As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
	As SRC Member	Advises and corrects research outline and thesis/SP manuscript		6	5	5	4	4.67	
	A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	20	100	5	5	4	4.67	
PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO		1	5	4	4	4.33	PSABE-VSUSC
	<u>A20</u> . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities		1	5	5	4	4.67	PSABE-VSUSC
PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	8	3	5	4	4	4.33	ESci 112; ABEn 132; AEng 40
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	8	36	5	5	4	4.67	ESci 112 - 16; ABEn 132 - 10; AEng 40 - 10
	Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	10	30	5	5	5	5.00	ESci 112 - 10; ABEn 132 - 10; AEng 40 - 10
	Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	10	62	5	5	4	4.67	ESci 112 - 27; ABEn 132 - 18; AEng 40 - 17

		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC	Submits the course ware duly reviewed by TRP for editing	8	3	5	5	4	4.67	ESci 112; ABEn 132; AEng 40
		A 24 : Number of virtual	Creates virtual	8	3	4	5	5	4.67	ESci 112; ABEn 132; AEng 40
	PI 11. Additional outputs	A 25. Number of  Program  accreditation/evaluatio  n	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry  A 26. Other outputs implementing the new normal due to covid 19	Coordinates with Designs experiential learning activities and other outputs to implement new normal							
UMFO	3 . RESEARCH SERVICES									
	PI 1. Number of research	A27. Number of research	Conducts research							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research oroject within the year							
	PI 3. Percentage of research	A 29. Percentage of In refereed int'l journals	Writes publishable							
		In refereed nat'l/regional								
	PI 4. Number of research	A 30. Number of research In int'l fora/conferences	Prepares, submits							
	PI 5. Percent of research proposals approved *	In nat'l/regional  A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. or research	Acts as peer							

		<u>A 34</u> . Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output			
		A 35.Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal			
UMFO	4. EXTENSION SERVICE	S				
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership			
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer			
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects			
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services			
	PI 5. Number of technical/expert services	<u>A 40</u> . Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries			

Research Mentoring	Research Mentor							
Peer reviewers/Panelists	Peer reviewers/Panelists							
Resource Persons	Resource Persons							
Convenor/Organizer	Convenor/Organizer							
Consultancy	Consultant							
Evaluator	Evaluator							
PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation						
PI 11. Additional outputs *	A 42. No. of extension- related awards (extn. conducted by faculty or student & faculty) *							
	A 43.Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal						
UMFO 5. SUPPORT TO OPERATIONS								
OVPI MFO 4. Program and In	stitutional Accreditation Se	rvices						
PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non- confor mity	5	5	4	4.67	
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compli ant	5	5	4	4.67	
	On program accreditations							

. . . .

					1			
	On institutional accreditations							
IFO 6. General Admin. & Support								
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % compla int	5	5	5	5.00	
PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice						
	A 48.Other outputs implementing the new normal due to covid 19	Designs administration/managem ent related activities and other outputs to implement new normal						
Total Over-all Rating							103.00	
Average Rating							4.68	
Adjectival Rating							Outstandi	ng

### Comments & Recommendations for Development Purposes:

Explore strategies to improve your instruction rating.

Attend seminars/conferences/trainings to improve RDE and instruction capabilities.

Conduct RDE projects.

Evaluated & Rated by:

ELDON P. DE PADUA

Department Head

Date: 19 July 2024

Recommending Approval:

JANNET C. BENCURE

Dean, CET Date: 24 July 2024

Approved by:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 24 July 2024

## PERFORMANCE MONITORING & COACHING JOURNAL

1	1st	Q
	130	U
1	2 <sup>nd</sup>	A
		R
	3 <sup>rd</sup>	Т
		E
	4th	R

Name of Office: DABE

Head of Office: Engr. Eldon P. De Padua

Number of Personnel: \_\_\_\_\_8

Activity Monitoring	Meeti	ng		Others	Domesto
Activity Monitoring	One-on-One	Group	Memo	(Pls. specify)	Remarks
Monitoring					
Monitoring of classes conducted by DABE faculty members	Reminded the faculty members to conduct their classes regularly	Posted an announcem ent in the department 's online communicat ion platform			Faculty members conducted their classes regularly (through Face to face)
Monitoring of the submission of OBE Syllabus and TOS by department	Reminded the faculty members regarding the submission of Course Syllabi and TOS	Included in DABE regular meeting for the month of August and September 2023		Notice of meeting	Some of the faculty members have submitted their OBTL Syllabus and TOS
Monitoring of the submission of IPCR with targets	Reminded the faculty members to submit their IPCR with targets	Included in DABE regular meeting for the month of June		Notice of meeting	All faculty members have submitted their IPCRs with targets
Monitoring of the attendance of faculty members in the Mandatory Orientation and Reorientation of	Reminded the assigned faculty members to attend in the Mandatory Orientation and	Posted an announcem ent in the department 's online communicat	OP Memo Circular No.22 s.2023		All assigned faculty members attended the orientation and re-orientation

