SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: EUNICE KENEE L. SERIÑO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.93x50%= 2.465	
b. Students (50%)		5.0x50%= 2.50	
Total for Instruction	70%	4.965	3.475
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	25%	4.89	1.22
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	5%	5.00	0.25
4. Administration			
5. Production			
TOTAL	100%		4.945

EQUIVALENT NUMERICAL RATING: 4.945
Add: Additional Points, if any: none
TOTAL NUMERICAL RATING: 4.945

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by: Reviewed by:

EUNICE KENEE L. SERIÑO   **ANALYN M. MAZO**
Name of Faculty   Department Head

Recommending Approval:

MA. THERESA P. LORETO
Dean/Director

Approved:

BEATRIZ S. BELONIAS
Vice President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>EUNICE KENEE L. SERIÑO</u>, a faculty member of the <u>DEPARTMENT OF BIOLOGICAL SCIENCES,</u> commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period <u>July to December 2022</u>.

Approved:

EUNICE KENEE L. SERINO
Assst. Prof. 1
Date: Jan. 9, 2023

ANALYN M. MAZO
Department Head
Date: 1/29/2023

MA. THERESA P. LORET
College Dean
Date: JAN 2 5 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timelines s	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							
	PI 9: Number of instructional materials developed *	A5 . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares instructional module/laboratory guide/workbook or a combination							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments							

		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google							
	PI 10 . Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE,	A9. Actual Faculty's FTE	Handles and teaches courses	3	18.8	5	5	5	5.00	Handled and taught courses
		A10 . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	2	5	5	4	4.67	Prepared and submitted gradesheets for final term in Ecol 152n & Ecol 183 from 2nd Sem 2021-22
		A 11 . Number of INC forms with	Facilitates students in their							
		A12 . Number of trainings attended related to instruction	Attend mandated trainings	2	2	5	5	5	5.00	Attended Faculty Onboarding for 1st Sem 2022-2023 and ISO 9001:2015 Awareness and Re-awareness Seminar
		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	5	5	5	4	4.67	Administered and checked 2 final exams for 2nd sem (Ecol 152n & Ecol 183); 3 midterm exams (Ecol 115n, Ecol 185n, Ecol 172) for 1st sem
		A14 . Number of quizzes	Prepares and checks quizzes for	15	20	5	5	4	4.67	Prepared and checked quizzes
		A15 . Number of lab reports and	Checks lab reports and term	10	30	5	5	4	4.67	Prepared and checked term
	PI 8: Number of students	A16. Number of students advised:	Acts as academic adviser to	15	39	5	5	5	5.00	Acted as academic adviser to
		A17 . Number of students advised								
		As SRC Thesis Adviser	Advises, and corrects research outline and thesis/SP manuscript	5	6	5	5	5	5.00	Acted as thesis adviser to BSBio undergraduate students (Selario, Trigosa, Halasan, Celebre, Mesias, Babilonia)
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	1	1	5	5	5	5.00	Acted as SRC chariman for Psumabat (BSBio-Bot)

PI	Activity	Description	Target	Actual	Q1	Q2	Q3	Avg	Remarks
	As SRC Member	Advises and corrects research outline and thesis/SP manuscript	5	9	5	5	5	5.00	Acted as SRC member for BSBio (Padilla, Laroa, Gopio, Panoy, Jamin, Abelida, Gloria), BSMarBio (Caorte), MSBot (JOlimberio) students
	A18 . Number of students	Entertains students consulting on	10	30	5	5	5	5.00	Entertained students consulting
PI 9: Number of student organizations advised/	*A19 . Number of Student organizations advised*	Advises student organizations recognized by USSO	1	1	5	5	5	5.00	Served as co-adviser for CAS-SSC up to August 2022 only
	A20 . Number of Student	Assists student organizations in							
PI 10: Number of	A 21 : Number of on-line course	Prepares instructional module/PowerPoint							
	On-line ready courseware								
	Supplemental learning resources	Prepares PowerPoint presentation, video clips, movie	10	33	5	5	5	5.00	Prepared and updated
	Assessment tools	Prepares assessment tools such	5	13	5	5	5	5.00	Prepared ssessment tools such
	A 23 : Number of on-line course	Submits the course ware duly							
	A 24 : Number of virtual classroom	Creates virtual classroom using	2	4	5	5	5	5.00	Created and updated virtual
PI 11. Additional outputs	A 25. Number of Additional outputs								
	Program accreditation/evaluation	Prepares documents and /or							
	Agency/firm/Industry linkages	Coordinates with potential firms							
	A 26. Other outputs implementing	Designs experiential learning							
	Number of seminars/webinars/	Attends seminars/webinars/	2	7	5	5	5	5.00	Attended Faculty Onboarding;
	Number of OBEdized syllabi developed and/or revised	Submits updated OBEdized course syllabi	2	4	5	5	5	5.00	Submitted updated OBEdized course syllabi for Ecol 115n, Ecol 185n, Ecol 172, EaSc 106e
	Number of participated department activities	Participates activities in the department	2	7	5	5	5	5.00	Participated montly meetings and occasional gatherings

