

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: **MAGNO, JESUSA M.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.78(.5) = 2.39	
b. Students (50%)		3.33 (.5)= 1.6	
<i>Total</i>	50%	3.9 (.50)	1.99
2. Research			
a. Department head (100%)		4.5(1) = 4.5	
<i>Total</i>	25%	4.5 (.25)	1.12
3.Extension			
a. Department head (100%)		4.76(1) =4.76	
<i>Total</i>	25%	4.76 (.25)	1.19
Grand total			4.3

EQUIVALENT NUMERICAL RATING: 4.3

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.3ADJECTIVAL RATING: **Very Satisfactory**

Prepared by:

JESUSA M. MAGNO

Name of Faculty

Reviewed by:

JOEL REY U. ACOB

Department Head

Recommending Approval:

JOEL REY U. ACOB

Dean

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JESUSA M. MAGNO** of the **COLLEGE OF NURSING** commits to deliver and agree to be rated on the attainment of the following **targets** in accordance with the indicated measures for the period **JANUARY to JUNE 2022.**

Rated by:


JESUSA M. MAGNO
Faculty

Approved:


JOEL REY U. ACOB
Dean

MFO No.	Description of MFO'S/PAP	Success Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
						Q1	E ²	T ³	A ⁴	
UMFO 2. HIGHER EDUCATION SERVICES										
OVPA A UMFO 3 Higher Education Management Services										
	PI 5. Total FTE, coordinated, implemented, monitored	A9. Actual Faculty's FTE	Handles and teaches courses assigned. NuCM 112 LEC & LAB NuCM 109r	10	32.95	4.7	4.7	4.7	4.7	
		A 10. Number of grade/score sheets submitted within prescribed period	Prepares grade sheets/score sheets on or before deadline.	2	3	4.8	4.8	5.0	4.86	
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion forms with grade within prescribed period.	0	0	4.7	4.7	4.7	4.7	Students with INC are still in the completion period

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		A12. Number of trainings attended related to instruction	Attend mandated training (institutional and non-institutional)	4	5	5.0	5.0	5.0	5.0	
		A14. Number of quizzes administered conducted	Prepares test questions and checks finished quizzes/ exams via Moodle	6	22	4.7	4.8	4.8	4.76	
		Number of oral revalida conducted	Prepares questions and materials for oral evaluation	4	12	4.8	4.8	4.8	4.8	
		A15. Number of case studies, and related requirements checked and graded	Checks case studies, care plans, self-directed learning materials as required.	2	6	4.8	4.8	4.8	4.8	
	PI 8. Number of Students advised	A16. Number of students advised on research	Entertain students consulting on subjects taught and on thesis title proposals	2	2	4.7	4.7	4.7	4.7	
	PI 10. Number of Instructional Materials Developed , rubrics	A 21: Number of on-line courseware developed and submitted	Prepares and submits for review by the Department IMS Committee	1	1	4.5	4.5	4.5	4.5	
		On-line ready course ware	Prepares instructional module/workbook or a combination thereof	1	1	4.8	4.8	4.8	4.8	


		Supplemental learning resources	Prepares powerpoint presentation, clips depending on the course taught	4	12	5.0	5.0	5.0	5.0	
		Assessment tools, scenarios, rubrics	Prepares assessment tools hypothetical case, rubrics	2	6	5.0	5.0	5.0	5.0	
		A23: Number of on-line courseware reviewed by Department Head	Submits the courseware duly reviewed by the Dept. IMS Committee	1	1	4.6	4.6	4.6	4.6	
		A24: Number of Virtual classroom created and operational	Creates virtual classroom using Moodle or Google classroom	2	1	4.8	4.8	4.8	4.8	
		A26: Other outputs implementing the new normal due to COVID-19	Designs experiential learning activities and other outputs to implement new normal due to COVID-19	1	5	4.7	4.7	4.7	4.7	Provided links to webinars/ lectures relevant to the concepts in NuCM 116.
UMFO 3. RESEARCH SERVICES										
		A31: Percentage of research proposals prepared, submitted, approved	Prepares research proposals, submits and follows-up its approval for immediate implementation	1						Student support
		A35: Other outputs implementing the new normal due to COVID	Designs learning activities and other outputs to implement new normal	1	1	4.5	4.5	4.5	4.5	Discussed with student advisees
UMFO 4. EXTENSION SERVICES										
	PI 2. Number of trainees weighted by the length of training	A 37: Number of trainees weighted by the length of training	Conduct trainings among beneficiaries of technology/ skills transfer	20	2	4.7	4.7	4.7	4.7	Skills in First Aid and life saving measures.

