SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

MARY ANN L. MASKARIÑO (Instructor II)

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean	35%	5.00	1.75
b. Students	35%	4.69 5.004	1.75/1.64
Total for Instruction	70%		3.50/39 /
2. Research			1
a.Client/Dir. for Research			
b.Dept. Head/Center Director	10%	0.00	0.00
Total for Research	10%		0.00
3. Extension			
a.Client/Dir. for Extension			
b.Dept. Head/Center Director	10%	5.00	0.50
Total for Extension	10%		0.50
4. Support to Operations	10%	5.00	0.50
Total Support to Operations	10%		0.50
TOTAL	100%		4.501 39

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

1.50 39

4.5039

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

ANN L. MASKARIÑO

Name of Faculty

Head, Department of Agronomy

Recommending

Reviewed by:

Approval:

SUZETTE B. LINA, Ph.D.

Dean, College of Agriculture and Food Science

Approved by:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARY ANN L. MASKARIÑO, a faculty member of the DEPARTMENT OF AGRONOMY agree to deliver and to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2024.

MARY ANN L. MASKARIÑO

Instructor II

Date: July 13, 1024

Approved:

Department Head
Date: July 24, 2024

College Dean Date: July 26, 2024

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target				Rating		REMARKS (Indicators in percentage should be
					Actual Accomplishment	Quality	Eficiency	Timeliness	Average	supported with numerical values in numerators and denominators)
UMFO	1. ADVANCED EDUCATION	SERVICES								
OVPI N	MFO 2. Graduate Student Ma	nagement Services								
	PI: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Teaches assigned graduate courses	0	0					
	PI 10: Additional outputs	A2. Number of students advised	Supervise graduate advisees	0	0					
		A3. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty	0	0					
		A4. Number of Graduate reports checked	Checks reports required for graduate subject	0	0					
		A5. Number of Graduate examinations conducted and checked	Conducts and checks examinations for graduate subject handled	0	0					
		A6. Number of Graduate grade sheets submitted	Submits gradesheets for graduate subjects	0	0					
		A7. Number of comprehensive examination conducted	Conducts comprehensive examination for graduate students	0	0					
		A8. Supplemental learning resources	Prepares Instructional learning resources for graduate subjects	0	0					
	. HIGHER EDUCATION SERVICES									
OVPI UN	MFO 3. Higher Education Managen									
	<u>PI 10:</u> Total FTE, coordinated, implemented and monitored *	A1. Actual Faculty's FTE	Handles and teaches courses assigned	10	43.4	5	5	5	5.00	CpSc 21 Lec (48 students), CpSc 21 Lab (14 students), AgSc 21 Lec (147 students), AgSc 21 Lab (85 students), AgSc 20 Lec (52 students)
	PI 15. Number of instructional materials/syllabi approved	A2. Number of instructional materials/syllabi approved	Prepares instructional materials/syllabi for approval	1	0					

