

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte  
**SUPPLY & PROPERTY MANAGEMENT**



## INSPECTION & ACCEPTANCE REPORT

Supplier: **MGQ ENTERPRISES CORPORATION** IAR No: **25-07-0944**  
P.O No.: **PO-GF-MOOE-2025-05-0265** Date: **2025-07-31**  
Office/Dept: **USHER** **3,120.00** **GF-2024-10-03010**

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Smart Prepaid Cell Card, 300Php	8	8	2025-07-30 #: DR-000311/SI-0002556	0	Completed

**Specification:**

At least 6 months expiry from delivery date

INSPECTION	ACCEPTANCE
Date inspected: <u>7/31/25</u>	Date Recieved: <u>7/31/25</u>
<input type="checkbox"/> Inspected, verified and found in order as to quantity and specifications	<input checked="" type="radio"/> Complete
<input type="checkbox"/> Others: _____	<input type="radio"/> Partial
_____	
_____	
 <b>JHONAVEL R. CASTIL</b> Inspector	 <b>VIVIAN V. BALBARINO</b> Head, Supply & Property Management