Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier:

LEYTE PAPERWORLD

IAR No:

25-10-1320

P.O No.:

VSU-GOODS-25-35-314 (TF)

Date:

2025-09-30

Office/Dept: REB

24,387.00

TF-2025-04-0046

No.	UNIT	DESCRIPTION	Quantity		Date		_
			Per P.O	Actual	Received	Balance	Remarks
1	btls	Alchol, Isopropyl, 70% solution, 500mL, pump type, Bestlab	4	4	2025-09-29 #: DR 22588, 22589	0	Completed
	Specific	cation:					
	None		·				
2	рс	Envelope, Document, Brown, 150 lbs, Short, Nappco / Consolidated	100	100	2025-09-29 #: DR 22588, 22589	0	Completed
;	Specific	cation:				in the second se	
_	None						
3	рс	Envelope, Expanding, Plastic, Long, Anda / Adventurer	50	50	2025-09-29 #: DR 22588, 22589	0	Completed
	Specific	eation:					
	None				¥		
4		Envelope, Expanding, with garter tie, golden yellow, short, PX	50	50	2025-09-29 #: DR 22588, 22589	0	Completed
5	Specific	eation:					
-	None						
5		Eraser, whiteboard, magnetic flannel, D' Expertise	2	0		2	Undelivered
5	Specific	ation:					
	None						
6	boxes	Fastener, Paper, non-rust metal, 50 sets/box, Prince	3	3	2025-09-29 #: DR 22588, 22589	0	Completed
5	Specific	ation:		Attack and the order of the	-		
	None						

piece	Folder, File, Long, 14pts, White, System / Coby	30	30	2025-09-29 #: DR 22588, 22589	0	Completed
Specific None	cation:					
piece	Folder, File, Short, 14pts, White, System / Coby	100	100	2025-09-29 #: DR 22588, 22589	0	Completed
Specific None	cation:					Account to the second second
pcs	Magnetic Whiteboard with Aluminum Stand, Timco	1	0		1	Undelivered
	Specific None piece Specific None	Specification: None Folder, File, Short, 14pts, White, System / Coby Specification: None Magnetic Whiteboard with Aluminum Stand,	Specification: None Folder, File, Short, 14pts, White, System / Coby Specification: None Magnetic Whiteboard with Aluminum Stand,	Specification: None piece Folder, File, Short, 14pts, White, System / Coby	piece Folder, File, Long, 14pts, White, System / Coby Specification: None Folder, File, Short, 14pts, White, System / Coby Folder, File, Short, 14pts, White, System / Coby Specification: None Magnetic Whiteboard with Aluminum Stand, Magnetic Whiteboard with Aluminum Stand,	piece Folder, File, Long, 14pts, White, System / Coby 30 30 #: DR 22588, 22589 Specification: None Folder, File, Short, 14pts, White, System / Coby 100 100 2025-09-29 #: DR 22588, 22589 Specification: None Specification: None Magnetic Whiteboard with Aluminum Stand, 1 0 100 100 100 100 100 100 100 100 10

Specification:

Specifications:

- Dimension: 4 x 8 ft.
- · with aluminum stand
- · with eraser and pen holder
- · with roller and stopper

10	boxes Paper, Bond, A4, 70 gsm (5 reams/box), IK One	5	0	5	Undelivered
S	pecification:				

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Specifications:

- 70 gsm
- Weight per Box: 12kg
- Product Dimension: A4: 8.5in x 9in x 12.2in
- · Color: White
- · Works with laser/inkjet printers, copiers, and fax machines.
- Paper rolls are tightly wound and precisely cut for high-quality output.
- · Lint-free, bright white paper.
- The acid-free paper also prevents printing and copier sheets from yellowing over time to ensure long-lasting archival quality

11	pcs	Pen, Sign, Gel Ink, 0.5mm, Blue, Dong-A	12	12	2025-09-29 #: DR 22588, 22589	0	Completed
	Specific None	ation:			harana kata kata kata kata kata kata kata k		NATION BEAUTICATION OF THE POST OF
12	pieces	Pen, Whiteboard Marker, Blue, Pilot	5	5	2025-09-29 #: DR 22588, 22589	0	Completed
	Specific None	ation:					A prior de mandre service de la constante de l
13	pieces	Puncher, 2 holes, heavy duty, Carl	1	1	2025-09-29 #: DR 22588, 22589	0	Completed

100	1	/						
ncation:								
f	pc	Stapler, No. 35, Heavy Duty, Max	1	1	2025-09-29 #: DR 22588, 22589	0	Completed	
	20 m	cation:						
15	None pcs	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame, Timco	1	0		1	Undelivered	
		cation:						
	None			PTANCE	9/30/	ห้		
Date	Date Inspected: 930)な			Recieved:	,			
	Inspected, verified and found in order as to quantity and specifications			0	Complete			
	Others:			•	Partial			
		and p						
	MARK LOUIS L. GARCES Inspector				N B. ALBA Property Mana	gement		