

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Ms. Ladie Anne P. Conde**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
5. Instruction			
c. Head/Dean (50%)		4.5x50%= 2.25	
d. Students (50%)		4.5x50% = 2.25	
TOTAL for Instruction	25%	4.5 X 0.25 =	1.13
6. Research	50%	4.67 X 0.50 =	2.34
7. Extension	20%	5.0 x 0.20 =	1.00
8. Production	5%	4.67 x 0.05 =	0.23
TOTAL	100 %		4.70

EQUIVALENT NUMERICAL RATING: 4.70

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.70

ADJECTIVAL RATING: Outstanding

Prepared by:


LADIE ANNE P. CONDE
Name of Faculty

Reviewed by:


ERLINDA A. VASQUEZ
Department Head

Approved:


OTHELLO B. CAPUNO
Vice President for Research and Extension

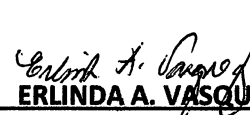
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **LADIE ANNE P. CONDE**, of **PhilRootcrops** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1 to June 30, 2018.


LADIE ANNE P. CONDE

Ratee

Approved:


ERLINDA A. VASQUEZ

Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education Services	FTE	To teach courses at affiliated department	2.9	5.4					Ftec 152 (lec) and Ftec 131 (lab)
	Number of Instructional Materials Developed/Revised and Utilized: Revised IMs	To revise lecture visual aids	1	1					Ftec 152 lec ppt
	Student Advising and Consultation Services: Number of hours spent on student consultation	To provide time for student consultation	not less than 35 hrs	not less than 80 hrs	5	5	5	5	
		Immersion supervisor for Senior High School students of VSU		2 Students					Contact hours of not less than 80 hrs
Research Services	Percentage of Research Projects Conducted and Completed on Schedule	To conduct researches - as project leader	1	2 research project on going					
		- as study leader	2	2 components as Study Leader on going	5	5	4	4.67	
		- as Co-study leader	1	1 component as Co-study Leader on going					
	Papers signed/processed	To facilitate paper works	11	more than 20					

Average Rating (Total Over-all rating divided by 4)		XX
Additional Points:		
Punctuality	XX	
Approved Additional points (with copy of approval)	XX	
FINAL RATING		xxx
ADJECTIVAL RATING	Outstanding	

Comments & Recommendations for Development Purpose: To go on further studies Needs to write proposals for funding To publish research paper.
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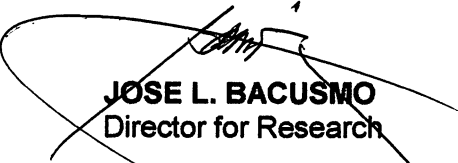
Evaluated and Rated by:


ERLINDA A. VASQUEZ
 Director

Date: _____

- 1- Quality
- 2- Efficiency
- 3- Timeliness
- 4- Average

Recommending Approval:


JOSE L. BACUSMO
 Director for Research

Date: _____

Approved by:


OTHELLO B. CAPUNO
 Vice President for Research and Extension

Date: _____

PERFORMANCE MONITORING & COACHING JOURNAL

X	1st	Q U A R T E R
X	2 nd	
X	3 rd	
X	4th	

Name of Office: PHILROOTCROPS

Head of Office: ERLINDA A. VASQUEZ

Name of Faculty/Staff: LADIE ANNE P. CONDE


Signature: _____

Date: Nov. 28, 2018

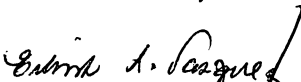
Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring A. Research project meetings B. Report writing	One on One discussion with Study Leader Final check on drafted reports	1a. Regular quarterly meeting with the Research staff and discuss results 2a. Special meetings for important activity of VSU that concerns the lab and its staff 1b. Preliminary presentation of results 2b. Writing of quarter and in-house reports			In-house reports and quarterly reports submitted
Coaching A. On-going projects B. Paper Presentation C. Extension Services	One on One planning with Study Leader Include faculty as speaker in requested trainings	Collegial critiquing			Future activities planned

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Prepared/Conducted by:


MARCELO A. QUEVEDO
Immediate Supervisor

Verified by:


ERLINDA A. VASQUEZ
Next Higher Supervisor

cc: OVPI
 ODAHRD
 PRPEO

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ladie Anne Conde
Performance Rating: Outstanding

Aim: Improve performance in instruction, research, and extension.

Proposed Interventions to Improve Performance:

Date: January 1, 2018 Target Date: June 30, 2018

First Step:

- To teach courses at affiliated department
- To implement researches and finish on time
- To train or give seminars to potential root crop food processors

Result:

- Taught undergraduate courses at DFST and was Immersion Supervisor for VSUSHS Students
- Researches on-going and programmed to finished this 2018
- Conducted lectures and demo trainings

Date: July 1, 2018 Target Date: December 31, 2018

Next Step:

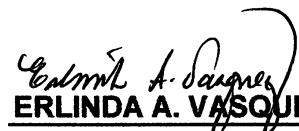
- To teach graduate courses at affiliated department
- To present research finding in conferences
- To apply for doctoral scholarships to commence early 2019

Outcome: Recommended as temporary graduate faculty and taught a graduate course
Presented research paper in an international conference
Research projects completed and report written

Final Step/Recommendation:

Develop more research proposals and finalize doctoral studies for 2019

Prepared by:


ERLINDA A. VASQUEZ
Unit Head

Conforme:


LADIE ANNE P. CONDE
Name of Ratee/Faculty/Staff