

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **HBC ENTERPRISES**
P.O No.: **PO-STF-2025-06-0339**
Office/Dept: **DSO**

IAR No: 25-07-0906
Date: 2025-07-22
9,570.00 STF-2024-10-02726

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Customized University Diploma Jacket	66	66	2025-07-21 #: DR-2750/CI-2399	0	Completed

Offer:

BRANDLESS

INSPECTION

Date Inspected: *7/22/25*

- ☐ Inspected, verified and found in order as to quantity and specifications
- ☐ Others: _____
- _____
- _____

ACCEPTANCE

Date Received: *7/22/25*

- ☒ Complete
- ☐ Partial

[Signature]
JHONAVEL R. CASTIL
Inspector

for: [Signature]
VIVIAN V. BALBARINO
Head, Supply & Property Management