Academic Advisers, Department Enrolment Focal Persons, and College Hotline Agents	Re-orientation of Academic Advisers, Department Enrolment Focal Persons, and College Hotline Agents	ion platform			event
Monitoring of faculty members' preparations for the 1 <sup>st</sup> Sem AY 2023-2024 classes	Reminded the faculty members regarding the start of classes in the 1st Sem AY 2023-2024	Included in DABE regular meeting for the month of July 2023		Notice of Meeting	Faculty members have started the preparation of their assigned courses for the coming semester (1st Sem AY 2023- 2024)
Monitoring of the conduct of midterm exam for 1st Sem AY 2023-2024	Reminded the faculty members regarding the conduct of midterm exam for 1st Sem AY 2023-2024	Posted an announcem ent in the department 's online communicat ion platform			All faculty members conducted the midterm exam
Monitoring of the submission of midterm grades for 1 <sup>st</sup> Sem AY 2023-2024	Reminded the faculty members to submit the midterm grades of their students	Included in DABE regular meeting for the month of April		Notice of meeting	Some of the faculty members have submitted their midterm grades
Monitoring of DABE projected faculty workload	Reminded the faculty members regarding the Subject Offerings for the 1st Sem AY 2023-2024	Included in DABE regular meeting for the month of September 2023		Notice of meeting	Distributed and monitored the projected faculty workload for 1 <sup>st</sup> Sem AY 2023- 2024
Coaching	_			<b>T</b>	
Coaching on the conduct of classes regularly using the blended-learning strategy to DABE faculty members	Reminded the faculty members to conduct their classes regularly	Posted an announcem ent in the department 's online communicat ion platform	DABE Memo. No. 03 s. 2024		Faculty members conducted their classes regularly (through blended/flexible teaching- learning method)

Coaching on the	Reminded the	Included in	Notice of	Majority of the
preparation of OBTL	faculty	DABE	meeting	faculty
Syllabus and TOS prior	members	regular		members have
to submission by	regarding the	meeting for		submitted their
department	submission of	the month		OBTL Syllabus
	Course Syllabi	of August		and TOS
	and TOS	and		
		September		
		2023		

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

LDON P. DE PADUA

Head, DABE

Noted by:

ANNET C. BENCURE

## TRACKING TOOL FOR MONITORING TARGETS

Major Final					T	ASK S	TATU	S		
Major Final Output/Performanc e Indicator	TASK	ASSIGNED TO	DURATIO N	1 <sup>st</sup> Mo nth	2 <sup>nd</sup> Mon th	3 <sup>rd</sup> Mo nth	4 <sup>th</sup> Mo nth	5 <sup>th</sup> Mo nth	6 <sup>th</sup> Mo nth	REMARKS
MFO 1. Advanced						-				
Education Services OVPI MFO 2.								-		
Graduate Study Management Services										
PI 2. Percentage of accredited graduate programs	Offering MS Program	Dept. Head and Graduate Faculty	Continuin g Task							
PI 3. Number of graduate degree specializations offered and monitored	Offering MS Program	Dept. Head and Graduate Faculty	Continuin g Task							
MFO 2. Higher Education Services										
PI 1. Percentage of	Teaching	Dept. Head								11 out of 22
first-time licensure exam takers that pass the licensure exams	reaching	and Faculty				50 %				first-time takers passed the exam
PI 2. Percentage of graduates (2 years prior) that are employed	Teaching	Dept. Head and Faculty								Tracer study for 2023 graduates is to be conducted on October 2024
PI 3. Percentage of undergraduate student population enrolled in CHED=	Enrolling students	Dept. Head and Faculty	Jan-June 2024	×	×	×	x	x	x	100% of the students
identified and RDC- identified priority programs										
PI 5: Total FTE, coordinated, implemented and monitored	Offering BS Program	Dept. Head and Faculty	Continuin g Task	Х	x	х	х	х	х	DABE FTE for BS courses are coordinated, implemented and monitored
PI 8. Number of students advised										Monitored
On thesis/field practice/special problem	Advising	Dept. Head and Faculty	Continuin g Task	x	х	x	х	x	x	Thesis and Field Practice
No. of Approved Manuscript submitted within the	Advising	Dept. Head and Faculty		34						EPDePadua- 1; MGCSumari

