

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-09-0609**
Office/Dept: **DPM**

IAR No: 25-10-1414
Date: 2025-10-14
15,000.00 GF-2024-07-01379

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	table top minicentrifuge	1	1	2025-10-13 #: DR 10083	0	Completed

Specification:

- 2ml micro tube
- 8 wells
- not refrigerated
- voltage: 220-240V

INSPECTION

Date Inspected: 10/14/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____

ACCEPTANCE

Date Recieved: 10/14/25

☒ Complete

☐ Partial

NOREVE JEAN M. AGAD
Inspector

DOREEN B. ALBA
Head, Supply & Property Management