			T	1	T		Т	c. Regional or Institutional Conferences		
		-		-			<u> </u>			
	***************************************							a. International b. National		
				-				legoitemetal e		
								* esonerences	fora/conferences	
					0	0	paper in scienfic fora/conferences	presented in regional/national/ int'l	presented in regional/national/ int'l	
							Prepares, submits and presents research	A 22. Number of research outputs	PI 3: Number of research outputs	
			-	-			dozeasa atasaara bas atimalia agagaasi	otuatus descessa te sedemid. CC A	chirating demonstrate and annial 15 la	
					0	0	within the year	completed within the year *	completed within the year *	
					"	0	Conducts and completes research project	A 21. Number of research outputs	PI 3. Number of research outputs	
				1					beneficiaries *	
								ofher beneficiaries *	by the industry or by other	
					0	0	by industry or other beneficiaries	three (3) years utilized by the industry or by	in the last three (3) years utilized	
								A21. Number of research outputs in the last	PI 1. Number of research outputs	
		 							S. RESEARCH SERVICES	OWI-O:
	3.50			1)	L			L	Equivalent Numerical Rating	
	00.07	1		-					Instruction Involvement (5)	
	6.00			~				and the second s	TPES Rating	
	6.00			ed Accessoration and the control of				noi	Average numerical rating: Instruc	
	A COLUMN TO THE OWNER OF THE OWNER OWNER OWNER OWNER OWNER			1			award			
					0	0	Receives International/ National/Regional	bevieserds received		
	David David Park - St.				_	1	implementing student related activities			
					0	1	ni anoitasinagno finabuta ataiaaA	anoitasinagno fudent organizations		
gradesheets)					-1, -1					
(1 gradesheet), AgSc 21 (4	00.3	9	g	9	7	1 7				
CpSc 21 (2 gradesheets), AgSc 20							before deadline	within prescribed period		
							Prepares gradesheet and submits on or	A 13. Number of grade sheets submitted		
CpSc 21 lab (3 laboratory reports)										
AgSc 21 lab (4 laboratory reports);	6.00	9	g	9	7	7	submitted as required			
(4)							Checks lab reports and term papers	A 12. Number of lab reports and term		
an 12 code in cozzinh + min (an)										
Administered 3 quizzes in AgSc 21 lab								novecue		
quizzes in CpSc 21 lec;	00.8	9	g	g	22	7	del	checked		
lec, 5 quizzes inAgSc 20 lec and 6				-			Prepares and checks quiszes for lec and	bns beneter of quizzes saministered and		
FS o2gA ni sessiup & benetainimbA										
			 -	-		-				
AgSc20, CpSc 21 and AgSc 21	00.0			0	0	+	for subjects taught	sdministered and checked		
ni rise exisma gnol S beneterinimbA	6.00	9	g	9	9	t	Administers and checks long examination	A 10. Number of long examinations	etuqtuO IsnoitibbA :et Iq	
		-		-			acitoriasvo paol evicado has eretainimos	and the inner and the admitted of the		
		1					The state of the state of the state of		Students (TPES)	
handled	00.3	g	g	g	%6.86	%09		by Students (TPES)	Performance Evaluation by	
Rated outstanding of all the subjects	600	1 2	"	1	700 60	7003	Performance by students (TPES)	VS in the Teaching Performance Evaluation	at least VS in the Teaching	
			V. Hel				Receives at least a VS in the Teaching			
		1								
second semester	00:0				,	7			within the allowable period	
All submitted all grade sheets on time of the 9 subjects handled in the	6.00	9	g	9	7	2		grades submitted within the allowable period		
no shoots along IIo hattending IIA							Submits grade sheets within allowable	\underline{A} Percentage of courses offered with final	PI 16: Percentage of courses	

			т				T		T
		Requests for research money from external	0	0				0.00	
obtained from external sources Average numerical rating: Resear	from external sources	sources						0.00	
Research Involvement (%)	CII							10.00	
Equivalent Numerical Rating for F	Research							0.00	
JMFO 4. EXTENSION SERVICES									
PI 1: Number of active partnerships with LGUs, industries,		Identifies and links with probable partners for extension activities and maintains this active partnership	1	1	5	5	5	5.00	MOA between VSU and MAO of Albuera, Leyte
Pl 2. Number of trainees weighted by the length of training	A 33. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	15	35	5	5	5	5.00	2 Days Seminar on Rice Production (Extension Proj for Albuera)
PI 3: Number of extension programs and projects	A 34. Number of extension programs and projects	Implements extension programs and projects	1	1	5	5	5	5.00	Extension Proj for Albuera
Pl 4: Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance	A 35. Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses	50%	100%	5	5	5	5.00	2 Days Seminar on Rice Production (Extension Proj for Albuera)
PI 5. Number of technical/expert services	A 36. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries	0	0					
	a. Peer reviewer of journal/book b. Review of research and extension proposal								
	c. Resource speaker/person (panelist, discussant, judge in academic and research competition, moderator in conferences, convenor. facilitator)		1	1	5	5	5	5.00	2 Days Seminar on Rice Production (Extension Proj for Albuera)
	d. accreditor e. consultancy					1	-		
PI 6: Number of extension	A 37. Number of extension proposals submitted	Prepares extension project proposals and submits for review	0	0					
PI 7: Number of extension proposals approved	A 38. Number of extension proposals approved	Follow ups submitted and reviewed extension proposals	0	0		one property			
PI 8: Number of extension proposals implemented	A 39. Number of extension proposals implemented	Implements duly approved extension projects	0	0					
PI 9: Number of extension outputs presented in intl, national, regional or institutional conferences	A 40. Number of extension outputs	Prepares, submits and presents extension paper in conferences	0	0					
	a. International					100			
	b. National								
	c. Regional or Institutional Conferences								

