

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: TEOFANES A. PATINDOL

| Program Involvement (1) | Percentage Weight of Involvement (2) | Numerical Rating Rating x % (3) | Equivalent Numerical Rating (2x3) |
|--|--|---------------------------------------|---|
| 1. Instruction | | | |
| a. Head/Dean (50%) | 4.87 | 2.435 | |
| b. Students (50%) | 4.29 | 2.145 | |
| Total for Instruction | 60% | 4.58 | 2.748 |
| 2. Research | | | |
| a. Client/Dir. for Research (50%) | | | |
| b. Dept. Head/Center Director (50%) | | | |
| Total for Research | | | |
| 3. Extension | | | |
| a. Client/Dir. for Extension (50%) | | | |
| b. Dept Head/Center Director (50%) | | | |
| Total for Extension | | | |
| 4. Administration | 35% | 4.97 | 1.7395 |
| 5. Production | 5% | 5 | 0.25 |
| TOTAL | | | 4.74 |

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.74

ADJECTIVAL RATING:

Outstanding

Prepared by:

TEOFANES A. PATINDOL

Name of Faculty

Reviewed by:

ANGELICA P. BALDOS

Department Head

Recommending Approval:

ARTURO E. PASA

Dean

Approved:


ROTACIO S. GRAVOSO


Vice President for Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, TEOFANES A. PATINDOL, a faculty member of the DEPARTMENT OF FOREST SCIENCE commit to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JULY TO DECEMBER, 2024.


TEOFANES A. PATINDOL
 Professor IV
 Date: 2/3/25

Approved:

ANGELICA P. BALDOS
 Department Head
 Date: 2/3/25

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target | Actual Accomplishment | Rating | | | | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|--|--|--|---|--------|-----------------------|---------|------------|------------|---------|---|
| | | | | | | Quality | Efficiency | Timeliness | Average | |
| UMFO 1. ADVANCED EDUCATION SERVICES | | | | | | | | | | |
| OVPI MFO 2. Graduate Student Management Services | | | | | | | | | | |
| | PI 4: Total FTE coordinated, implemented & monitored* | A1. Actual Faculty's FTE | Handles subjects/courses assigned | 2 | 8.33/2 (416%) | 5 | 5 | 5 | 5 | FORY 224, FORY 225, FORY 227, FORY 269 |
| | PI 8: Number of graduate students advised * | A2. Number of students advised | Acts as academic adviser to graduate students | 2 | 7/2 (350%) | 5 | 5 | 5 | 5 | Bonganay, Mejica, Ygot, Siddique, Suarez, Maguchu, Al Helal |
| | | A3. Number of students advised on thesis/special problem/dissertation | | | | | | | | |
| | | As GAC Chairman | Advises and corrects research outline and thesis/SP/dissertation manuscript | 1 | 7/1(700%) | 5 | 5 | 5 | 5 | Bonganay, Mejica, Ygot, Siddique, Suarez, Maguchu, Al Helal |

| | | | | | | | | | |
|---|---|---|---|----------------|-----|-----|-----|------|--|
| | AS GAC Member | Advises and corrects research outline and thesis/SP/dissertation manuscript | 1 | 1/1 (100%) | 4 | 4 | 4 | 4 | Elbina |
| | A4. Number of students entertained for consultation purposes | Entertains students seeking consultation with faculty | 2 | 8/2 (400%) | 4.8 | 4.8 | 4.8 | 4.8 | |
| PI 9: Number of instructional materials developed * | A5. Number of on-line ready coursewares developed and submitted for review | Converts the existing instructional materials into flexible learning systems | | | | | | | |
| | On-line ready courseware | Prepares Instructional module/laboratory guide/workbook or a combination thereof | | | | | | | |
| | Supplemental learning resources | Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught | 1 | 5/1 (500%) | 4.5 | 4.5 | 4.5 | 4.5 | FORY 224, FORY 225, FORY 227, FORY 269 |
| | Assessment tools | Prepares assessment tools such as long exam, quizzes, problems sets, etc. | 1 | 5/1 (500%) | 4.5 | 4.5 | 4.5 | 4.5 | FORY 224, FORY 225, FORY 227 |
| | A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor | Submits the course ware duly reviewed by TRP for editing by MMDC editor | | | | | | | |
| | A 7 : Number of virtual classroom created and operational | Creates virtual classroom using either Moddle or Google Classroom | 1 | 2/1 (200%) | 4.8 | 4.8 | 4.8 | 4.8 | FORY 225, FORY 227 |
| | PI 10. Additional outputs: | | | | | | | | |
| UMFO 2. HIGHER EDUCATION SERVICES | | | | | | | | | |
| OVPI UMFO 3. Higher Education Management Services | | | | | | | | | |
| PI 5: Total FTE, coordinated, implemented and monitored * | A9. Actual Faculty's FTE | Handles and teaches courses assigned | 3 | 16.05/2 (802%) | 4.9 | 4.9 | 4.8 | 4.87 | Fgov 149n |
| | A10. Number of grade sheets submitted within prescribed period | Prepares gradesheet and submits on or before deadline | 3 | 2/3 (67%) | 4.9 | 4.9 | 4.8 | 4.87 | Fgov 149n |

