

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **NATIONAL PRINTING OFFICE**
P.O No.: **PO-IGP-MOOE-2025-04-0223**
Office/Dept: **CaO**

IAR No: 25-11-1531
Date: 2025-10-22
507,250.00 IGP-2025-03-00423

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	boxes	Continuous Official Receipt	100	100	2025-10-21 #: DR 0014210, 0014090/ SI 0014210, 0014090	0	Completed

Offer:

FORM: OFFICIAL RECEIPT (CONTINOUS FORM)

SIZE: 8 1/2" x 5"

MATERIAL: CARBONLESS PAPER

OTHERS: COLORED LOGO; ONE (1) COLOR PRINT-BLACK IN TEXT; PRE-NUMBERED

SECURITY FEATURES: UV INK

PACKING 3 PLY; 500 SETS/BOX

2	pads	Official Receipt	250	250	2025-10-21 #: DR 0014210, 0014090/ SI 0014210, 0014090	0	Completed
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Offer:

FORM: OFFICIAL RECEIPT

SIZE: 8 1/2" x 5"

MATERIAL: CARBONLESS PAPER

OTHERS: 1ST PLY-COLORED LOGO; BLACK IN TEXT; 2ND & 3RD PLY-BLACK IN TEXT; RED NUMBERING

SECURITY FEATURES: UV INK

PACKING: 3 PLY; 50 x 3

SECTION	ACCEPTANCE
Date Inspected: 10/22/25 ☒ Inspected, verified and found in order as to quantity and specifications ☐ Others: _____ _____ _____ 	Date Recieved: 10/22/25 ☒ Complete ☐ Partial 
MARK LOUIS L. GARCES Inspector	DOREEN B. ALBA Head, Supply & Property Management