

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **JOSE CLAVANO INC.**

IAR No: 25-07-0851

P.O No.: **PO-STF-2025-05-0298**

Date: 2025-07-09

Office/Dept: **UR**

75,000.00

STF-2024-11-03147

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Customized University Diploma Jacket	500	500	2025-07-08 #: DR-25-07-0011/INV-10976	0	Completed

INSPECTION

ACCEPTANCE

Date Inspected: *7/10/25*

Date Recieved: *7/10/25*

☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

[Signature]
JHONAVEL R. CASTIL
Inspector

[Signature]
VIVIAN V. BALBARINO
Head, Supply & Property Management