


VISAYAS STATE UNIVERSITY
Baybay City, Leyte

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS
JANUARY TO JUNE 2019

Name of Faculty Member: **EUTQUIO E. SUDARIA**

Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2X3)
1. Instruction			
a. Head/Dean (50%)		5.000 x 50%	2.500
b. Students (50%)		5.000 x 50%	2.500
Total Instruction	25%	5.00	1.250
2. Research			
a. Client/Director for Research		5.000 x 50%	2.500
b. Dept. Head/Center Directors		4.917 x 50%	2.459
Total for Research	25%	4.96	1.240
3. Extension			
a. Client/Director for Extension		4.800 x 50%	2.400
b. Dept. Head/Center Directors		4.917 x 50%	2.459
Total for Extension	25%	4.86	1.215
4. Production	25%	5.00	1.250
TOTAL	100%		4.954
EQUIVALENT NUMERICAL RATING			4.954
Add: Additional Points, if any			-
TOTAL NUMERICAL RATING			4.954
ADJECTIVAL RATING			Outstanding


Prepared by:


EUTQUIO E. SUDARIA
Name of Faculty

Reviewed by:


MARIA JULIET C. CENIZA
Director, MCRC-V

Recommending Approval:


JOSE L. BACUSMO
Director for Research

Approved:


OTHELLO B. CAPUNO
Vice President for Research & Extension



Visayas State University
NATIONAL COCONUT RESEARCH CENTER - VISAYAS
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, EUTIKUIO E. SUDARIA, Professor VI of the National Coconut Research Center - Visayas, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2019.

Eutiquio E. Sudaria
EUTIKUIO E. SUDARIA

Name of Faculty

Date: _____

Maria Juliet C. Ceniza
MARIA JULIET C. CENIZA
Director, NCRC-V
Date: _____

MFO No.	MFOs/PAPs	Success Indicator (SI)	Persons Responsible	Task Assigned	Target	Actual Accomplishment	Rating				Remark
							Quality	Efficiency	Timeliness	Average	
Advanced Education Services											
	Higher Education Services										
	NCRC MFO 1. Curriculum Program Management										
	Total FTE monitored	Required workload/FTI: units for instruction complied	NCRC Core/ Faculty Researchers	Teachs Agricultural Machinery subjects	1.5	7.50	5	5	5	5.00	
	MFO 2. Student Management Services										
	Effective instruction delivery services to contribute to the development of human resources	A2. Number of instructional materials developed, revised and utilized	NCRC Core Faculty Researchers								
		New IM's		Prepares/develop new instructional materials	1	1	5	5	5	5.00	
		Revised IM's within the last 3 years		Prepares/revises powerpoint lectures on courses taught, lab guides and manuals of subject taught.	1	2	5	5	5	5.00	
		A3. Number of student research and field practice advised:	NCRC Core Faculty Researchers								
		Approved manuscript submitted within the prescribed period		Reviews and approve student thesis manuscript.	1	6	5	5	5	5.00	

Control No. 156

		A4. Student advising and consultation services										
		Number of hours spent on student consultation		Consultation with students on subject matter and other course-related activities	2	10	5	5	5	5.00		
	Research Services											
	Productive, relevant research outputs and cutting-edge technologies generated	A6. Number of research outputs presented in regional/national/int'l conferences	NCRC Core Faculty Researchers & SRAs									
		In nat'l for a/conferences										
		In institutional for a/conferences		Prepares and presents paper and outputs	3	3	5	5	4	4.67		
		A7. Number of research projects conducted and/or completed on schedule	NCRC Core Faculty Researchers & SRAs	Implements approved projects, prepares and submit terminal reports	1	3	5	5	5	5.00		
		A8. Number of research proposals submitted.	NCRC Core Faculty Researchers & SRAs	Prepares and submits research proposals to funding agency	3	3	5	5	5	5.00		
		A11. Amount of money generated from institutional funding (Thousand PhP)	NCRC Core Faculty Researchers & SRAs	Implements approved research projects with VSU funding	140,000	140000	5	5	5	5.00		
	Extension/Production Services											
	Efficient and effective community engagement for sustainable livelihood of clients and sound environment	A15. Number of person-days trained weighted by length of training	NCRC Core Staff, SRA/Aide, Admin. Aide	Farmers/clients trained on coconut nonfood processing and utilization	10	30	5	4	5	4.67		
		A16. Number of IEC materials/technoloiges developed/used	NCRC Core Staff, SRA/Aide, Admin. Aide	Prepares training Prepare IEC materials on coco nonfood processing and utilization	1	2	5	5	5	5.00	✓	
		A17. Number of beneficiaries served with technical assistance	NCRC Core Faculty Researchers and SRAs									
		Groups		Technical assistance extended to entrepreneurs	1	2	5	5	5	5.00	✓	
		Individuals		Conduct briefings to walk-in entrepreneurs	1	12	5	5	5	5.00	✓	
		A19. Number of extension proejects conducted and/or completed on schedule	NCRC Core Staff, SRA/Aide, Admin Aide, Laborers	Implements approved extension projects and prepares and submit reports.	1	3	5	5	5	5.00	✓	
		A20. Number of extension proposal submitted	NCRC Core Staff, Admin Aide	Prepares extension proposals and submit to funding agencies	1	1	5	5	4	4.67		
		A21. Percent of extension proposals approved	NCRC Core Staff		50%	100%	5	5	5	5.00	✓	

