

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **NOLAS COMMERCIAL**
P.O No.: **PO-STF-2025-09-0620**
Office/Dept: **IHK**

IAR No: 25-11-1554
Date: 2025-10-28
4,890.00 STF-2025-07-00830

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	reams	Bond Paper, 80 gsm, A4	10	10	2025-10-27 #: CI 004970	0	Completed

Specification:

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

2	packs	Photo Paper, A4	20	20	2025-10-27 #: CI 004970	0	Completed
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Specification:

- A4 (8.25in x 11.75in)
- at least 200 gsm
- Type: Glossy
- 20 sheets/pack

INSPECTION

ACCEPTANCE

Date Inspected: 10/28/25

Date Recieved: 10/28/25

☒ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial


MARK LOUIS L. GARCES
Inspector


DOREEN B. ALBA
Head, Supply & Property Management