| | | | | | | | | | | |
|--|--|---|--|---|-------------|---|-----|-----|------|--|
| | | A11. Number of INC forms with grade submitted within prescribed period | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | 2 | 5/2 (250%) | 5 | 5 | 4.8 | 4.93 | |
| | | A12. Number of trainings attended related to instruction | Attend mandated trainings | | | 5 | 5 | 4.8 | | |
| | | A13. Number of long examinations administered and checked | Administers and checks long examination for | 3 | 4/3 (133%) | 5 | 5 | 4.8 | 4.93 | Fgov 149n |
| | | A14. Number of quizzes administered and checked | Prepares and checks quizzes for lec and lab | 3 | 6/3(200%) | 5 | 5 | 4.8 | 4.93 | Fgov 149n |
| | | A15. Number of lab reports and term papers checked and graded | Checks lab reports and term papers submitted as required | 3 | 3/3(100%) | 5 | 5 | 4.8 | 4.93 | FORY 224,FORY 269, FORY 227 |
| | PI 8: Number of students advised: * | A16. Number of students advised: | Acts as academic adviser to students | 5 | 10/2(200%) | 5 | 5 | 4.8 | 4.93 | BS Forestry, ITEES students |
| | | A17. Number of students advised on thesis/ field practice/special problem: | | 4 | 6/4 (150%) | 5 | 5 | 4.8 | 4.93 | Pogosa, Sablan, Fernandez, Dumaguing, Buenafe, Calimbayan |
| | | As SRC Chairman | Advises, and corrects research outline and thesis/SP manuscript | 2 | 9/2 (450%) | 5 | 5 | 5 | 5 | Barro, Cabel, Comaling, Dacera, dela Cruz, Flandez, Fuentes, Porazo, Tabat |
| | | As SRC Member | Advises and corrects research outline and thesis/SP manuscript | 2 | 9/2 (450%) | 5 | 5 | 5 | 5 | Irag, Lamoste, Sabate, Talatayod, Ceniza, Rom, Ganar, Moreno, Belmoro |
| | | A18. Number of students entertained for consultation purposes | Entertains students consulting on subject taught, thesis and grades | 5 | 10/5 (200%) | 5 | 4.8 | 5 | 4.93 | BSF Students, ITEES students |
| | PI 9: Number of student organizations advised/ assisted * | A19. Number of Student organizations advised | Advises student organizations recognized by USOO | | | | | | | |