		A24. Number of copies of IEC materials distributed	NCRC Core Staff, SRA/Aide, Admin Aide	Distributes materials on coconut production and other IECs	50	90	5	5	5	5.00	✓
	Support to Operation (STO)										
	MFO 6. Income Generating and Production Services										
	Sustainable income generation activities to support University activities	A28. 10% increase of income generated to support university projects	NCRC Core Staff, SRA/Aide, Admin Aide, Laborers		10%	15%	5	5	5	5.00	
		A29. Number of STF/IGP's monitored, supervised and managed	NCRC Core Staff, SRA/Aide, Admin Aide, Laborers	Manages and monitors STF and Income Generating Projects of the Center	1	2	5	5	5	5.00	
										4.947	
Average Rating					4.947	Comments and Recommendations for Development Purpose: <i>Dependable, hardworking & resourceful</i>					
Punctuality											
Approved Additional Points (w/ copy of Approval)											
FINAL RATING					4.947						
ADJECTIVAL RATING					Outstanding						

Evaluated and Rated by:

Maria Juliet C. Ceniza
MARIA JULIET C. CENIZA
Center Director

Date: _____

Recommending Approval:

Jose L. Bacusmo
JOSE L. BACUSMO
Director for Research

Approved:

Othello B. Capuno
OTHELLO B. CAPUNO
Vice President for Research and Extension

Date: _____



Teaching Performance Evaluation by Students (TPES)

Summary of Rating
First Semester SY 2018-2019

Name of Faculty : SUDARIA, EUTQUIO E.
National Coconut Res. Center – Visayas
Visayas State University

Course No. & Descriptive Title	lab/ lec	Class Schedule	No. of Raters	RATING		% Evaluation Rating
				Num.	Adjec.	
AgSc 18 Fundamentals of Agriculture Engineering	Lec	10 - 11 MW	20	5	O	100.00
AgSc 18 Fundamentals of Agriculture Engineering	Lab	7 - 10 T	18	5	O	100.00
AgSc 18 Fundamentals of Agriculture Engineering	Lab	7 - 10 Th	13	5	O	100.00
AE 40 Fund. of Ag. Engineering (requested)	Lec	08:00-09:00 MW	20	5	O	100.00
AE 40 Fund. of Ag. Engineering (requested)	Lab	01:00-04:00 M	18	5	O	100.00
AE 40 Fund. of Ag. Engineering (requested)	Lab	01:00-04:00 T	15	5	O	100.00
Ave. Rating						100.00

Source: Results of Teaching Performance Evaluation by Students filed at OVPI

Legend:

1.00 – 1.49 Poor (P)

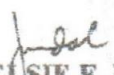
1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

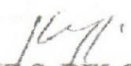
3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared By:


NELSIE F. MONDAL
Admin Aide III, OVPI

Attested By:


BEATRIZ S. BELONIAS
Vice President for Instruction

Vision : A globally competitive university for science, technology, and environmental conservation.

Mission : Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.


PERFORMANCE MONITORING FORM

Name of Employee: EUTQUIO E. SUDARIA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Overall Assessment of Output**	Remarks/ Recommendation
1.	Teaches Agricultural Machinery subjects	Full time equivalent teaching (7.5)	Jan 2019	June 2019	Jan-June 2019	Very impressive	Outstanding	
2.	Advises students conducting research (baccalaureate)	Adviser, 1 student conducting research and fulfilling their academic requirements	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
3.	Prepares/develops new instructional materials (IMs)	Prepares 1 instructional materials (lab guides and manuals)	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
4.	Revises instructional materials (IMs)	Prepares/revises 4 power point lectures on subject taught	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
5.	Review and approves student theses manuscript	Reviews/approves 6 thesis manuscript	Jan 2019	June 2019	Jan-June 2019			
6.	Consultation with student on subject matter and other course-related activities	Consults 10 students on subject matter and other courses-related activities	Jan 2019	June 2019	Jan-June 2019	Very Impressive	Very Satisfactory	
7.	Present relevant output on research conducted during in-house review	Presents 5 research outputs during in-house review	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
8.	Implements and conducts approved research on coconut nonfood processing and utilization	Implements/conducts 3 research projects (VSU funded)	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
9.	Generates VSU funds for the conduct of researches	Generates 140,000 for the conduct of research (VSU funded)	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
10.	Conducts training on coconut-related topics as resource person	Conducts training to persons on coconut-related topics	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
11.	Develops technoguides/IEC materials on coconut technologies	Develops technoguides/IEC materials on coconut	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
12.	Serves beneficiaries	Provides technical assistance to 2 entrepreneurs	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
13.	Implements/conducts and supervises approved extension projects	Implements/conduct 3 approved extension project	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
14.	Supervises distribution of IEC materials to interested clients	Supervises/Distributes 200 brochures on copra dryer and charcoal making to interested clients	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
15.	Increases 10% of IGP project to support university projects	15% income increase of IGP 6.3 & IGP 6.7 projects	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	
16.	Manages and monitors IGP project on coconut	Manages and monitors 2 IGP projects	Jan 2019	June 2019	Jan-June 2019	Very impressive	Very Satisfactory	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor


 MARIA JULIET C. CENIZA
 Center Director

EMPLOYEE DEVELOPMENT PLAN
Rating Period: January - June 2019

Name of Employee: EUTQUIO E. SUDARIA
Performance Rating: _____

Aim: To produce functional designs for coconut

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 4, 2019 Target Date: 1st Quarter

First Step: Prepare the terminal report for white copra dryer.

Result: Produced the bound terminal report

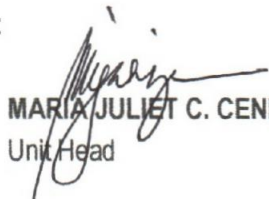
Date: April 1, 2019 Target Date: 2nd Quarter

Next Step: Evaluate the lever-type dehiscing tool

Outcome: Evaluated the dehiscing tool

Final Step/Recommendation: Improved designs could be achieved in the future.

Prepared by:


MARIA JULIET C. CENIZA
Unit Head

Conforme:


EUTQUIO E. SUDARIA