

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ANNIE FAMELA B. RODRIGUEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.36 x50%	2.18
b. Students (50%)		5 x 50% =	2.5
TOTAL for Instruction	75%	4.68	3.51
2. Research	15%		0
3. Extension	0%		0
4. Administration	10%	5	0.5
5. Production			0
TOTAL			4.01

EQUIVALENT NUMERICAL  
RATING:

4.01

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:


4.01


ADJECTIVAL RATING:

Very Satisfactory


Prepared by:

Reviewed by:

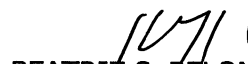
  
ANNIE FAMELA B. RODRIGUEZ  
Name of Faculty

  
ROSARIO P. ABELA  
Department Head

Recommending Approval:

  
ALELI A. VILLOCINO  
Dean/Director

Approved:

  
BEATRIZ S. BELONIAS  
Vice President

**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)**

I, ANNIE FAMELA B. RODRIGUEZ VSU Laboratory High School commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1, 2018 to December 31, 2018.

  
ANNIE FAMELA B. RODRIGUEZ  
Ratee

Approved:   
ROBERTO P. ABELA  
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishments	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>Advanced &amp; Higher Education Services:</b> Education Services as Laboratory High School of the College of Education	FTE								
	• TL	Teaching	12.75	29.29	5	5	5	5	ENGLISH 8 (Atis, Chico, Guava) , SOCSTUD 9 (Garnet, Ruby, Sapphire)
	Number of Instructional Materials Developed/Revised and Utilized:				5	5	5	5	ENGLISH 8 (Atis, Chico, Guava) , SOCSTUD 9 (Garnet, Ruby, Sapphire)
	❖ Revised syllabi within the year		1	2	4	4	4	4	ENGLISH 8 (Atis, Chico, Guava) , SOCSTUD 9 (Garnet, Ruby, Sapphire)
	❖ Teaching Aid (PowerPoint/visual aids/etc)		2	4	5	5	5	5	ENGLISH 8 (Atis, Chico, Guava) , SOCSTUD 9 (Garnet, Ruby, Sapphire)
	Student Advising and Consultation Services:								
	❖ Number of organizations advised		2	2	4	4	4	4	Gile Club Adviser, Section-Guava Class Adviser
	❖ Number of student-related activities assisted		5	6	5	5	5	5	VSULHS intramural Games, Triangular Meet, Buwan ng Wika, Parents-Teachers Conference, Parents' Consultation, Honors' Program, Acxquaintance Party
Average Rating					4.60	4.60	4.60	4.60	
<b>Support to Operation to the College of Education</b>	Instructional Services								
	❖ No. of Field Study Students Assisted								
	Other services								
	❖ Other services provided to VSU activities and other agencies		1	1	4	4	4	4	Coach for Division Schools Press Conference
<b>STO</b>									
Personal development and welfare support	Trainings / Seminars / Conferences Attended:		1	1	4	4	4	4	

	❖ Approved or Conducted by DepED								
	Other services								
	Average Rating				4	4	4	4	
Administrative functions & other special assignments	Special Assignments from Office of the Principal		1	1	4	4	4	4	Minutes
	Performs registrar functions such as keeping and updating students forms, VSULHS Entrance Examination assisted, Attendance to meetings called by the principal to improve the school sitae, committee assignments, and other special assignments	Attendance to meetings called by the principal, to improve the school site, committee assignments, Class Coordinator	90%	90%	5	5	5	5	
Average Rating					4.5	4.5	4.5	4.5	
Total Over-all Rating					4.36	4.36	4.36	4.36	

Average Rating (Total Over-all rating)	4.36
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.36
ADJECTIVAL RATING	Very Satisfactory

Comments & Recommendations for Development  
 Purpose: *She carries out her tasks with less supervision. Keep up the good work.*

Evaluated and Rated by:

*Rosario P. Abela*  
**ROSARIO P. ABELA, E.d.D.**  
 Dept/Unit Head

Recommending Approval:  
*Aleli A. Villocino*  
**ALELI A. VILLOCINO, E.d.D.**  
 Dean/Director

Approved by:  
*Beatriz S. Belonias*  
**BEATRIZ S. BELONIAS, PH.D.**  
 Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

1- Quality

2- Efficiency

3- Timeliness

4- Average

**PERFORMANCE MONITORING FORM**Name of Employee: **ANNIE FAMELA B. RODRIGUEZ**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach English II and Social Studies III	Deliver quality instruction and develop life-long learning to Junior students.	July 2018	January 2019	May 2019	Very Impressive	Outstanding	
2	Revise course outline	OBE syllabus that addresses the needs of the learners	July 2018	June 2019				
3	Develop ppt. in English II and Social Studies III	A more comprehensive and activity- based ppt. presentation.	July 2018-May 2019			Very Impressive	Outstanding	
4	Develop evaluation and assessment tools to rate students' performance	Collect projects, assignments, check, develop rubrics to assess students in performance based task and creating games or activities that enhances their reading, writing, listening and speaking skills.	July 2018	May 2019	May 2019	Very Impressive	Outstanding	

5	Submit reports and other requirements	Submit minutes, sheets	DTR, grade	July 2018-May 2019			Very Impressive	Outstanding	
6	Organize English Month Culmination and school activities for Junior High school	Acquaintance Program, CAT Presentation Program, English Culmination, Christmas Program		August 2018	December 2019	May 2019	Very Impressive	Outstanding	
7	One of the member of the VSUIHS who conducted a radio program :” on air over DYDC FM radio	Gives relevant information and facts to VSUIHS recent program.		August 2018	December 2019	May 2019	Very Impressive	Outstanding	
8	Performs as an adviser of Grade 8-Guava students and VSUIHS Glee Club	Monitor and assign responsibilities to the advisee		August 2018	June 2019	June 2019	Very Impressive	Outstanding	
9	Senior High Students Work Immersion as their Cooperating Teacher	Conduct classes and consultation for Senior High Work Immersion		January 2018- May 2019			Very Impressive	Outstanding	

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory  
y, satisfactory, unsatisfactory, poor

Prepared by:

  
**ROSARIO P. ABELA**  
Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Annie Famela B. Rodriguez

Performance Rating: Very Satisfactory

Aim: To level up teaching effectiveness and enrich knowledge related to instruction.

Proposed Interventions to Improve Performance:

Date: June 2018

Target Date: December 2018

First Step:

Revise and develop OBEdized teaching materials.

Result:

Developed OBEdized instructional materials.

Date: August 2018

Target Date: December 2018

Next Step:

Attend seminars and trainings for self-enhancement.

Outcome: Attended seminars organized by the college or university.

Final Step/Recommendation:

Carry out responsibilities as an instructor.

Prepared by:

  
**ROSARIO P. ABELA, Ed.D.**  
Unit Head

Conforme:

  
**ANNIE FAMELA B. RODRIGUEZ**  
Name of Ratee Faculty/Staff