

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **SHOPKO MARKETING CORPORATION**
P.O No.: **PO-GF-MOOE-2025-06-0318**
Office/Dept: **PPO**

IAR No: 25-06-0747
Invoice No.: CI-41171
Date: 2025-06-19
5,500.00 GF-2025-04-00537

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pack of 100's	Time Card for COMIX Time Recorder machine	20	20	2025-06-18	0	Completed

Specification:

- Dimension: 86.36 x 190.5mm (3.4 x 7.5 inches)
- Material: Paper, 100 pcs/pack
- Color: Red or Blue

INSPECTION *6/20/25*

ACCEPTANCE *6/20/25*

Date Inspected:

Date Recieved:

☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

Jhonavel R. Castil
JHONAVEL R. CASTIL
Inspector

Vivian V. Balbarino
VIVIAN V. BALBARINO
Head, Supply & Property Management