prescribed period										a-3; DLSTan-1
On consultation	Advising	Dept. Head and Faculty	Continuin g Task	х	x	x	x	x	×	Course/subj ect related, Enrollment, Career guidance
PI 9: Number of student organizations advised/ assisted										
Student organizations advised	Organiza tion advising	Org. Adviser/Fac ulty	Continuin g Task	x	x	x	x	x	х	PSABE VSU-SC; CET-SSC
Student organizations assisted on student related activities	Assisting student related activities	Dept. Head and Faculty	Continuin g Task						x	ABE Day
PI 10. Number of instructional materials developed										
On-line ready courseware	Making instructio nal materials	Dept. Head and Faculty	Jan-June 2024	x	x	x	x	х	x	Some online courseware are continuously updated
Flexible instructional materials	Making instructio nal materials	Dept. Head and Faculty	Jan-June 2024	х	X	x	х	х	x	Some online instructional materials are continuously updated
Assessment Tools	Making assessm ent tools	Dept. Head and Faculty	Jan-June 2024	X	x	x	x	x	x	Assessment tools are continuously monitored and updated by all faculty members
Number of virtual classrooms created and operationalized	Creating and operation alizing virtual classroo ms	Dept. Head and Faculty	Jan-June 2024			4				Virtual classrooms are already available
MFO 3. Research										
Activities PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries	Conducti ng research es	Faculty	Continuin g task	x	x	x	x	x	x	1.Hydraulic ram pump demo unit (technical evaluation of 1 ram pump model # 2 prototype) 2. Evaporative cooling system demo unit (automated proto-type), 3 optimization of single chamber syngas; 4.

PI 2. Number of research outputs completed within the year	Conducti ng research es	Faculty	Continuin g Task	x	x	x	х	х	х	dryer All research activities of the faculty members are on-going
PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%										
In refereed int'l journals	Preparin g technical papers	Dept. Head and Faculty								
In refereed nat'l/regional journals	Preparin g technical papers	Dept. Head and Faculty								
PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences										
In int'I fora/conferences	Preparin g technical papers	Dept. Head and Faculty								Hydraulic Ram Pump Developme nt and Automation for Small Irrigation System and Upland Barangays
In nat'l/regional fora/conferences	Preparin g technical papers	Dept. Head and Faculty								(1) Biodiesel Production from Chicken (Gallus gallus domesticus ) Fat Oil and Waste Cooking Oil, (2) Developme nt of Solar- based Evaporative Cooling System for Intermediat e Field Storage of Fruits and Vegetables, (3) Bioenergy Generation from Agriculrural

							Wastes, Seaweeds, Algae, Cellulosic Materials and Plant Oils for Climate Change Mitigation and Food Security
PI 5. Percent of research proposals approved	Preparin g research proposal s	Dept. Head and Faculty					
MFO 4. Extension Services							
PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	Coordina ting, cooperating, or collabora ting with different gov't and nongovernment agencies and offices	Dept. Head and Faculty					Maintained partnership s with 4 LGUs
PI 2. Number of trainees weighted by the length of training	Conducti ng trainings	Dept. Head and Faculty			x		Rice Machinery Operation Training
PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance		Dept. Head and Faculty			100		
PI 5. Number of technical/expert services							
Research Mentoring	Researc h mentorin g	Dept. Head and Faculty	NA				No opportunity yet
Resource Persons	Serving as resource person	Faculty					
Convenor/Organizer	Serving as organizer	Dept. Head and Faculty	Jan-June 2024			x	ABE Day at Baybay City Agri-Aqua Fair
Consultancy	Serving as consulta	Dept. Head and Faculty					BIOMECH, AMTECH, DOE-

	nt									CHED, LGU Ormoc
MFO 5. Support to Operations			,							Offfice
PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	Teaching	Dept. Head and Faculty	Jan-June 2024			x			x	6 out of 9 by September
PI 8. Compliance to all requirements thru the established/adequat e implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	Complyin g the requirem ents of the core processe s of the college/d epartmen t under ISO 9001:201	Dept. Head and Faculty	Continuin g task							All requirement are complied
MFO 6. General Admin. & Support Services (GASS)										
PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC	Preparin g and submittin g of departme nt's PPMP	Dept. Head and Admin. Staff	Jan-June 2024					x		PPMP was submitted within the deadline
PI 2. Zero percent complaint from clients served	Teaching /serving students and other clients	Dept. Head, Faculty, & Admin. Staff	Jan-June 2024	x	x	x	×	×	x	Zero Non- conformity
PI 3. Number of coaching sessions among faculty & staff	Coaching faculty and staff	Dept. Head and Faculty	Every DABE regular, special, or emergenc y meeting	x	х	x	x	x	х	Discuss ways to improve the execution of assigned tasks
PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets	Conducti ng meeting/ worksho p for planning, tracking and monitorin g of targets	Dept. Head, Faculty, & Admin. Staff	Every DABE regular, special, or emergenc y meeting	x	x	x	x	x	x	Discuss updates, concerns, and ways to improve the execution of assigned tasks
PI 5. Number of monthly/special faculty & staff meetings conducted	Conducti ng meeting with faculty and staff	Dept. Head	Every month	x	х	x	х	х	x	Every first Friday of the month
PI 3: Additional Outputs										

