

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **MGQ ENTERPRISES CORPORATION** IAR No: 25-08-0966
P.O No.: **PO-TF-2025-03-0125** Invoice No.: DR-000308/SI-0002642
Office/Dept: **ViCARP** Date: 2025-08-01
94,000.00 TF-2025-01-00067

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	bag	Token	100	30	2025-05-09	70	Lacking

Specification:

To provide to guest speakers

Will include products from TechnoMart such as camote chips, vacuum jackfruit, and etc.

INSPECTION

Date Inspected: 5/9/25

☐ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____


JHONAVEL R. CASTIL
Inspector

ACCEPTANCE

Date Recieved: 5/9/25

☐ Complete

☒ Partial


VIVIAN V. BALBARINO
Head, Supply & Property Management