

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **MGQ ENTERPRISES CORPORATION**
P.O No.: **PO-STF-MOOE-2025-06-0334**
Office/Dept: **JMS**

IAR No: 25-07-0922
Date: 2025-07-24
29,400.00 STF-2025-05-00604

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pack	Trash Bag(Garbage Bag)Medium (11*11*24 inches), 100pcs/pack, Black	30	30	2025-07-23 #: SI-0002637	0	Completed
2	pack	Trash Bag(Garbage Bag), Large(13*13*32 inches), 100pcs/pack, Black	70	70	2025-07-23 #: SI-0002637	0	Completed

INSPECTION *phuloy*

ACCEPTANCE *phuloy*

Date Inspected:

Date Recieved:

☐ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

[Signature]
JHONAVEL R. CASTIL
Inspector

[Signature]
VIVIAN V. BALBARINO
Head, Supply & Property Management