

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte  
**SUPPLY & PROPERTY MANAGEMENT**

1st IAR

## INSPECTION & ACCEPTANCE REPORT

Supplier: **ELECTROCOMPUTER DATA SYSTEM (EDS)** IAR No: 25-09-1066  
P.O No.: **VSU-GOODS-25-26-207 (STF)** Date: 2025-09-01  
Office/Dept: **Assorted Depts/Offices** 174,140.00 Assorted PR's

| No. | UNIT | DESCRIPTION                                                                                                                         | Quantity |        | Date Received | Balance | Remarks     |
|-----|------|-------------------------------------------------------------------------------------------------------------------------------------|----------|--------|---------------|---------|-------------|
|     |      |                                                                                                                                     | Per P.O  | Actual |               |         |             |
| 1   | unit | Laptop, 14" (i7), MSI Thin B13UC-2438PH<br><div>Distribution<br/>UR c/o Jannet Leslie Evelyn S. Codog (STF-2024-11-03144) - 2</div> | 2        | 0      |               | 2       | Undelivered |

**Specification:**

**Processor:**

- **Type:** Intel Core i7 10th generation or higher

**Graphics:**

- **Type:** NVIDIA GeForce MX250
- **Memory:** At least 2GB GDDR5

**Memory:**

- **Capacity:** At least 8GB
- **Type:** DDR4-2666

**Storage:**

- **Primary:** At least 256GB SSD M.2
- **Secondary:** 1TB HDD

**Display:**

- **Size:** 14"
- **Resolution:** FHD (1920x1080)
- **Type:** IPS
- **Brightness:** 250 nits
- **Finish:** Anti-glare

**Touchscreen:** None

**Optical Drive:** None

**Media Reader:**

- **Type:** 4-in-1 Card Reader

**Ethernet:** None

**Connectivity:**

- **WLAN:** Yes
- **Bluetooth:** Yes

**Camera:**

- **Resolution:** At least 720p

**Microphone:**

- **Type:** At least 2x Array

**Operating System:**

- **Type:** Licensed Windows 10 Home or Pro

**Bundled Software:**

- **Software:** Microsoft Office Perpetual License

**Warranty:**

- **Duration:** At least 3 years
- **Repair and Replacement:** Should be at most 3 months from returning the unit

**Free Accessories:**

- **Item:** Backpack

|   |      |                                                                                                                                                                                                                           |   |   |                            |   |           |
|---|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|----------------------------|---|-----------|
| 2 | unit | <b>Laser Printer, 4 in 1 Print, Scan, Copy, Fax with WiFi Connectivity and Duplex Printing, Kyocera MA21000CWFx</b><br><br><div>Distribution<br/><i>OUS c/o Antonieta Corazon D. Israel (STF-2024-12-03264) - 1</i></div> | 1 | 1 | 2025-08-29<br>#: CI-226472 | 0 | Completed |
|---|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|----------------------------|---|-----------|

**Specification:**

- **General Type:** Colour Multifunctional for A4 format
- **Technology:** Colour Laser
- **Engine Speed:**
  - **Print:** Up to 21 pages per minute (A4) in both colour and black & white
- **Resolution:**
  - **Print:** 1,200 x 1,200 dpi (reduced speed); up to 9,600 x 600 dpi (multibit technology)
  - **Scan/Copy:** 600 x 600 dpi; 256 greyscales per colour
- **Warm-Up Time:** Approx. 32 seconds or less
- **Time to First Print:** Approx. 11 seconds (black & white), 12.5 seconds (colour)
- **Time to First Copy:** Approx. 10 seconds (black & white), 12 seconds (colour)
- **Memory**

- **Standard:** 512 MB
- **Maximum:** 1,536 MB
- **Input Capacity:**
  - **Multi-Purpose Tray:** 50 sheets, 60-220 g/m<sup>2</sup>, supports various paper sizes including A4, A5, A6, B5, Letter, Legal, Folio, Envelopes, Custom (70 x 148 to 216 x 356 mm)
  - **Universal Paper Cassette:** 250 sheets, 60-163 g/m<sup>2</sup>, supports A4, A5, A6, B5, Letter, Legal, Folio, Custom (105 x 148 to 216 x 356 mm)
  - **Max. Input Capacity with Options:** 550 sheets
- **Duplex Unit:** Standard; supports 60-120 g/m<sup>2</sup>
- **Max. Output Capacity:** 150 sheets face-down
- **Document Processor:**
  - **Capacity:** 50 sheets
  - **Simplex Scan:** 50-160 g/m<sup>2</sup>
  - **Duplex Scan:** 50-110 g/m<sup>2</sup>
  - **Supports:** A4, A5, A6, B5, Letter, Legal, Custom (105 x 148 mm to 216 x 356 mm)
- **Processor:** Cortex A9, 800MHz
- **Controller Language:**
  - **PRESCRIBE IIc**
  - **Emulations:** PCL 6 (5c/XL), KPDL 3 (PostScript 3 compatible)
  - **Direct Print:** PDF Direct Print, XPS Direct Print
- **Applicable OS:**
  - **Windows:** All current versions
  - **MAC OS X:** Version 10.8 or higher
  - **Unix/Linux:** Supported
- **Max. Original Size:** A4/Legal
- **Digital Copy Features:**
  - Auto Colour Mode
  - Scan-once-copy-many
  - Electronic sort
  - 2in1, 4in1
  - ID-card copy
  - Priority print
  - Program
  - Auto duplex copy
  - Continuous scan
  - Auto cassette change
  - Copy density control
- **Zoom Range:** 25% - 400% in 1% steps
- **Continuous Copy:** 1 - 999 (when optional memory is installed)
- **Compression Format:** MMR/JPEG
- **File Type:** TIFF, PDF, PDF/A, JPG, XPS
- **Scan Resolution:** 600, 400, 300, 200 dpi (256 grey scales per colour)
- **Scan Speed:**
  - **Black & White:** 30 ipm (300 dpi, A4)
  - **Colour:** 23 ipm (300 dpi, A4)
- **FAX Compatibility:** ITU-T Super G3
- **Modem Speed:** Max. 33.6 kbps



- **Scanning Speed:** 2 seconds or less
- **Transmission Speed:** 3 seconds or less
- **Standard Interface:**
  - USB 2.0 (Hi-Speed)
  - USB Host Interface
  - Gigabit Ethernet (10BaseT/100BaseTX/1000BaseT)
  - Wireless LAN
  - Slot for optional SD/SDHC-Card

# INSPECTION

Date Inspected: 9/1/25

☐ Inspected, verified and found in order as to quantity and specifications

☐ Others: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

  
JUDE B. ROLA  
Inspector

# ACCEPTANCE

Date Received: 9/1/25

☐ Complete

☒ Partial

  
DOREEN B. ALBA  
Head, Supply & Property Management