Number of Best practices/new initiatives in academic units' management replicated/benchmar ked by other depts/agencies	Observin g 5S within the unit	Dept. Head, Faculty, & Admin. Staff	Continuin g Task	x	x	x	x	х	x	5S practice was observed within the department
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Prepared by:

ELDON P. DE PADUA
Unit Head

## PERFORMANCE MONITORING FORM

Name of Employee: **ARGIE R. BUCAL** 

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Advanced Education - evaluating MSAE admission application	-	-	-	-	-	-	Not Teaching MS
2	Higher Education - Teaching BS courses	Conduct classes, virtual classrooms w/ learning materls. & assessments	1-1-2024	6-30-2024	6-30-2024	VI	О	ESci 113; ESci 135; ESci 132a; ABEn 200b
3	Research services	-	-	-	-	-	-	No Research Conducted
4	Extension services	-	<b>-</b>	-	-	-	-	No Extension services
5	Support to operations	Varied ISO & acad. documents and services	1-1-2024	6-30-2024	6-30-2024	VI	VS	Assigned ISO, acad. documents, etc. done
6	General administration & support services	Varied general documents & services	1-1-2024	6-30-2024	6-30-2024	VI	VS	Assigned gen. docs. & services done

<sup>\*</sup>Either very impressive (VI), impressive (I), needs improvement (NI), poor (P), very poor (VP)
\*\*Outstanding (O), very satisfactory (VS), satisfactory (S), unsatisfactory (US), poor (P)

Prepared by:

Head, DABE



### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: Argie R. Bucal

Performance Rating: 4.76

Aim: Engr. Argie R. Bucal as an effective instructor, researcher, and extensionist of the Department

of Agricultural and Biosystems Engineering (DABE).

### Proposed Interventions to Improve Performance:

Note:

Engr. Bucal will be developed into a more effective instructor, researcher, and extensionist of DABE.

Date: January 1, 2024

Target Date: June 30, 2024

### **First Step**

• Re-orientation on the roles and responsibilities of a faculty not only in the area of instruction but also in the areas of research, development, extension and innovation.

#### **Second Step**

• Send to relevant trainings/workshops/seminars/short-term courses to improve the technical and professional proficiency of the staff.

#### Results:

- Improved technical and professional skills.
- Mastery on the delivery of instruction in BSABE curriculum.
- Mastery on making project proposals and implementing/managing approved research and extension projects.

Prepared by:

ELDON P. DE PADUA Head, DABE

Conforme:

ARGIER BUCA Instructor, DABE

Email: dabe@vsu.edu.ph Website: www.vsu.edu.ph Phone: +63 53 565 0600 Local 1015



INSTRUCTION AND EVALUATION OFFICE VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Phone/Fax: +63 053 565 0600 local 1104

Email: odie@vsu.edu.ph Website: www.vsu.edu.ph

#### TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2023-2024

Name of faculty: BUCAL, ARGIE R.

Department: Dept. of Agricultural and Bio-system Engineering

College: College of Engineering and Technology

	Course No. &	Lab/		RATING	% Evaluation
	Descriptive Title	Lec	Num.	Adjec.	Rating
ESci 113	CALCULUS FOR ENGINEERS 2	LEC	5.00	Outstanding	100.0%
ESci 135	THERMODYNAMICS AND HEAT TRANSFER	LAB	5.00	Outstanding	100.0%
ESci 113	CALCULUS FOR ENGINEERS 2	LEC	5.00	Outstanding	100.0%
ESci 113	CALCULUS FOR ENGINEERS 2	LEC	5.00	Outstanding	100.0%
ESci 132a	MECHANICS OF DEFORMABLE BODIES/STENGTH OF MATERIALS (bsabe)	LEC	5.00	Outstanding	100.0%
ESci 132a	MECHANICS OF DEFORMABLE BODIES/STENGTH OF MATERIALS (bsabe)	LEC	4.00	Very Satisfactory	80.0%
ESci 135	THERMODYNAMICS AND HEAT TRANSFER	LAB	4.00	Very Satisfactory	80.0%
	Average	Rating	4.71	Outstanding	94.29%

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 - 1.49 Poor (P)

1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S) 3.50 - 4.49 Very Satisfactory(VS)

4.50 - 5.00 Outstanding(O)

Prepared by:

VANESSAW NAZAL TPES in-Charge Date: April 08, 2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: April 08, 2024

Received by

BUCAL, ARGIE R.

Name and Signature of Faculty Date: 01 28 2 24

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