

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **PHILIPPINE DUPLICATORS, INC.**

IAR No: 25-07-0909

P.O No.: **PO-GF-MOOE-2025-07-0403**

Date: 2025-07-23

Office/Dept: **DMath**

6,765.36

GF-2025-05-00668

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Magnetic Clutch (for photocopier)	1	1	2025-07-22 #: SI-0030639	0	Completed

Offer:

MP2014D

2	pc	Paper Feed Roller (for photocopier)	1	1	2025-07-22 #: SI-0030639	0	Completed
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Offer:

RICOH-GESTETNER

INSPECTION	ACCEPTANCE
Date Inspected: <i>7/23/25</i>	Date Recieved: <i>7/23/25</i>
☐ Inspected, verified and found in order as to quantity and specifications	☒ Complete
☐ Others: _____	☐ Partial

<i>[Signature]</i> JHONAVEL R. CASTIL Inspector	<i>[Signature]</i> VIVIAN V. BALBARINO Head, Supply & Property Management