	PI 3. Number of extension programs Organized and supported consistent with the SICs mandated and priority programs.	A 38; Number of extension programs/ project implemented.	Implements duly approved extension projects.	1	2	4.8	4.8	4.8	4.8	First Aid training Basic Sanitation and Health Education (Children, older person)
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39: Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher	Provides quality and relevant training courses and advisory services	100%	2	4.7	4.7	4.7	4.7	
	PI 5: Number of Technical/expert services	A 40: Number of technical/expert services as/in:	Provides the technical and expert services requested by the beneficiaries.	2	2	4.8	4.8	4.8	4.8	First Aid training Skills
	PI 8. Percentage of extension proposals approved.	A 41: Percent of extension proposals approved.	Prepares extension proposals, submits and follow up its approval for immediate implementation	1	1	4.8	4.8	4.8	4.8	With approved programs and implementation is on-going
		A 43: Other outputs implementing the new normal due to COVID-19	Designs extension related activities and other outputs to implement new normal	1	2	4.8	4.8	4.8	4.8	Involvement in the national, local and specific agencies vaccination activities against COVID-19, Pneumonia and Influenza.


										Community visits to implement the Basic education on sanitation and hygiene as steps to curb COVID-19.
UMFO 5. SUPPORT TO OPERATIONS										
UMFO 6. GENERAL ADMIN. AND SUPPORT SERVICES (GASS)										
	PI 2. Zero percent complaint from clients served	A 46: Customer friendly frontline services	Provides customer friendly frontline services to clients.			5.0	5.0	5.0	5.0	Accommodated through On-line services
	Pi Additional outputs	A 48: Other outputs implementing the new normal due to COVID.	Designs activities and other outputs to implement new normal.			5.0	5.0	5.0	5.0	As Class adviser and Level Coordinator, established open line of communication for students and parents accessibility for consultation and to address concerns.
		Total Over-all Rating				4.8	4.78	4.79	4.78	
		Average Rating							4.78	

		Adjectival Rating							
Average Rating (Total Over-all rating divided by 4)					XX	Suggestions and Recommendations: Commendation on the effort to continue instruction-related works. Encouraged to continue endeavors on extension activities.			
Additional Points									
Punctuality			XX						
Approved Additional points (with copy of approval)									
FINAL RATING					4.78				


Rated by:


JOEL REY U. ACOB
 Dept./Unit Head
 Date: 9/7/22

Recommending Approval:


JOEL REY U. ACOB
 Dean/Director
 Date: 9/7/22

Approved:


BEATRIZ S. BELONIAS
 Vice President
 Date: 9/7/22

1-Quality
 2-Efficiency

3-Timeliness
 4-Average

PERFORMANCE MONITORING & COACHING JOURNAL

Name of Office: COLLEGE OF NURSING

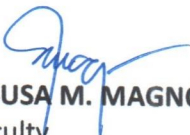
Head of Office: ACOB, JOEL REY U.

Number of Personnel: MAGNO, JESUSA M.


/	1st	Q U A R T E R
/	2nd	
	3rd	
	4th	

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Coaching and mentoring executed during the monthly faculty meetings.		<p>*Advised to continue developing the learning guides as prescribed by the university.</p> <p>*Encouraged to render extra mile to reach out students in the new normal.</p>			<p>Able to submit the required learning materials for the classes handled.</p> <p>Commendation for taking the advice as evidenced by conduct of asynchronous and documented student consultations</p> <p>Recognition for spearheading conduct of webinar in nursing courses as support to instruction</p>
		<p>*Encouraged to attend enhancement webinars for instruction utilization.</p>			<p>Able to attend retooling webinar workshops for instruction enhancements.</p>


Note: Please indicate the date in the appropriate box when the monitoring was conducted


JESUSA M. MAGNO
Faculty

Conducted by:


JOEL REY U. ACOB
Immediate Supervisor

Noted by:


BEATRIZ S. BELONIAS
Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **MAGNO, JESUSA M.**

Performance Rating:

The Performance Rating showed that the concerned faculty obtained a Very Satisfactory Performance in Instruction, Research and Extension components.

Aim(s): 1. to continuously involve in the community extension endeavors of the college.
2. participation to workshops and conventions for continuing professional nursing development
Target Date: March- May 2022

Proposed Interventions to Improve Performance:

First Step:

- Included in the monthly meeting discussion

Result:

- Able to participate in the nursing webinar as endorsed by the personnel comm

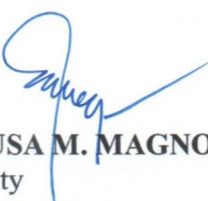
Final Step/Recommendation:

- Continuation of her Extension-lead program for the following quarter.

Prepared by:


JOEL REY U. ACOB
Dean

Conforme:


JESUSA M. MAGNO
Faculty