

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **T & A VARIETY STORE**
P.O No.: **PO-STF-MOOE-2025-09-0594**
Office/Dept: **IHK**

IAR No: 25-10-1400
Date: 2025-10-08
980.00 STF-2025-07-00937

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	Certificate Holder (A4)	20	20	2025-10-06 #: DR 0540	0	Completed

Specification:

- A4 (8.27"x11.69")
- With a flap to prevent certificates from falling off
- With 2 Hangers for Portrait and Landscape Orientations
- Super clear transparency
- Holds certificates/diplomas/citations
- Conforms to EN 71 & ASTM Safety Standards

INSPECTION

Date Inspected:

10/7/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____



MARK LOUIS L. GARCES
Inspector

ACCEPTANCE

Date Received:

10/8/25

☒ Complete

☐ Partial



DOREEN B. ALBA

Head, Supply & Property Management