

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD**
P.O No.: **VSU-GOODS-25-29-127 (GF)**
Office/Dept: **VIHS**

IAR No: 25-11-1448
Date: 2025-10-13
3,140.00 GF-2024-05-01159

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pieces	Folder, Morocco, Long, w/ plastic binder, Brown, VALIANT	100	100	2025-10-10 #: DR 22685/ CI 57557	0	Completed

Specification:
None

2	pack	Sign Here Sticky Notes, HBW	30	30	2025-10-10 #: DR 22685/ CI 57557	0	Completed
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Specification:
None

INSPECTION

ACCEPTANCE

Date Inspected:

10/13/25

☒ Inspected, verified and found in order
as to quantity and specifications

☐ Others: _____

Date Recieved:

10/13/25

☒ Complete

☐ Partial


MARK LOUIS L. GARCES
Inspector


DOREEN B. ALBA
Head, Supply & Property Management