



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **ELECTROCOMPUTER DATA SYSTEM (EDS)** IAR No: 25-10-1259
P.O No.: **VSU-GOODS-25-34-346 (IGP)** Date: 2025-09-23
Office/Dept: **CN** 2,130.00 IGP-2025-02-00171

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	btl	Ink, EPSON 003,Genuine Cyan 65mL	1	1	2025-09-22 #: CI-226639	0	Completed
Specification: None							
2	btl	Ink, EPSON 003,Genuine Magenta 65mL	2	2	2025-09-22 #: CI-226639	0	Completed
Specification: None							
3	btl	Ink, EPSON 003,Genuine Yellow 65mL	2	2	2025-09-22 #: CI-226639	0	Completed
Specification: None							
4	btl	Ink, Epson 003,Genuine Black 65mL	2	2	2025-09-22 #: CI-226639	0	Completed
Specification: None							
INSPECTION		9/23/25		ACCEPTANCE		9/23/25	
Date Inspected:				Date Recieved:			
<input checked="" type="checkbox"/> Inspected, verified and found in order as to quantity and specifications				<input checked="" type="radio"/> Complete			
<input type="checkbox"/> Others: _____				<input type="radio"/> Partial			

							
MARK LOUIS L. GARCES Inspector				DOREEN B. ALBA Head, Supply & Property Management			