| | | | | | | | | | | |
|--|---|--|---|---|-------------|-----|-----|-----|-----|---|
| | | A20. Number of Student organizations assisted on student related activities | Assists student organizations in implementing student related activities | | | | | | | |
| | PI 10: Number of instructional materials developed * | A 21 : Number of on-line course ware developed and submitted : | Prepares and submits for review by the Technical Review Panel | | | | | | | |
| | | On-line ready courseware | Prepares Instructional module/laboratory guide/workbook or a combination thereof | 1 | 1/1 (100%) | 4.8 | 4.8 | 4.8 | 4.8 | FOR Y 224 |
| | | Supplemental learning resources | Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught | 1 | 5/1 (500%) | 4.8 | 4.8 | 4.8 | 4.8 | Envi 111f, Fgov 149n, FOR Y 269, FOR Y 227, FOR Y 224 |
| | | Assessment tools | Prepares assessment tools such as long exam, quizzes, problems sets, etc. | 2 | 10/2 (500%) | 4.8 | 4.8 | 4.8 | 4.8 | Envi 111f, Fgov 149n, FOR Y 269, FOR Y 227, FOR Y 224 |
| | | A 23 : Number of online course ware reviewed by TRP & edited by MMDC editor | Submits the course ware duly reviewed by TRP for editing by MMDC editor | | | | | | | |
| | | A 24 : Number of virtual classroom created and operational | Creates virtual classroom using either Moddle or Google Classroom | | | | | | | |
| | PI 11. Additional outputs | A 25. Number of Additional outputs accomplished: | | | | | | | | |
| | | Program accreditation/evaluation | Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or | | | | | | | |
| | | Agency/firm/Industry linkages | Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU | 1 | 1/1 (100%) | 5 | 5 | 5 | 5 | DENR |
| | | A 26. Other outputs implementing the new normal due to covid 19 | Designs experiential learning activities and other outputs to implement new | | | | | | | |

| | | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|--|--|--|--|
| | | Online Teaching Trainings/Seminars | Attends online trainings and seminars on online teaching | | | | | | | |
| UMFO 3 . RESEARCH SERVICES | | | | | | | | | | |
| | PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | Conducts research for possible utilization by industry or other beneficiaries | | | | | | | |
| | PI 2. Number of research outputs completed within the year * | A 28. Number of research outputs completed within the year * | Conducts and completes research project within the year | | | | | | | |
| | PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal | A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year | Writes publishable materials out of research outputs and submits for publication | | | | | | | |
| | | In refereed int'l journals | | | | | | | | |
| | | In refereed nat'l/regional journals | | | | | | | | |
| | PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences | A 30. Number of research outputs presented in regional/national/ int'l fora/conferences * | Prepares, submits and presents research paper in scientific for a/conferences | | | | | | | |
| | | In int'l fora/conferences | | | | | | | | |
| | | In nat'l/regional fora/conferences | | | | | | | | |
| | PI 5. Percent of research proposals approved * | A 31. Percentage of of research proposals prepared, submitted and approved | Prepares research proposals, submits and follows up its approval for immediate implementation | | | | | | | |
| | PI 6. Additional outputs* | A 32. No. of research-related awards (research conducted by faculty or student w/ faculty) | | | | | | | | |
| | | A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer | Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly | | | | | | | |
| | | A 34. Number of UMs submitted to ITSO, VSU | Prepares and submits application for UM of technology generated out of | | | | | | | |

| | | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|--|--|--|--|
| | | A 35. Other outputs implementing the new normal due to covid 19 | Designs research related activities and other outputs to implement new normal | | | | | | | |
| | | Review/Evaluate Research Proposal | Reviews/evaluate research proposal for funding | | | | | | | |
| UMFO 4. EXTENSION SERVICES | | | | | | | | | | |
| | PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities | A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained | Identifies and links with probable partners for extension activities and maintains this active partnership | | | | | | | |
| | PI 2. Number of trainees weighted by the length of training | A 37. Number of trainees weighted by the length of training | Conducts trainings among beneficiaries of technologies for transfer | | | | | | | |
| | PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs | A 38. Number of extension programs/projects implemented | Implementes duly approved extension projects | | | | | | | |
| | PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | Provides quality and relevant training courses and advisory services | | | | | | | |
| | PI 5. Number of technical/expert services | A 40. Number of technical/expert services as/in: | Provides the technical and expert services requested by beneficiaries | | | | | | | |
| | | Research Mentor | | | | | | | | |
| | | Peer reviewers/Panelists | | | | | | | | |
| | | Resource Persons | | | | | | | | |
| | | Convenor/Organizer | | | | | | | | |
| | | Consultant | | | | | | | | |
| | | Evaluator | | | | | | | | |
| | PI 8. Percent of extension proposals approved * | A 41. Percent of extension proposals approved * | Prepares extension project proposals, submits and follow up its approval for immediate implementation | | | | | | | |

