

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-06-0323**
Office/Dept: **RO**

IAR No: 25-07-0813
Date: 2025-07-02
2,700.00 GF-2025-01-00111

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Coffee Maker, 12 Cups	1	1	2025-07-01 #: DR-8398	0	Completed

Specification:

- **Capacity:** 12 Cups
- **Carafe:** Thermo Glass
- **Panel:** Stainless Steel
- **Display:** LCD Time Display
- **Features:** Aroma Control, Automatic Drip Coffee, Keep Warm Heater Plate
- **Filter:** Washable Filter Basket
- **Water Level Indicator:** Yes
- **Cord Storage:** Yes
- **Color Options:** Black / Gray
- **Warranty:** 1 Year on Electrical Parts
- **Power:**
 - **Voltage:** 230 V AC, 60 Hz
 - **Consumption:** 900 Watts
- **Dimensions:**
 - **Net:** 263.4 x 183.5 x 339.4 mm
 - **Gross:** 286.0 x 194.0 x 368.0 mm
- **Weight:**
 - **Net:** 1.80 kg
 - **Gross:** 2.23 kg
- **Included in the Box:** Manual & Warranty Card, Scoop, Filter Basket, Carafe

INSPECTION

ACCEPTANCE

Date Inspected:

Date Received:

☐ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

for 2/2/25
JHONAVEL R. CASTIL
Inspector

2/2/25
VIVIAN V. BALBARINO
Head, Supply & Property Management