

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **SHIFT TECH TRADING INC.**
P.O No.: **PO-TF-2025-09-0691**
Office/Dept: **DCST**

IAR No: 25-11-1540
Date: 2025-10-23
14,300.00 TF-2025-04-00486

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	unit	Printer, Ink Tank, All-in-One, Wi-Fi Direct with ADF	1	1	2025-10-22 #: CI 1148	0	Completed

Offer:

EPSON L5290

INSPECTION

Date Inspected: 10/24/25

☒ Inspected, verified and found in order as to quantity and specifications

☐ Others: _____


JUDE B. ROLA
Inspector

ACCEPTANCE

Date Recieved: 10/24/25

☒ Complete

☐ Partial


DOREEN B. ALBA
Head, Supply & Property Management