| | | | | | | | | | | |
|---|---|--|---|---------------------|---|-----|---|---|------|-------------|
| | PI 11. Additional outputs * | A 42. No. of extension-related awards (extrn. conducted by faculty or student & faculty) * | | | | | | | | |
| | | A 43. Other outputs implementing the new normal due to covid 19 | Designs extension related activities and other outputs to implement new normal | | | | | | | |
| UMFO 5. SUPPORT TO OPERATIONS | | | | | | | | | | |
| | OVPI MFO 4. Program and Institutional Accreditation Services | | | | | | | | | |
| | PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015* | A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015* | Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member | zero non-conformity | | 5 | 5 | 5 | 5 | |
| | | A 45. Compliance to all requirements of the program and institutional accreditations: | Prepares required documents and complies all requirements as prescribed in the accreditation tools | 100% compliant | | 5 | 5 | 5 | 5 | |
| | | On program accreditations | | | | | | | | |
| | | On institutional accreditations | | | | | | | | |
| UMFO 6. General Admin. & Support Services (GASS) | | | | | | | | | | |
| | PI 2. Zero percent complaint from clients served | A 46. Customerly friendly frontline services | Provides customer friendly frontline services to clients | Zero % complaint | | 5 | 5 | 5 | 5 | |
| | PI 3: Additional Outputs | A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies * | Initiates/introduces improvements in performing functions resulting to best practice | | | | | | | |
| | | A 48. Other outputs implementing the new normal due to covid 19 | Designs administration/management related activities and other outputs to implement new normal | | | | | | | |
| | | Number of Meetings Attended | CFES | | 2 | 4.8 | 5 | 5 | 4.93 | CFES Execom |

| | | | | | | | | | |
|--|------------------------------|------------|--|-------------|--|-----|---|------|-------------------------|
| | | ITEEM | | 4 | 5 | 5 | 5 | 5 | Faculty regular meeting |
| | | DFS | | 4 | 5 | 4.8 | 5 | 4.93 | Faculty regular meeting |
| | | University | | | | | | | |
| | Total Over-all Rating | | | 141.11 | Comments and Recommendation for Development Purpose: To publish more scientific article as output and research engagements. | | | | |
| | Average Rating | | | 4.87 | | | | | |
| | Adjectival Rating | | | outstanding | | | | | |

Evaluated & Rated by:

Angelica P. Baldos
ANGELICA P. BALDOS

Department Head

Date: 3/3/25

Recommending Approval

Arturo E. Pasa
ARTURO E. PASA

College Dean

Date: 3/4/25

Approved by:

Rotacio S. Gravoso
ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: 3/5/25

PERFORMANCE MONITORING AND COACHING JOURNAL


| | | |
|---|-----------------|---------------------------------|
| | 1 st | Q U A R T E R |
| | 2 nd | |
| √ | 3 rd | |
| √ | 4 th | |

Name of Office : Department of Forest Science
Head of Office : Dr. Angelica P. Baldos
Number of Personnel : 9 Permanent Faculty

| Activity Monitoring | MECHANISM | | | | Remarks |
|---|--|-------------------------|--|--|--|
| | Meeting | | Memo | Others (Pls. specify) | |
| | One-on-One | Group | | | |
| Monitoring | | | | | |
| Faculty Meeting | | Minutes of Meeting | Dean's Memo/Head's Memo | | Regular monthly meeting |
| Office & Class Attendance | | | | Log book; DTR's | DFS Faculty & Staff (July - December 2024) |
| Attendance to university & college activities/programs/seminars/workshops | | | University memos & invitation sent via VSU email | Attendance, Program certificates | |
| Compliance of University Memos | | | University Memos | Compliance Report | |
| Leaves (SL, VL, CDO, etc.) | | | | Application and approval for Leave form | DFS Faculty & staff (July - December 2024) |
| Following-up documents | Utility workers/ Office Clerks / Admin Staff | | | Scheduled | Daily / Weekly |
| Travels | | Updates during meetings | | Travel Orders, Pass Slips, FM-VPA-03 Certificate of appearance | |
| Coaching | | | | | |
| Classroom Management & Teaching Methods | Faculty Consultation | | | Classroom Observation (Forms and logbooks) | (July - December 2024) |


Note: Please indicate the date in the appropriate box when the monitoring was conducted

Conducted by:


ANGÉLICA P. BALDOS
Immediate Supervisor

Noted by:


