

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte  
**SUPPLY & PROPERTY MANAGEMENT**

## INSPECTION & ACCEPTANCE REPORT

Supplier: **LEYTE PAPERWORLD**  
P.O No.: **VSU-GOODS-25-29-097 (IGP)**  
Office/Dept: **CN**

IAR No: 25-09-1113  
Date: 2025-09-09  
**2,494.00** IGP-2025-02-00184

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	boxes	A4 Bond Paper, 70 GSM (5 reams/box), 1K ONE	2	2	2025-09-08 #: DR-- 22263/CI- 56930	0	Completed

**Specification:**

Specifications:

- 70 gsm
- Weight per Box: 12kg
- Product Dimension: A4: 8.5in x 9in x 12.2in
- Color: White
- Works with laser/inkjet printers, copiers, and fax machines.
- Paper rolls are tightly wound and precisely cut for high-quality output.
- Lint-free, bright white paper.
- The acid-free paper also prevents printing and copier sheets from yellowing over time to ensure long-lasting archival quality.

INSPECTION	ACCEPTANCE
Date Inspected: <i>9/10/25</i>	Date Recieved: <i>9/10/25</i>
<input type="checkbox"/> Inspected, verified and found in order as to quantity and specifications	<input checked="" type="radio"/> Complete
<input type="checkbox"/> Others: _____	<input type="radio"/> Partial
_____	
_____	
<b>JHONAVEL R. CASTIL</b> Inspector	<b>DOREEN B. ALBA</b> Head, Supply & Property Management