

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD**
P.O No.: **VSU-GOODS-25-35-318 (TF)**
Office/Dept: **DPM**

IAR No: 25-10-1231
Date: 2025-10-08
4,475.00 TF-2025-03-00319



No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	boxes	Paper, Bond, A4, 70 gsm (5 reams/box), IK One	5	5	2025-09-19 #: DR-22512/CI-57219	0	Completed

Specification:

Specifications:

- 70 gsm
- Weight per Box: 12kg
- Product Dimension: A4: 8.5in x 9in x 12.2in
- Color: White
- Works with laser/inkjet printers, copiers, and fax machines.
- Paper rolls are tightly wound and precisely cut for high-quality output.
- Lint-free, bright white paper.
- The acid-free paper also prevents printing and copier sheets from yellowing over time to ensure long-lasting archival quality.

INSPECTION	9/22/25	ACCEPTANCE	9/22/25
Date Inspected:		Date Recieved:	
<input checked="" type="checkbox"/> Inspected, verified and found in order as to quantity and specifications		<input checked="" type="radio"/> Complete	
<input type="checkbox"/> Others: _____		<input type="radio"/> Partial	

			
MARK LOUIS L. GARCES Inspector		DOREEN B. ALBA Head, Supply & Property Management	