

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
SUPPLY & PROPERTY MANAGEMENT

INSPECTION & ACCEPTANCE REPORT

Supplier: **SHIFT TECH TRADING INC.**
P.O No.: **PO-STF-2025-05-0267**
Office/Dept: **CN**

IAR No: 25-06-0746
Invoice No.: CI-0913
Date: 2025-06-19
9,980.00 STF-2025-02-00204

No.	UNIT	DESCRIPTION	Quantity		Date Received	Balance	Remarks
			Per P.O	Actual			
1	pc	Maintenance Box WorkForce Pro WF-C878R	2	2	2025-06-18	0	Completed

Offer:

ORDER BASIS

INSPECTION *Ulatas*

ACCEPTANCE *Ulatas*

Date Inspected:

Date Received:

☐ Inspected, verified and found in order
as to quantity and specifications

☒ Complete

☐ Others: _____

☐ Partial

[Signature]
JUDE B. ROLA
Inspector

[Signature]
VIVIAN V. BALBARINO
Head, Supply & Property Management