

INSPECTION & ACCEPTANCE REPORT

IAR No: 25-09-1117
Date: 2025-09-09
4,564.00 Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	btls	Cleaner, Glass, 500mL, spray type, any scent, ZIM Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 5	5	5	2025-09-08 #: DR-22252,22251/CI-56922,56921	0	Completed
Specification: None							
2	boxes	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm), PRINCE Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 6	6	6	2025-09-08 #: DR-22252,22251/CI-56922,56921	0	Completed
Specification: None							
3	packs	Detergent Soap Powder with Antibacterial, 500g, SPEED Distribution NCRC-V c/o Jerrel Ann L. Lesidan (GF-2024-07-01323) - 16	16	16	2025-09-08 #: DR-22252,22251/CI-56922,56921	0	Completed
Specification: None							
4	pcs	Envelope, Brown, long, good quality, NAPPCO Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 10 NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 15	25	25	2025-09-08 #: DR-22252,22251/CI-56922,56921	0	Completed
Specification: None							
5	pc	Envelope, Expanding, with garter tie, blue, long, PHOENIX Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 10 NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 15	25	25	2025-09-08 #: DR-22252,22251/CI-56922,56921	0	Completed
Specification: None							

None						
6	boxes	Envelope, Mailing, white, long, 500pcs/box, NAPPCO	1	1	2025-09-08 #: DR-22252,22251/CI-56922,56921	0 Completed
		Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 1				

Specification:

None

7	piece	Folder, File, Long, 14pts, White, SYSTEM	100	100	2025-09-08 #: DR-22252,22251/CI-56922,56921	0 Completed
		Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 50 NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 50				

Specification:

None

8	pieces	Pencil, Lead, #2, w/ eraser, MONGOL	20	20	2025-09-08 #: DR-22252,22251/CI-56922,56921	0 Completed
		Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 20				

Specification:

None

9	pieces	Scouring Pad, big economy size, good quality, SCOTCH	6	6	2025-09-08 #: DR-22252,22251/CI-56922,56921	0 Completed
		Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 6				

Specification:

None

10	boxes	Staple Wire No. 35-5M Leg Length 6mm (1/4"), MAX	3	3	2025-09-08 #: DR-22252,22251/CI-56922,56921	0 Completed
		Distribution NCRC-V c/o Pamela H. Urdaneta (GF-2024-09-01651) - 3				

Specification:

None

INSPECTION

ACCEPTANCE

Date Inspected: *9/16/25*

Date Recieved: *9/16/25*

☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

JHONAVEL R. CASTIL
Inspector

DOREEN B. ALBA
Head, Supply & Property Management