

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: LEYTE PAPERWORLD	IAR No: 25-09-1115
P.O No.: VSU-GOODS-25-29-142 (GF)	Date: 2025-09-09
Office/Dept: Assorted Depts/Offices	1,899.00 Assorted PR's

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	kl	Nylon, #300, for grass cutter <div>Distribution ITEEM c/o Shaira B. Manapsal (GF-2024-02-00548) - 2</div>	2	2	2025-09-08 #: DR-22311/CI-57048	0	Completed

Specification:
None

2	pack	Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack, Supot #10 <div>Distribution DA c/o Milesa C. Marsado (GF-2024-05-01118) - 4</div>	4	4	2025-09-08 #: DR-22311/CI-57048	0	Completed
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Specification:



3	pads	Sticky Note, 3 x 5, Yellow, KAI WEN <div>Distribution CoEd c/o Rubio B. Timkang (GF-2024-05-01085) - 3</div>	3	3	2025-09-08 #: DR-22311/CI-57048	0	Completed
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Specification:
None

INSPECTION	ACCEPTANCE
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Date Inspected: 01/01/25

Date Received: 01/01/25


☐ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


JHONAVEL R. CASTIL
Inspector


DOREEN B. ALBA
Head, Supply & Property Management