

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **N. N. ALCALA STORE** IAR No: 25-12-1618
P.O No.: **PO-GF-MOOE-2025-10-0766** Date: 2025-11-27
Office/Dept: **PRCRTC** 17,975.00 GF-2024-08-01513

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Air purifier with UV Sterilization light for home appliance HEPA+Activated Carbon Filter	3	3	2025-11-12 #: DR 10106	0	Completed
2	pcs	Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v C type	4	4	2025-11-26 #: DR 10108	0	Completed

Offer:

D TYPE BATTERY NOT INCLUDED

3	rolls	Masking Tape, 1" x 25 yards	10	10	2025-11-12 #: DR 10106	0	Completed
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Specification:

- 24 mm (1") width
- usable length: 25 yards

4	pieces	Meter Stick, wood, 100 cm, yellow background w/ black markings	5	5	2025-11-12 #: DR 10106	0	Completed
5	pc	Net bags, fish net, 13" x 13"	200	200	2025-11-12 #: DR 10106	0	Completed
6	kgs	Polyethylene Bag, autoclavable, 10" x 16" x .002	5	5	2025-11-12 #: DR 10106	0	Completed
7	pieces	Sprinkler, plastic 3 liters	4	4	2025-11-12 #: DR 10106	0	Completed

INSPECTION

ACCEPTANCE

Date Inspected:

11-27-25

Date Recieved:

11/27/25

☒ Inspected, verified and found in order as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial



MARK LOUIS L. GARCES
Inspector



DOREEN B. ALBA
Head, Supply & Property Management