

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **BAYBAY GLASS & ALUMINUM SUPPLY**
P.O No.: **PO-STF-2024-11-0764**
Office/Dept: **SPO**

IAR No: 25-07-0916
Date: 2025-07-23
11,000.00 STF-2024-09-01727

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Sliding Window, 2 meters & 39.8 cm x 120.5 cm (900 series type sliding window), with installation	1	1	2025-07-23 #: SI-020009	0	Completed

Specification:

Sliding Window, 2 meters & 39.8 cm x 120.5 cm (900 series type sliding window), with installation

INSPECTION

Date Inspected: 7/23/25

☐ Inspected, verified and found in order as to quantity and specifications

☐ Others: _____

CLINT C. SARVIDA
Inspector

ACCEPTANCE

Date Recieved: 7/23/25

☒ Complete

☐ Partial

VIVIAN V. BALBARINO
Head, Supply & Property Management