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1.	PI 10: Number of extension activities conducted	A 41. Number of extension activities conducted	Conducts extension program activities	1	1	5	5	5	5.00	2 Days Seminar on Rice Production (Extension Proj for Albuera)
!		A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *	Receives an award related to extension activities	0	0					
		•	Oxformation doubling				2	L		
	Average Numerical Rating: Extens	sion							5.00	
	Extension Involvement (1/4%)								10.00	
	Equivalent Numerical Rating for E	Extension							0.50	
	SUPPORT TO OPERATIONS									
	OVPI MFO 1. Faculty Devel									
	seminars, and conferences attended	A 50. Number of training, seminars, and conferences attended (international, national, regional/institutional)	Attends training, seminars, and conferences attended (international, national, regional/institutional)	1	0					
		International				-	1			
		National			***************************************					
		Regional/Institutional	·							
	OVPI MFO 3. Registration S	Services							nant de description de la constant d	
	PI 9: Percentage of students enrolled and validated within the registration period	A 51. Percentage of students enrolled and validated within the registration period	Validates students within the registration period	80%	0					
	PI 10. Number of students advised during the registration period	A 52. Number of students advised during the registration period	Acts as academic adviser	2	0					
							A TO THE OWNER OF THE OWNER OF THE OWNER O			
	OVPI MFO 4. Curricular Progr	am Management Services				-				
	the DIMRC	A 53. Number of IMs reviewed by the DIMRC	Submits IMs for review	0	0					
	PI 13: Number of course syllabi and TOS reviewed and approved	A 54. Number of course syllabi and TOS reviewed and approved	Submits course syllabi and TOS for approval	1	0					
	PI 16: Number of student thesis advised:	A 57. Number of students advised on thesis/field practice/special problem:	Advises and corrects research outline and thesis/SP manuscript	1	0					
		As SRC Chairman		1	0		1		***************************************	
				1		5	5	5	5.00	Reymund D. Garin

PI 18: Number of students from other schools having summer program supervised	A 59. Number of students from other schools having summer program supervised	Acts coordinator/facilitator for students from other schools having summer program in VSU	0	0					
PI 19: Number of external institutions/agencies conducting benchmarking activities served		Facilitates in assisting of the external institutions/agencies conducting benchmarking activities	0	0					
PI 20: Number of students from other academic departments conducting research activities served	A 61. Number of students from other academic depts conducting research	Facilitates in assisting students from other academic depts conducting research activities	0	0					
PI 21: Additional outputs	A 62. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	3	5	5	5	5	5.00	Tagolino MT, Amancio RP, and Mejorada RA asked about the computation of their AgSc 21 lectur grades; Zamora Jea and Errol Bemardo asked about the format of laboratory report for Agro 141
MFO 6. General Admin. & Support Se	ervices (GASS)								
PI 3: Number of committee meetings conducted	A 67. Number of committee meetings conducted	Acts as committee chairman	0	0					
PI 4: Number of routinary documents acted	A 68. Number of routinary documents acted	Signs documents	1	2	5	5	5	5.00	Minutes of Meeting
PI 5: Number of requests acted	A 69. Number of requests acted	Approves requests	0	0					
PI 6: Number of memoranda prepared	A 70. Number of memoranda prepared	Issues memoranda	0	0					
PI 9: Number of submitted DTR within 20 days after the last day of the month		Submits DTR within 20 days after the last day of the month	2	4	5	5	5	5.00	No pending DTR
PI 10: Percentage of complaints, if any, addressed on time	A 74. Percentage of complaints, if any, addressed on time	Addresses complaints on time (if any)	10	0					No complaints received
PI 17: Additional Outputs	A 80. Number of meetings attended	Attends meetings (departmental/institutional)	2	5	5	5	5	5.00	Department meetings
	A 81. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice	0	0					
	A.82. Involvement in University Projects and Committees	Manages University Projects and Committees	0	0					
Average numerical rating:	production, operation, administration	on and support services						5.00	
Administration involvement					and the second second	The state of the s	The same of the sa	10.00	

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		Equivalent numerical ratir	ng		and protection and the second			0.50	
		Total equivalent numerica	l rating					4.50	4-11, 201
		Adjectival Rating						VERY SAT	ISFACTORY
	Comm	ents and Recommendat	tions for De	velopment Purpose				1- Quality	
		Attend and	Durgent	in internation	I conference to en	have experience.		2- Efficiency 3- Timeliness	
			1		- 1		(1)	4 Average	
	Evaluat	ed & Rated by:			Recommending Appr	oval	Approved by	1/1/20	
		LUZG. ASIO					1 Commen	SVVL	
- 1			-		SUZETTE B. LINA	\	ROTACIO S. GRAVO	CONTRACTOR DESCRIPTION OF THE PERSON OF THE	
-	Dep	artment Head, Agronomy			Dean, CAFS		Vice President for Acader		
	Dat	e: 24 July 2024			Date: 26 July 2	.024	Date: 29 July	2024	

