


SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS


Name of Faculty Member: HONEYLENE V. ONGY

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
Head/Dean (50%)		4.21x100% = 4.92	
Students (50%)			
Total for Instruction	70%	4.91	3.43
2. Research			
Client/Dir. for Research (50%)			
Dept. Head/Center Director (50%)			
Total for Research	30%	5	1.50
3. Extension			
Client/Dir. For Extension (50%)			
Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL	100%		4.93

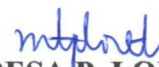
EQUIVALENT NUMERICAL RATING: 4.93
 Add: Additional Points, if any: none
 TOTAL NUMERICAL RATING: 4.93

ADJECTIVAL RATING: OUTSTANDING



HONEYLENE V. ONGY
 Name of Faculty


ANALYN M. MAZO
 Department Head

Recommending Approval:


MA. THERESA P. LORETO
 Dean/Director

Approved:


BEATRIZ S. BELONIAS
 Vice President

"Exhibit B"

Visayas State University
DEPARTMENT OF BIOLOGICAL SCIENCES
Visca, Baybay City, Leyte
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, HONEYLENE V. ONGY, a faculty member of the DEPARTMENT OF BIOLOGICAL SCIENCES commits to deliver and agree to be rated on the attainment of the following targets in accordance with the attainment of the following targets in accordance with the indicated measures for the period July to December 2020.

[Signature]
HONEYLENE V. ONGY
Instructor I, DBS
Date: *March 3, 2021*

[Signature]
ANALYN M. MAZO
Department Head
Date: *March 3, 2021*

[Signature]
MA. THERESA P. LORETO
College Dean
Date: *16 Mar 2021*

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	TREC2015/BIOL205	4.17	4.17	5	5	5	5.00	
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript	1	1	5	5	5	5.00	Stephanie Roldan
	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	1	5	5	4.5	4.83	TREC205

		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	1	1	5	5	4.5	4.83	TREC205
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	1	4	5	5	5	5.00	TREC205
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	1	5	5	4.5	4.83	TREC205
	PI 10 . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	1	2	5	5	4.5	4.83	TREC205 (Two laboratory activities feasible at home)
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Ecol 142n (lec and lab), MarB 11 (lab), Earth and Life Science (ABM, HUMMS, TVL)	17.1	17.1	5	5	5	5.00	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline							
		A 11 . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	1	3	5	5	5	5.00	1 student in Ecol 115 and 2 students for Botn 122
		A12. Number of trainings attended related to instruction	Attend mandated trainings	2	4	5	5	5	5.00	Products: Potential Antibiotics against Secondary Bacterial Infections due to COVID-19, Antiviral and Immunomodulatory Philippine Medicinal Plants, Algae Talks,

		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	1	1	5	4.5	4.5	4.67	Midterm Exam for Ecol 142n (lec)
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	10	20	5	5	5	5.00	Learning Tasks and Assesments for Ecol 142n and Earth and
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	1	2	5	5	5	5.00	classes started December and lab reports submitted after Christmas
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	1	1	5	5	5	5.00	Jezrel Gloria
		A17. Number of students advised on thesis/ field practice/special problem:		1	1	5	5	5	5.00	Jezrel Gloria
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	1	1	5	5	5	5.00	Jezrel Gloria
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	3	4	5	5	5	5.00	Entertain inquiries of students under my subjects (Ecol 142n,
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	1	2	5	5	4.5	4.83	Submitted Earth and Life Science (Vol. 2) Learning Guide and

		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	4	5	5	4.5	4.83	Ecol 142n (lec and lab), MarB 11 lab manual, Earth and Life Science (Vol. 2) Learning Guide
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments	2	4	5	5	4.5	4.83	Ecol 142n (lec and lab) and Earth and Life Science
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets,	10	34	5	5	5	5.00	Learning Tasks and Assesments for Ecol 142n, Midterm Exam
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using Google Classroom for MarB18 and Ecol21 class	3	5	5	5	4.5	4.83	Ecol 142n, MarB 11, Earth anf Life Science (3: 1 VC per section)
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and							
		Agency/firm/Industry linkages	Coordinates with potential							
		A 26. Other outputs implementing	Designs experiential	2	8	5	5	4.5	4.83	Ecol 142n lab and
UMFO 3 . RESEARCH SERVICES										
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Assessment and Monitoring Of Pelagic Algae in VSU Water Resources	1	1	5	5	5	5.00	Assessment and Monitoring Of Pelagic Algae in VSU Water
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences							
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									

	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member							
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the							
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients							
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
	Total Over-all Rating								118.17	
	Average Rating								4.92	
	Adjectival Rating								Outstanding	

Comments and Recommendations for Development Purpose: Publish outputs in research

Evaluated & Rated by:

ANALYN M. MAZO

Head, DBS

Date: *March 5, 2021*

Recommending Approval

MA. THERESA P. LORETO

Dean, CAS

Date: *16 Mar 2021*

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: *3/17/21*

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Honeylene V. Ongy

Performance Rating: Outstanding

Aim: To increase research involvement

Proposed Interventions to Improve Performance: To make research proposal

Date: Jan 2020 Target Date: December 2020

First Step:

Identify possible research topic

Result:

Potential research topic identified

Date: January 2021 Target Date: December 2021

Next Step:

Draft research proposal for review


Outcome:

Draft research proposal reviewed

Final Step/Recommendation:

Submit research proposal for possible funding

Prepared by:


ANALYN M. MAZO
Unit Head

Conforme:


HONEYLENE V. ONGY