

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD** IAR No: 25-10-1230
P.O No.: **VSU-GOODS-25-29-141 (GF)** Date: 2025-10-08
Office/Dept: **BRC** 6,447.00 GF-2024-08-01537

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	White Board With Stand Set, TIMCO	1	1	2025-09-19 #: DR-22253/CI-56924	0	Completed

Specification:

- Color Family: White
- Size & Spec.: 900×1200mm
- Material: Dry erase steel + Fiberboard +Dry erase steel + Magnetic Easel Whiteboard
- Double-sided magnetic whiteboard
- 4 casters for quick and easy moving in meetings, locking function to fix the stand when in use.
- Marker and eraser included.

INSPECTION

9/22/25

ACCEPTANCE

9/22/25

Date Inspected:

☒ Inspected, verified and found in order as to quantity and specifications

☐ Others: _____

Date Recieved:

☒ Complete

☐ Partial

MARK LOUIS L. GARCES

Inspector

DOREEN B. ALBA

Head, Supply & Property Management