PERFORMANCE MONITORING & COACHING JOURNAL

Name of Office: Department of Agronomy

Head of Office: LUZ G. ASIO

Number of Personnel: 23

X	1st	Q U
Х	2 nd	A R
	3 rd	T
	4th	R

		MECHANISM	ı		
Activity Monitoring	Meetir One-on-One	Group	Memo	Others (Pls. specify)	Remarks
Monitoring and evaluation helps identify the most valuable basis for modification of interventions and assess the quality of activities being conducted.	IPCR submission to monitor outputs Head and Student evaluation of faculty's class performance. Class observation by the head.	Conducts monthly meetings and checks updates on assigned task-related activities.			
Coaching True coaching improves employee and organizational resiliency and effectiveness in change, enabling employees to become effective in their tasks or roles in the workplace.	One-on-one coaching for faculty with satisfactory and below ratings. Attend instructional coaching for teacher effectiveness workshop.	Conducts regular meetings with the faculty and the department. Attend instructional coaching for teacher effectiveness workshop.			

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

LUX G. ASIO Immediate Supervisor Noted by:

SUZETTE B. LINA
Next Higher Supervisor

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MARY ANN I. LIMBASAN Performance Rating: VERY SATISFACTORY

Aim: To achieve an outstanding rating and publish work in ISI/Scopus-indexed journals.

Proposed Interventions to Improve Performance

Date: March 2024

Target Date: June 2024

First Step:

To review teaching strategies employed to get outstanding ratings from students. Write articles for publication in ISI/Scopus-indexed journals.

Result:

Improved teaching strategies.
Submitted at least one (1) article in an ISI/Scopus-indexed journal.

Target Date: June - December 2024

Next Step:

Attend trainings/seminars/conferences to enhance knowledge and experience.

Outcome: Participated in trainings/conferences/seminars either national or international.

Final Step/Recommendation:

Improve teaching strategies to achieve outstanding ratings and participate in training/conferences/seminars either national or international.

Prepared by:

LUZ G. ASIC Unit Head

Conforme:

MARY ANN L. MASKARIÑO Name of Ratee Faculty/Staff



INSTRUCTION AND EVALUATION OFFICE VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte Phone/Fax: +63 053 565 0600 local 1104

Email: odie@vsu.edu.ph Website: www.vsu.edu.ph

TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2023-2024

Name of faculty: LIMBASAN, MARY ANN I.

Department: Dept. of Agronomy

College: College of Agriculture & Food Sciences

	Course No. &	Lab/		RATING	% Evaluation	
	Descriptive Title	Lec	Num.	Adjec.	Rating	
AgSc 11n	INTRODUCTION TO AGRICULTURE	LEC	5.00	Outstanding	100.0%	
AgSc 11n	INTRODUCTION TO AGRICULTURE	LEC	5.00	Outstanding	100.0%	
Agro 21	FUNDAMENTALS OF CROP PRODUCTION	LAB	5.00	Outstanding	100.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LEC	5.00	Outstanding	100.0%	
AgSc 13	INTRODUCTION TO ECOLOGICAL AGRICULTURE	LEC	5.00	Outstanding	100.0%	
AgSc 13	INTRODUCTION TO ECOLOGICAL AGRICULTURE	LEC	5.00	Outstanding	100.0%	
AgSc 11n	INTRODUCTION TO AGRICULTURE	LEC	5.00	Outstanding	100.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LAB	4.00	Very Satisfactory	80.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LAB	5.00	Outstanding	100.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LEC	5.00	Outstanding	100.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LEC	4.00	Very Satisfactory	80.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LEC	4.00	Very Satisfactory	80.0%	
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LAB	4.00	Very Satisfactory	80.0%	
		Average Rating	4.69	Outstanding	93.85%	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 - 1.49 Poor (P) 1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S)

3.50 - 4.49 Very Satisfactory(VS)

4.50 - 5.00 Outstanding(O)

Prepared by:

VANESSA'W NAZAL TPES in-Charge Date: May 02, 2024

Received by:

wwwworwa LIMBASAN, MARY ANN I. Name and Signature of Faculty Date: May 15 2004

Distribution of copies: ODIE, College, Department, Faculty

Attested by:

MA. RACHELKIM L. AURE

Director, Instruction and Evaluation

Date: May 02, 2024

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge

and innovative technologies for sustainable communities and environment.

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