ARTURO E. PASA
Dean, CFES


ROTACIO S. GRAVOSO
Vice President for Academic Affairs

TRACKING TOOL FOR MONITORING TARGETS

| Major Final Output/Performance Indicator | TASK | ASSIGNED TO | DURATION | TASK STATUS | | | | | | REMARKS |
|---|---|-------------|--------------------|------------------------|----------------------------|----------------------------|--------------|--------------|--------------------------|---|
| | | | | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | |
| MFO 1. Advanced & Higher Education Services | Teaching | | | | | | | | | |
| PI 1. Instruction | Instructional Materials Developed/ Revised & Utilized | RSCome | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares lecture materials | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | Fsci 125, FORY 283, FORY 299, all lec & lab |
| | | HLMondal | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FORY 211, Fsci 131, Fmgt 137, All lec & lab |
| | | AEPasa | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FORY 291, FMgt 145n, all lec & lab |
| | | TAPatindol | JULY-DECEMBER 2024 | Submits Course Syllabi | Develops lecture guide | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FORY 224, FGov 149n, FORY 269, FORY 225, FORY 227, Envi IIIf. All lec & lab |
| | | DPPeque | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | WTec 141, FMgt 147n, FORY 229 all lec & lab |
| | | ANPolinar | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FMgt 143n, ForE 139, FGov 135, FORY 205, all lec & lab |
| | | SOBernaldez | JULY-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FMgt 123, FMgt 131n, all lec and lab |
| | | APBaldos | AUGUST-DECEMBER | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FMgt 127. FORY 285, all lec & lab |

| | | | | | | | | | | |
|--|--|-------------|-------------------------|------------------------|---------------------------|----------------------------|-----------------|--------------------------------|--------------------------------|---|
| | | KBDoria | SEPTEMBER-DECEMBER 2024 | Submits Course Syllabi | Prepares 1 lecture guides | Prepares Exams For Midterm | Face to face | Face to face | Prepares Exams For Final | FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab |
| | Reviewed/ Approves Thesis/Field Practice Manuscripts/Lab Exercises | RSCome | JULY-DECEMBER 2024 | | | | Review Outlines | Review Outlines and Manuscript | Review Outlines and Manuscript | Caballes, Cinco, Martinez, Solis |
| | | TAPantindol | JULY-DECEMBER 2024 | | | | Review Outlines | Review Outlines | Review Outlines | Bonganay |
| | | HLMondal | JULY-DECEMBER 2024 | | | | Review Outlines | Review Outlines | Review Outlines | Caballes, Tiongson, Enselay, Solis |
| | | DPPeque | JULY-DECEMBER 2024 | | | | Review Outlines | Review Outlines and Manuscript | Review Outlines and Manuscript | Wales, Omoso, Nabong |
| | Spent Hours For Students Consultations | HLMondal | JULY-DECEMBER 2024 | Daily 12-1, 5-6 | Daily 12-1, 5-6 | Daily 8-5 | Daily 8-5 | Daily 12-1, 5-6 | Daily 12-1, 5-6 | BSF students |
| | | AEPasa | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| | | DPPeque | JULY-DECEMBER 2024 | Daily 12-1, 5-6 | Daily 12-1, 5-6 | Daily 8-5 | Daily 8-5 | Daily 8-5 | Daily 8-5 | BSF students |
| | | ANPolinar | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| | | TAPatindol | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| | | RSCome | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| | | SOBernaldez | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| | | APBaldos | JULY-DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 -1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |

| | | | | | | | | | | |
|---|--|-------------|---------------------------|-----------------------|------------------------|--|---|---|---|---|
| | | KBDoria | JULY- DECEMBER 2024 | Daily, 12:00 -1:00 | Daily, 12:00 - 1:00 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | Daily, 8-5 | BSF students |
| Gives Assignmen ts, Quizzes, Exams, Etc. | | AEPasa | JULY- DECEMBER 2024 | | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Wednesdays, Thursdays |
| | | RSCome | JULY- DECEMBER 2024 | | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Tuesdays, Wednesdays, Thursdays |
| | | DPPeque | JULY- DECEMBER 2024 | | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Thursdays, Saturday |
| | | ANPolinar | JULY- DECEMBER 2024 | | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Tuesdays, Wednesdays, Thursdays, Fridays |
| | | HLMondal | JULY- DECEMBER 2024 | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Tuesday, Wednesdays, Thursdays, Fridays |
| | | TAPatindol | JULY- DECEMBER 2024 | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Wednesdays, Tuesdays, Thursday |
| | | SOBernaldez | JULY- DECEMBER 2024 | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Tuesdays, Thursday |
| | | APBaldos | JULY- DECEMBER 2024 | | | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Checks Exams, Quizzes, & Assignments | Mondays, Tuesdays, Wednesdays, Thursdays, Fridays |
| | | KBDoria | JULY- DECEMBER 2024 | | | Checks Exams, Quizzes, & Assignments | Checks Exams, | Checks Exams, | Checks Exams, | Mondays, Tuesdays, Wednesdays, |

