

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

ANNIE P. GRAVOSO

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	5.00	3.50
TOTAL for Instruction	90%		4.50
2. Research	2.50%	5.00	0.13
3. Extension	2.50%	0.00	0.00
4. Production	2.50%	5.00	0.13
5. Administration/Other Services	2.50%	5.00	0.13
TOTAL			4.8750

EQUIVALENT NUMERICAL RATING: 4.8750

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.8750

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

ANNIE P. GRAVOSO

Name of Faculty

Reviewed by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Approved by:

EDGARDO E. TULIN

President

INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, ANNIE P. GRAVOSO, of the Department of Liberal Arts and Behavioral Sciences to commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY-JUNE 2016.**

ANNIE P. GRAVOSO

Ratee

Approved: GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/ Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO 1	Advanced Education										
MFO2	Higher Education	Full Time Equivalent (FTE)	Teaching	Taught undergraduate, major subjects and graduate courses	12.00	18.80	5	5	5	5.00	Vacation-Sick Leave
				SUB-TOTAL						5.00	
MF04	Research	Number of papers presented in conference	International Conference	Paper Presenter	1	1	5	5	5	5.00	SCOP's 29th Annual National Conventyon and 4th International Conference
				SUB-TOTAL						5.00	
MFO3	Extension	None									
MF05	Production	*Teaching Modules	Author/Compiler	AUDRN Purposive	1	1	5	5	5	5.00	
		Number of instructional materials developed/revised and utilized	Author/Compiler	Develops/Revises IMs in Eng111, Engl 115, Engl 198, Engl 125, Litr 133, Litr 137	3	6	5	5	5	5.00	
		Number of orals, quizzes, assignments, seatworks, projects prepared and checked.			300	500	5	5	5	5.00	Jan-March 2016; Summer A (April-May 2016), Summer B (June 2016)
		Number of culminating activities		Engl 121, Litr 133, Engl 111, Engl 232, LTNG 207	3	5	5	5	5	5.00	
		Number of visual aids prepared			5	10	5	5	5	5.00	
		Number of periodic exams prepared and checked		Midterm and Finals	10	14	5	5	5	5.00	
				SUB-TOTAL						5.00	

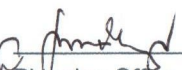
MF06	Other Services	Number of Committees served	Committee Member, Chair, Vice-Chair	Serves as University Curriculum Comm. Member, DLABS Curriculum Comm. Member, DLABS Academic Personnel Committee, Culture and Arts Committee, Marketing and Promotions Committee Member, Univ. Academic Council Member, Graduate School Council Secretary, Instructional Materials Dev. Committee and Publications Vice-Chair, Graduate School Council Member, DLABS IQuaME Standing Committee Chair, AB-EL Program Major Courses Coordinator, Speech Courses Coordinator, CAS Curriculum Committee Member	6	12	5	5	5	5.00	
		Number of conventions/conference attended	International Conference	Participant	1	1	5	5	5	5.00	SCOP's 29th Annual National Conventyion and 4th International Conference
		Number of participation on the events/program in the dept, college, univ. and other offices		Head, committee member, coordinator, singer, dancer, participant, usherette, sponsor	5	10	5	5	5	5.00	Univ. Sportsfest, VSU Anniversary, DLABS Anniversary, Choral, Accreditor
		*Number of organization advised	Adviser		1	1	5	5	5	5.00	ABEL Society
		* Number of courses coordinated	Coordinator	Coordinates major undergraduate courses	1	1	5	5	5	5.00	
		Number of hours spent on student consultation		Allotts 3 hours per week	3	5	5	5	5	5.00	
		* Number of editions aired in DYDC 104.7 FM radio for "Nostagia", a music and info/tips program.	Radio DJ	Writes script for broadcasting	15	20	5	5	5	5.00	
				SUB-TOTAL						5.00	

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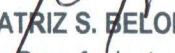
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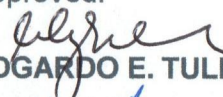
Recommending Approval:

Approved:


Planning Office
Date: _____

Chairman, PMT
Date: _____


BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____


EDGARDO E. TULIN, Ph.D.
President
Date: _____