

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **NEW FIVE STAR TRADING AND PRINTING PRESS**

IAR No: 25-11-1612

P.O No.: **VSU-GOODS-25-29-125 (TF)**

Date: 2025-10-27

Office/Dept: **NCRC-V**

1,980.00

TF-2024-12-03280

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	boxes	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	10	10	2025-10-24 #: DR 93363	0	Completed

Specification:

2	pack	Tissue, Bathroom, 2 Ply, 12rolls/pack, SANICARE	6	0		6	Undelivered
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Specification:

None

INSPECTION

ACCEPTANCE

Date Inspected: 10/27/25

Date Recieved: 10/27/25

☒ Inspected, verified and found in order as to quantity and specifications

☐ Complete

☐ Others: _____

☒ Partial


MARK LOUIS L. GARCES
Inspector


DOREEN B. ALBA
Head, Supply & Property Management