

INSPECTION & ACCEPTANCE REPORT

Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pcs	155L, PLASTIC STORAGE BOX Distribution _____ BAC c/o Arjanery B. Antofina (GF-2024-02-00493) - 4	4	4	2025-09-22 #: DR51272	0	Completed
Specification:							
2	pcs	Broom Distribution _____ ITEEM c/o Shaira B. Manapsal (GF-2024-02-00545) - 15	15	15	2025-09-22 #: DR51272	0	Completed
Specification:							
Multifunctional Magic Broom Clean Floor Surface Remove Dirt Hair Household Silicone Mop FREE MOUNT							
3	pcs	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling Distribution _____ DMet c/o Lorna B. Abamo (GF-2024-02-00688) - 2	2	2	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification:							
None							
4	pcs	Broom, Soft (Tambo), Large, Heavy Duty Distribution _____ DCST c/o Michael D. Dag-uman (GF-2024-03-00848) - 1	1	1	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification:							
None							

5	pcs	Broom, Stick Broom, Tukog Distribution <i>DCST c/o Michael D. Dag-uman (GF-2024-03-00848) - 5</i>	5	5	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: ?Good Quality Broom Stick ?Approx. 370pcs per stick bundle							
6	pcs	Envelope, Document, White Distribution <i>ODE c/o Antonio P. Abamo (GF-2023-08-02031) - 100</i>	50	50	2025-09-22 #: DR51272	0	Completed
Specification: Product Detail: • White Color Envelope • Envelope Size: 9 x 12.75 Inch / 228mm x 323mm (A4 Size) • Paper Thickness: 100gsm • Closing from side (tutup tepi) • Non Peel & Seal • Non Window							
7	pcs	Folder, Pressboard, US, Green, Long, Doublefold Distribution <i>ITEEM c/o Shaira B. Manapsal (GF-2024-02-00537) - 50</i>	50	50	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
8	pcs	Paper Cutter Board, A3 (15x18), metal-base; Distribution <i>MMDC c/o Windy O. Tuyan (GF-2024-02-00646) - 2</i>	2	2	2025-09-22 #: DR51272	0	Completed
Specification:							
9	boxes	Paper, Contour, Short, 100gsm, Ultra White Distribution <i>OVPA c/o Erlinda S. Valenzona (GF-2023-08-01582) - 1</i>	1	1	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
10	boxes	Paper, Contour, Short, 100gsm, Ultra White Distribution <i>OVPA c/o Erlinda S. Valenzona (GF-2023-08-01626) - 1</i>	1	1	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed

Specification: None							
11	kgs	Polyethylene Bag, autoclavable, 10" x 16" x .002 Distribution NARC c/o Luz O. Moreno (GF-2023-08-01946) - 20	20	20	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
12	pcs	Record Book, Big, 300 pages Distribution PRCRTC c/o Blanche Franchette D. Llera (GF-2023-08-01520) - 20	20	20	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
13	pcs	Ring Binder, plastic, 10mm, 3/8" black Distribution OVPREI c/o Rex D. Besavilla (GF-2024-05-01082) - 1	1	1	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
14	pcs	Ring Binder, plastic, 6mm, 1/4" black Distribution DTHM c/o Noessa C. David (GF-2023-08-01892) - 5	5	5	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
15	pcs	Ring Binder, plastic, 6mm, 1/4" black Distribution OVPREI c/o Rex D. Besavilla (GF-2024-05-01082) - 10	10	10	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
16	pcs	Ring Binder, plastic, 8mm, 5/16" black Distribution ODE c/o Antonio P. Abamo (GF-2023-08-02031) - 35	35	35	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							

7	pcs	Ring Binder, plastic, 8mm, 5/16" black Distribution OVPREI c/o Rex D. Besavilla (GF-2024-05-01082) - 10	10	10	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
18	pcs	Ring Binder, plastic, 8mm, 5/16" black Distribution NARC c/o Jedess Miladel N. Salomon (GF-2023-12-02923) - 10	10	10	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
19	pcs	Ring Binder, plastic, 12mm, 1/2" black Distribution DTHM c/o Noessa C. David (GF-2023-08-01892) - 5	5	5	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: None							
20	pcs	Ring Binder, plastic, 12mm, 1/2" black Distribution NARC c/o Jedess Miladel N. Salomon (GF-2023-12-02923) - 10	10	10	2025-09-22 #: DR51272	0	Completed
Specification: None							
21	pcs	Ring Binder, plastic, 12mm, 1/2" black Distribution ODE c/o Antonio P. Abamo (GF-2023-08-02031) - 35	35	35	2025-09-22 #: DR51272	0	Completed
Specification: None							
22	pcs	Roll up banner stand, compatible with tarpaulin (2 ft x 5 ft), material: Aluminum with carrying bag Distribution ODE c/o Antonio P. Abamo (GF-2023-08-02031) - 2	2	2	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
Specification: • Compatible with Tarpaulin Size: 2 ft x 5 ft • Material: Aluminum • Includes: Carrying bag							

	pcs	Soft Broom (Tambo) 200g minimum, heavy duty Distribution <i>BAC c/o Arjanery B. Antofina (GF-2023-08-01357) - 5</i> <i>BAC c/o Arjanery B. Antofina (GF-2024-02-00493) - 10</i>	15	15	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
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Specification:

None

24	pcs	Velcro Wire Organizer Distribution <i>MMDC c/o Windy O. Tuyan (GF-2024-02-00646) - 50</i>	50	50	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
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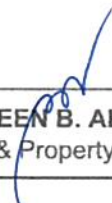
Specification:

Velcro Data cable strap wire organizer

25	pcs	White Board, 35x50cm Distribution <i>PRCRTC c/o Blanche Franchette D. Llera (GF-2023-09-02371) - 1</i>	1	1	2025-10-22 #: DR 52021 / CI 43996, 43995, 43994, 43993	0	Completed
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Specification:

35x50cm whiteboard

INSPECTION	ACCEPTANCE
Date Inspected: 10/23/25 ☒ Inspected, verified and found in order as to quantity and specifications ☐ Others: _____ 	Date Recieved: 10/23/25 ☒ Complete ☐ Partial 
MARK LOUIS L. GARCES Inspector	DOREEN B. ALBA Head, Supply & Property Management