SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JANET ALEXIS A. DE LOS SANTOS** (Jan-

(Jan-June, 2016)

Program Involvement	Percentage Weight	Numerical Rating	Equivalent
(1)	of Involvement	(Rating x%)	Numerical Rating
	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	4.6	2.3	
a. Students (50%)	5	2.5	
TOTAL for	60%	4.8	2.88
Instruction			
2. Research	15%	4.3	.64
3. Extension	5%	3	.15
4. Administration	20%	4.67	.934
TOTAL	100%		4.6

EQUIVALENT NUMERICAL RATING:

4.6

Add: Additional Points, if any: TOTAL NUMERICAL RATING:

4.6

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:

-

Vame of Faculty

JANET ALEXIS A. DE LOS SANTOS

Department Head

Approved:

EDGARDO E. TULIN

President de

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

accordance with the ipdicated measures for the period	JANET ALEXIS A. DE LOS SANTOS, of the
eriod JANUARY to JUNE, 2016.	COLLEGE OF NURSING
	commits to deliver and agree to be rated on the attainment of the following targets in

JANET ALEXIS A. DE LOS SANTOS

BEATRIZ S. BELONIAS

VP, Instruction

Approved:

S)

DANIEL M. TUDTUD Chairman, PMT

EDGARDO E. TULIN President

Date:

• Rev	• • • Ma	INSTRUCTION Prepares Lectures and Plans Academic activities of students	MFO & Performance Indicators (PI)
Number of Instructional Materials Revised: Syllabus	Number of New Instructional Materials Developed: Slides (presentation) Hand—outs RLE Nursing Manuals	Full Time Equivalent (FTE)	Success Indicators
College Dean Chairman, Executive Committee Chairman Curriculum Committee Chairman, Honors and Awards Committee	College Dean Chairman, Executive Committee Chairman Curriculum Committee Chairman, Honors and Awards Committee	Teaches: 2 nd sem: Nres 11, Nres 11a, NCM 105 Summer: HeEd 12	Tasks Assigned
Ь	11 11	2	Target
Ъ	2 2 2	ω	Accomplishment as of June
4	4	4	Qı
4	4	9	Rating E ²
4	9	4	ng T ³
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			Remarks

Student Advising and Consultation Services and Consultation Services assisted No. of Student related activities No. of Research Proposal Submitted College Dean/ Research Head College Dean/ Research Head College Dean/ Research Head College Dean/ Research Head Component Leader: Number of person-days trained Number of beneficiaries served guides developed and utilized Number of trainings conducted Number of trainings conducted Daministrative communication letters Alternation of work of Meetings Conducted No. of Meetings Conducted No. of Memorandums issued S. Ensures linkages With institutions No. of Molocument of MOA, COA prepared and No. of Molocument of Moa, COA prepared and No. of Molocument of Committee / Council meetings Committee / Council meetings Committee / Council meetings College Dean College Dean Component Member: (CATCH)	Student Research and Field Practice Advising	 No. of student research advisees who finish on time 	Adviser	1grp	2 grp		9	9	\
Number of Research Proposal Submitted College Dean/ Research Head College Dean Number of extension programs/projects conducted and completed within prescribed period Number of person-days trained Number of IEC materials/technoguides developed and utilized Number of trainings conducted Number of trainings conducted ISTRATION ISTRATION INCATOR No. of Meetings Conducted Research Head Component Leader: (CATCH) Component Member: (CHELP) Groups/Institution No. of Meetings Conducted College Dean Strative proper offices on time unication letters as the need arises Program Leader: (CATCH) Component Member: (CHELP) Component Member: (CHELP) Component Member: (CATCH) COMponent Mem	Student Advising and Consultation Services		College Dean	20 hrs	1	50 hours	50 hours		9
Number of extension programs/projects conducted and completed within prescribed period Number of person-days trained Number of person-days trained Number of lEC materials/technoguides developed and utilized Number of beneficiaries served Groups/Institution Number of trainings conducted ISTRATION ISTRATION No. of Meetings Conducted College Dean College Dean Component Member: (HELP) Component Member: Component Mealtry College Dean	MFO 2 RESEARCH SERVICES	Number of Research Proposal Submitted	College Dean/ Research Head	Ь		0	0 4		4
Number of IEC materials/technoguides developed and utilized Number of beneficiaries served Groups/Institution Number of trainings conducted Number of trainings conducted No. of Meetings Conducted No. of Meetings Conducted College Dean written and delivered to proper offices on time etters No. of Memorandums issued as the need arises No of MOA, COA prepared and Complete attendance to university / committee / council meetings College Dean	MFO 3 EXTENSION SERVICES	Number of extension programs/projects conducted and completed within prescribed period	College Dean Program Leader: Healthy PALs Component Leader:	л 2		. 3			
No. of Meetings Conducted • No of Communication letters written and delivered to proper offices on time • No. of Memorandums issued as the need arises • No of MOA, COA prepared and approved Complete attendance to university / committee / council meetings College Dean College Dean College Dean			(CATCH) Component Member: (HELP)	10		0 0 00			
• No of Communication letters written and delivered to proper offices on time • No. of Memorandums issued as the need arises • No of MOA, COA prepared and pproved Complete attendance to university / committee / council meetings according Complete attendance to university / committee / council meetings	ADMINISTRATION 1. Conducts College Meetings	No. of Meetings Conducted	College Dean	6		8	8		
as the need arises No of MOA, COA prepared and college Dean approved Complete attendance to university committee / council meetings	2. Preparation of administrative documents and communication letters		College Dean	20		25			
Complete attendance to university / committee / council meetings	3. Ensures linkages with institutions		College Dean	ω		ω			3
5 Report Preparation	4. Attendance to university / committee/ council meetings	Complete attendance to university / committee / council meetings	College Dean	100%	%)% 100%		100%	100%

TOTAL OVER-ALL RATING	6. Prepares/ reviews/ approves OPCR and No. of OPC	Procurement Plan No. of Ann	hment	a. Annual
	No. of OPCR and IPCR	No. of Annual Procurement Plan	No. of Annual accomplishment report	
	College Dean		College Dean	
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	7	W	4	
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Additional Points: Punctuality Approved Additional points (with copy of approval) FINAL RATING ADJECTIVAL RATING XX A-5 Outstanding	Average Rating (Total Over-all rating divided by 4)		XX
Additional points (with copy of approval) XX XTING	Additional Points:		
Additional points (with copy of approval) XX	Punctuality	XX	
ATING	Approved Additional points (with copy of approval)	XX	
	FINAL RATING		4.5
	ADJECTIVAL RATING		Outstanding

Date:	Received by: Market Planning Office Plann
Date:	Calibrated by: Pn7
Date:	Recommending Approval: BEATRIZS. BELONIAS Vice President
Date:	Approved by: EDGARDO E. TULIN President