UMFO 3 . RESEARCH SERVICES

PI	Activity	Description	Target	Actual	Q1	Q2	Q3	Avg	Remarks
PI 1. Number of research	A27. Number of research outputs in the	Conducts research for possible							
PI 2. Number of research	A 28. Number of research outputs	Conducts and completes research							
PI 3. Percentage of research	A 29. Percentage of research outputs	Writes publishable materials out of	1	1	5	5	4	4.67	Prepared and revised paper for
	In refereed int'l journals								
	In refereed nat'l/regional journals								
PI 4. Number of research	A 30. Number of research outputs	Prepares, submits and presents	0	1	5	5	5	5.00	Presented the phytoplankton
	In int'l fora/conferences								
	In nat'l/regional fora/conferences								
PI 5. Percent of research	A 31. Percentage of of research	Prepares research proposals,							

PI 6. Additional outputs*	A 32. No. of research-related									
	A 33. Number of journal	Acts as peer reviewer of journal								
	A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output								
	A 35.Other outputs implementing the new normal due to Covid-19	Designs research related activities and other outputs to implement new normal								
		Presents research outputs to	1	2	5	5	5	5.00	Presented research outputs to	
UMFO 4. EXTENSION SERVICES										
PI 1. Number of active	A 36. Number of active partnerships	Identifies and links with probable								
PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer								
PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implements duly approved extension projects								
PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services								
PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by								
Research Mentoring	Research Mentor									
Peer reviewers/Panelists	Peer reviewers/Panelists									
Resource Persons	Resource Persons									
Convenor/Organizer	Convenor/Organizer									

		Serves as consultant for	1	1	5	5	5	5.00	Served as member of the
Consultancy Evaluator	*Consultant Evaluator*								
PI 8. Percent of extension proposals approved *	**A 41.** Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
PI 11. Additional outputs *	**A 42**. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
	A 43.Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							

UMFO 5. SUPPORT TO OPERATIONS

OVPI MFO 4. Program and Institutional Accreditation Services

PI 8. Compliance to all	**A 44.** Compliance to all requirements of	Ensures that all the QMS core	zero non-conformity						
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation	100% compliant						
	On program accreditations								
	On institutional accreditations								

UMFO 6. General Admin. & Support Services

PI 2. Zero percent	**A 46.** Customerly friendly frontline	Provides customer friendly	Zero % complaint						
PI 3: Additional Outputs	**A 47.** Number of /new initiatives	Initiates/introduces							
	A 48.Other outputs implementing	Designs							
Total Over-all Rating								108.33	
Average Rating								4.92	
Adjectival Rating						Outstanding			

Comments & Recommendations for Development Purpose: Very good teaching strategies. May consider pursuing PhD

Evaluated & Rated by:

ANALYN M. MAZO
Head, DBS
Date: 1/24/2023

Recommending Approval

MA. THERESA P. LORETO
Dean, CAS
Date: JAN 2 5 2023

Approved by:

BEATRIZ S. BELONIAS
Vice Pres. for Academic Affairs
Date: 1/26/2023

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Eunice Kenee L. Seriño
Performance Rating: Outstanding

Aim: Pursue graduate studies

Proposed Interventions to Improve Performance:

Date: January 2023   Target Date: June 2023

First Step: _____
Look for possible school and scholarship for PhD _____
_____

Result: _____
_____
_____

Date: _____   Target Date: _September-December_____
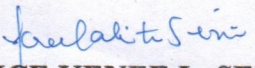
Next Step:
_____

Outcome:

Final Step/Recommendation:

_____

Prepared by:

ANALYN M. MAZO
Unit Head

Conforme:

EUNICE KENEE L. SERIÑO
Assistant Professor I