

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **UNI-REAL TRADING CORPORATION** IAR No: 25-08-1038
P.O No.: **VSU-GOODS-25-25-189 (STF)** Date: 2025-08-19
Office/Dept: **Assorted Depts/Offices** 169,728.21 Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	18" Wall Mount Oscillating Hydroponic Fan, DOWEL Distribution CN c/o Guada Fe D. Amihan (STF-2024-10-02662) - 6	6	6	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Comple

Specification:

18" Wall Mount Oscillating Hydroponic Fan

- Keeps room and leaf temperatures down
- Smooth and quiet operation
- 90° oscillating action
- 110V 60hz 3 Speed control 50W
- Pull to change speed and Pull for oscillating or one position.
- Assembly required





2	unit	65" Smart TV, SKYWORTH	1	1	2025-08-19 #: DR-56454,51047,51049/CI-222964,222959	0	Comple
		Distribution DCE c/o Halde B. Cuevas (STF-2024-10-01883) - 1					

Specification:

- **Screen Size:** 65 inches
- **Display Technology:** QLED
- **Resolution:** 4K UHD HDR
- **Smart Features:** Yes
- **Bluetooth Version:** 5.0
- **HDMI Ports:**
 - HDMI 1.4
 - HDMI 2.0

- **Processor:** Quad-core ARM 64-bit CPU
- **Memory:**
 - RAM: 2 GB
 - Storage: 16 GB
- **Wi-Fi Support:** Wi-Fi 5 (2.4G + 5G)
- **Audio Channels:** 2.1 CH

3	unit	All in One Vacuum Cleaner, INGCO Distribution <i>UR c/o Jannet Leslie Evelyn S. Codog (STF-2024-11-03145) - 1</i>	1	1	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Complet
---	------	--	---	---	---	---	---------

Specification:

SPECS

- 1 x 18L Vacuum Cleaner / 12L Vacuum Cleaner
- 1x Dust Mite Brush
- 1 x Vacuum Filter
- 2 x Stainless Steel Tube
- 1 x Vacuum Soft Hose
- 1 x Circle Brush
- 1 x Rectangle Nozzle
- 1 x Floor Brush
- 1 x Silencer
- 4 x wheels
- 2 years Warranty

4	unit	Ceiling Exhaust Fan 12", FIREFLY Distribution <i>CME c/o Geocel F. Galvez (STF-2024-10-02568) - 1</i>	1	1	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Complet
---	------	--	---	---	---	---	---------

Specification:

None

5	pc	Exhaust Fan, OMNI Distribution <i>DFST c/o Pearl P. Vistal (STF-2024-10-02218) - 1</i>	1	1	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Complet
---	----	---	---	---	---	---	---------

Specification:

- **Size:** 12 inches
- **Power Input:** 50W
- **Blade Material:** Plastic
- **Blade Size:** 12 inches
- **Mounting:** Wall-mounted
- **Motor:** Reversible (Exhaust/Blower)
- **Switch:** Pull cord switch
- **Features:**
 - Detachable plastic panel & front grill
 - Metal shutters
- **Air Volume:** 28.47 / 19.10 CMM

• Unit Dimensions: 39 cm x 17 cm x 39 cm • Mounting Dimensions: 35 cm x 35 cm							
6	unit	Hand dryer, IWATA JET-M13 Distribution IEO c/o Ma. Rachel Kim L. Aure (STF-2025-01-00003) - 1	1	1	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Completed
Specification: For proposal. Specs to follow							
7	unit	Housekeeping Cleaning Cart, EKO Distribution APARTELLE c/o Junrey L. Ventula (STF-2024-10-01999) - 2	2	0		2	Undelivered
Specification: *Bag Holders Capacity - 20.8 gal *Trolley Wheel Diameter - 4.02 in, 7.99 in *Color - Black *Width - 21.7 in *Depth - 46 in *Height - 38.4 in This Janitorial Cart includes three shelves and molded-in features for storing handle tools and equipment, floor signs, mops, brooms or spray bottles. Non-marking wheels and casters help keep the floor clean and provide a safe and even ride. This traditional made Janitorial Cart comes with zippered vinyl trash bags. When complete, bags come out quickly, making it a better convenience. This Janitorial cart is Rubbermaid and can make a great addition to any cleaning job.							
8	unit	Orbit Fan, 405 mm diameter, 220 volts, DOWELL Distribution DBS c/o Brenda Ma P. Valenzona (STF-2024-10-02214) - 14	14	14	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Completed
Specification: • Diameter: 405 mm • Voltage: 220 volts • Features: ◦ Durable, high-performance motor ◦ 4-speed remote switch ◦ Thermal fuse protection							
9	pc	Professional Professional Adjustable Microphone Stand Heavy Duty Mic Stand Stand Boom Mic Stand Trip, KEVLAR Distribution IEO c/o Ma. Rachel Kim L. Aure (STF-2025-01-00004) - 1 IEO c/o Ma. Rachel Kim L. Aure (STF-2025-01-00004) - 1	2	2	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Completed

Specification:

- Sturdy and durable mic stand with non slip rubber tripod base
- Heavy duty steel for full support
- Adjustable height, angle, tripod legs base
- Tripod mic stand closed: 8.5 x 7 x 75 cm
- Base to top height: max approx. 145cm (adjustable 82~145 cm)
- 2nd pole fix length: 67 cm
- Weight: 1.3 kg
- Includes 2 mic holders
- Great for musicians, singers etc.
- Easy to set up and bring anywhere

10	unit	Sheet Feed Scanner, BROTHER Distribution OUS c/o Antonieta Corazon D. Israel (STF-2024-12-03262) - 1	1	1	2025-08-19 #: DR- 56454,51047,51049/CI- 222964,222959	0	Comple
----	------	---	---	---	--	---	--------

Specification:

- Scans up to 40ppm/80 IPM
- scan to text, PDF and more with with built-in OCR
- includes 50 page ADF and one-touch scanning custom settings
- small and slim desktop design

INSPECTION**ACCEPTANCE**Date Inspected: *9/5/25*

Date Recieved:

☐ Inspected, verified and found in order
as to quantity and specifications☐ Complete☐ Others: _____☒ Partial
CLINT C. SARVIDA
Inspector
DOREEN B. ALBA *9/5/25*
Head, Supply & Property Management