| | | | | | | | Quizzes, & Assignments | Quizzes, & Assignments | Quizzes, & Assignments | Thursdays, Fridays |
|--|--------------------|--------------------|--|--|--|--|--|--|--|---|
| Submits Grade Sheets | <i>RSCome</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | Fsci 125, FORY 283, FORY 299, all lec & lab |
| | <i>HLMondal</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FORY 211, Fsci 131, Fmgt 137, All lec & lab |
| | <i>AEPasa</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FORY 291, FMgt 145n, all lec & lab |
| | <i>TAPatindol</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FORY 224, FGov 149n, FORY 269, FORY 225, FORY 227, Envi IIIf. All lec & lab |
| | <i>DPPeque</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | WTec 141, FMgt 147n, FORY 229 all lec & lab |
| | <i>ANPolinar</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FMgt 143n, ForE 139, FGov 135, FORY 205, all lec & lab |
| | <i>SOBernaldez</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FMgt 123, FMgt 131n, all lec and lab |
| | <i>APBaldos</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FMgt 127. FORY 285, all lec & lab |
| | <i>KBDoria</i> | JULY-DECEMBER 2024 | | | Midterm Grades | | | | Final Grades | FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab |
| Prepares power point lecture materials | <i>RSCome</i> | JULY-DECEMBER 2024 | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Mondays, Wednesdays, Fridays, Tuesdays | Fsci 125, FORY 283, FORY 299, all lec & lab |
| | <i>HLMondal</i> | JULY-DECEMBER 2024 | Tuesdays, Thursdays | Tuesdays, Thursdays | Tuesdays, Thursdays | Tuesdays, Thursdays | Tuesdays, Thursdays | Tuesdays, Thursdays | Tuesdays, Thursdays | FORY 211, Fsci 131, Fmgt 137, All lec & lab |
| | <i>AEPasa</i> | JULY-DECEMBER 2024 | Wednesdays, Fridays | Wednesdays, Fridays | Wednesdays, Fridays | Wednesdays, Fridays | Wednesdays, Fridays | Wednesdays, Fridays | Wednesdays, Fridays | FORY 291, FMgt 145n, all lec & lab |

| | | | | | | | | | | |
|---------------------------------|---------------------|-------------------|---------------------------|---|---|--|---|---|---|---|
| | | <i>TAPatindol</i> | JULY- DECEMBER 2024 | Tuesdays | Tuesdays | Tuesdays | Tuesdays | Tuesdays | Tuesdays | FORy 224, FGov 149n, FORy 269, FORy 225, FORy 227, Envi IIIf. All lec & lab |
| | | <i>DPPeque</i> | JULY- DECEMBER 2024 | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | WTec 141, FMgt 147n, FORy 229 all lec & lab |
| | | <i>ANPolinar</i> | JULY- DECEMBER 2024 | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | Mondays, Wednesday s, Fridays | FMgt 143n, ForE 139, FGov 135, FORy 205, all lec & lab |
| | | SOBernaldez | JULY- DECEMBER 2024 | Mondays, Tuesdays, Thursday | Mondays, Tuesdays, Thursday | Mondays, Tuesdays, Thursday | Mondays, Tuesdays, Thursday | Mondays, Tuesdays, Thursday | Mondays, Tuesdays, Thursday | FMgt 123, FMgt 131n, all lec and lab |
| | | APBaldos | JULY- DECEMBER 2024 | Mondays, Tuesdays, Thursday, Fridays | Mondays, Tuesdays, Thursday, Fridays | Mondays, Tuesdays, Thursday, Fridays | Mondays, Tuesdays, Thursday, Fridays | Mondays, Tuesdays, Thursday, Fridays | Mondays, Tuesdays, Thursday, Fridays | FMgt 127. FORy 285, all lec & lab |
| | | KBDoria | JULY- DECEMBER 2024 | Mondays, Tuesdays, Wednesday Thursday, Friday | Mondays, Tuesdays, Wednesday Thursday, Friday | Mondays, Tuesdays, Wednesday Thursday, Friday | Mondays, Tuesdays, Wednesday Thursday, Friday | Mondays, Tuesdays, Wednesday Thursday, Friday | Mondays, Tuesdays, Wednesday Thursday, Friday | FMgt 137, FMgt 11, FMgt 145n, WTec 141, all lec & lab |
| MFO 2. Research Services | Conducts Researches | <i>AEPasa</i> | JULY- DECEMBER 2024 | Project Tarsier | | | Green Carbon Inventory Research in Paranas, Samar | | | In-Country Coordinator Ongoing, Project Leader |
| | | <i>DPPeque</i> | JULY- DECEMBER 2024 | "Project Tarsier: A nature based solutions project for climate change, biodiversity and people" | | LGU's Climate Change Adaptive Capacity in Climate-Prone and Vulnerable in Eastern Visayas (Phase II) | | | | In-Country Leader Project Leader |

