

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE**
P.O No.: **PO-GF-MOOE-2025-09-0648**
Office/Dept: **DFST**

IAR No: 25-11-1533
Date: 2025-10-23
8,000.00 GF-2023-09-02430

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	piece	Food trolley or conveyor	1	1	2025-10-22 #: DR 10097	0	Completed

INSPECTION

ACCEPTANCE

Date Inspected: 10/23/25

Date Recieved: 10/23/25

☐ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial



MARK LOUIS L. GARCES
Inspector



DOREEN B. ALBA
Head, Supply & Property Management