

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-07-0433**
Office/Dept: **DDC**

IAR No: 25-08-0977
Date: 2025-08-05
3,500.00 GF-2025-04-00564

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	kl	Soap, Detergent, Powder, 1 kilo/pack, any scent	5	5	2025-08-04 #: DR-09344	0	Completed
2	pack	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	50	50	2025-08-04 #: DR-09344	0	Completed

INSPECTION

Date Inspected: 8/5/25

- ☐ Inspected, verified and found in order as to quantity and specifications
- ☐ Others: _____
- _____
- _____

ACCEPTANCE

Date Received: 8/5/25

- ☒ Complete
- ☐ Partial


JHONAVEL R. CASTIL
Inspector


VIVIAN V. BALBARINO
Head, Supply & Property Management