| | | | | | | | | | |
|--|--------------------|--------------------|--------------------|---|--|--|--|--|-----------------------------|
| | Makes appointments | <i>AEPasa</i> | JULY-DECEMBER 2024 | | | | | | As Project Leader |
| | | <i>DPPeque</i> | JULY-DECEMBER 2024 | | | | | | |
| | | <i>SOBernaldez</i> | JULY-DECEMBER 2024 | | " CITIZEN-SDSS: Using Citizen Science approaches and Spatial Decision Support Systems to foster nature-based solutions to sustain and expand the remaining forest landscapes of the Philippines" | | | | As Study leader |
| | | <i>RSCome</i> | JULY-DECEMBER 2024 | " CITIZEN-SDSS: Using Citizen Science approaches and Spatial Decision Support Systems to foster nature-based solutions to | | | | | As Project Leader (Ongoing) |

| | | | | | | | | | | |
|---|--|---|--------------------|---|--------------------------------|--|---|---|--------------------------------|---|
| | | | | sustain and expand the remaining forest landscapes of the Philippines" | | | | | | |
| MFO 3. Extension Services | ATTENDS training, SEMINAR and workshops | <i>RSCome, HLMondal, TAPatindol, ANPolinar, AEPasa, APBaldos</i> | JULY-DECEMBER 2024 | | | | | | | Participant |
| | | <i>DPPeque</i> | JULY-DECEMBER 2024 | "Establishment and Maintenance of On-Campus Climate-Smart Upland Agroforestry Farming System" | | "Community for Resilience (CORE) Training of Trainors (ToT) on Climate Change Adaptation and Mitigation" | | "WoMangrove Warriors Mangrove Rehabilitation" | | As Project Leader |
| MFO 4. Administration Services | Signs appointments, requests, certificates, and etc. | <i>RSCome, HLMondal, ANPolinar, AEPasa, DDPeque, TAPatindol, SOBernaldez, APBaldos, KBDoria</i> | JULY-DECEMBER 2024 | registration forms for enrollment as course adviser | | | manuscript outline, transmittal, approval sheet, routing slip | | | manuscript outline, transmittal, approval sheet, routing slip |
| | | <i>AEPasa, ANPolinar, TAPatindol</i> | JULY-DECEMBER 2024 | Dean As Head As Director | Dean As Head As Director | Dean As Head As Director | Dean As Head As Director | Dean As Head As Director | Dean As Head As Director | Reimbursement, Replenishment, Payment Vouchers & PR & PPMP job order Contracts, bills, etc. |

| | | | | | | | | | | |
|--|--|-----------|--------------------|----------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--|
| | watering of plants. | | | | | | | | | |
| | Inventory of trees for cutting/pruning | RMLaurino | JULY-DECEMBER 2024 | Inventory and make reports | Bagging, Sorting, Weeding, Watering | Bagging, Sorting, Weeding, Watering | Bagging, Sorting, Weeding, Watering | Bagging, Sorting, Weeding, Watering | Bagging, Sorting, Weeding, Watering | As requested by offices or individual person |

Prepared by:

Angelica P. Baldos
ANGELICA P. BALDOS
 Unit Head

PERFORMANCE MONITORING FORM

Name of Employee: TEOFANES A. PATINDOL

| Task No. | Task Description | Expected Output | Date Assigned | Expected Date to Accomplish | Actual Date Accomplished | Quality of Output* | Over-All Assessment Of Output** | Remarks/Recommendation |
|----------|--|-----------------|---------------|-----------------------------|--------------------------|--------------------|---------------------------------|--|
| 1 | Teaches assigned subjects and performs other teaching-related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within the prescribed period, makes himself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts. | Very Impressive | July 1, 2024 | December 2024 | December 31, 2024 | Impressive | Very Satisfactory | Submitted Syllabus. Entertains the concerns of advisees during enrollment. |
| 2 | Attend training, seminars, and workshops. | Very Impressive | July 1, 2024 | December 2024 | December 31, 2024 | Impressive | Very Satisfactory | Able to multitask and maintain productivity |
| 3 | Attend meetings and workshops as instructed by the immediate Head. | Very Impressive | July 1, 2024 | December 2024 | December 31, 2024 | Very Impressive | Outstanding | Attended DFS Faculty meetings regularly |
| 4 | Performs other functions such as; CFES Fund Sourcing and Financial Management Chairman, etc. | Very Impressive | July 1, 2024 | December 2024 | December 31, 2024 | Very Impressive | Outstanding | May ensure that report has been made |

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

Angelica P. Baldos
ANGELICA P. BALDOS
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Dr. Teofanes A. Patindol

Performance Rating: 4.74 Outstanding

Aim: To improve the research and extension capability of the faculty

Proposed Interventions to Improve the Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2024

Target Date: September 2024

First Step:

Require Dr. Patindol to conduct research and extension activities.

Result:

Actively wrote project proposals.

Date: October 2024

Target Date: December 2024

Next Step:

Submit articles for reviews.


Outcome:

Dr. Patindol drafted articles related to his study on wildlife resources in Mt. Pangasugan.


Final Step/Recommendation:

Dr. Patindol may write more research proposals, especially on the topic relating to wildlife management being his major field of interest. Likewise, his encouraged to develop IMs for the graduate program of forestry.

Prepared by:


ANGELICA P. BALDOS
Unit Head

Conforme:


TEOFANES A. PATINDOL
Ratee



TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

Second Semester AY 2023-2024

Name of faculty: PATINDOL, TEOFANES A.

Department: Dept. of Forest Science

College: College of Forestry and Environment

| Course No. & Descriptive Title | | Lab/ Lec | RATING | | % Evaluation Rating |
|-----------------------------------|---------------------------------|-------------|-----------|-------------------|------------------------|
| | | | Numerical | Adjectival | |
| ForE 149 | ENVIRONMENTAL IMPACT ASSESSMENT | LEC | 4.00 | Very Satisfactory | 80.0% |
| ForE 149 | ENVIRONMENTAL IMPACT ASSESSMENT | LAB | 4.00 | Very Satisfactory | 80.0% |
| ForE 149 | ENVIRONMENTAL IMPACT ASSESSMENT | LAB | 4.00 | Very Satisfactory | 80.0% |
| Envi 124 | ENVIRONMENTAL IMPACT ASSESSMENT | LEC | 4.00 | Very Satisfactory | 80.0% |
| ForE 149 | ENVIRONMENTAL IMPACT ASSESSMENT | LEC | 4.00 | Very Satisfactory | 80.0% |
| FORY224 | ENVIRONMENTAL IMPACT ASSESSMENT | LEC | 5.00 | Outstanding | 100.0% |
| FORY224 | ENVIRONMENTAL IMPACT ASSESSMENT | LAB | 5.00 | Outstanding | 100.0% |
| Average Rating | | | 4.29 | Very Satisfactory | 85.71% |

Source: Results of Teaching Performance Evaluation by Students filed at IEO

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: 11-08-2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: 11-12-2024

Received by:

PATINDOL, TEOFANES A.

Name and Signature of Faculty

Date: 11-29-24

Distribution of copies: IEO, College, Department, Faculty (all in original signature)

